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BIENNIAL REPORT
THE ADJUTANT GENERAL
WEST VIRGINIA
1915-16

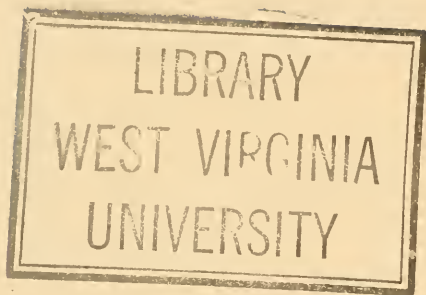
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REPORT OF
THE ADJUTANT GENERAL
OF
WEST VIRGINIA
1915-16

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LETTER OF TRANSMITTAL

Charleston, W. Va., July 15, 1916.

HONORABLE H. D. HATFIELD, *Governor,*

Charleston, West Virginia:

SIR:

Pursuant to section 19, chapter 1, Acts of the Legislature of 1913, I have the honor to submit herewith the report of The Adjutant General for the biennial period ending June 30, 1916. Brigadier-General Charles D. Elliott was the Adjutant General from July 1, 1914, to July 15, 1914, when the undersigned assumed the duties of the office.

JOHN C. BOND,

The Adjutant General.

722226

THE WEST VIRGINIA NATIONAL GUARD

The West Virginia National Guard consists of State Headquarters, two regiments of Infantry and attached medical officers and sanitary troops, all recognized by the War Department. On December 31, 1915, the date of the last annual report to the War Department, and on which allotments to the State are based, the total strength was 113 officers and 1,643 enlisted men. The strength of the First Infantry was 45 officers and 711 enlisted men; with Machine Gun Company and Companies A and E vacant. The strength of the Second Infantry was 49 officers and 890 enlisted men, with all companies organized. The Sanitary Detachment, First Infantry, consisted of 4 officers and 23 men, and that of the Second Infantry of 4 officers and 19 enlisted men. The State Headquarters consisted of 11 officers.

New Organizations.

Since the last report of this department three companies and a band have been disbanded because of unsatisfactory conditions and failure to maintain the required standard of efficiency.

Following the armory inspection, 1915, by an officer of the United States Army, Company A, First Infantry, at Weston, and Company E, First Infantry, at Piedmont, and the Band, First Infantry, at Fairmont, were disbanded. To fill these vacancies, Company A was organized at Clarksburg, Company E at Grafton and the Band at Clarksburg.

Following the armory inspection, 1916, company F, Second Infantry, at Fayetteville, was disbanded, and a company was being organized at Williamson to fill the vacancy at the time of the mobilization in June, 1916.

Under new Federal regulations, Headquarters and Supply Companies were organized in each regiment and a Machine Gun Company was organized in the Second Infantry. A Machine Gun Company was being organized for the First Infantry at the end of the period covered by this report.

Maneuvers and Encampments.

A joint camp of instruction for the two regiments was held with regular troops at Camp Dawson, Cadell, in August, 1914.

In August, 1915, the entire National Guard of the State attended a state camp of instruction at Camp Hatfield, Parkersburg. Both camps were successful and resulted in much good training for the National Guard. The encampment at Parkersburg was visited by the Commander-in-Chief and was, I believe, the most successful camp ever held in the State.

Prior to the time it was planned to hold the encampment in 1916, the Second Infantry was mobilized for Federal service, and it was thought advisable to have the camp of instruction of the First Infantry in connection with the mobilization. Therefore orders were issued for the First Infantry to assemble on June 27, 1916, and proceed to Camp Kanawha near Charleston for that purpose. This regiment was in camp at the end of the period covered by this report.

Rifle Practice.

Owing to a lack of funds it has been necessary to hold outdoor rifle practice in connection with the annual camps of instruction. This should be discouraged, as it seriously interferes with other instruction and with discipline. There should be sufficient appropriation to hold rifle camps of instruction separate and apart from the annual field camps of instruction.

Each organization should have a small rifle range at its home station, and steps have been taken to carry this out as far as possible.

State Rifle Teams.

Since 1905 rifle teams representing the West Virginia National Guard have participated in the National matches held under the direction of the War Department. In 1913 the West Virginia team was in 17th place. In 1914 Divisional team matches were held, West Virginia winning 9th place among the various teams in all divisions. The Divisional matches were not a success; and in 1915 the War Department decided to follow the former custom and hold one match for the entire country at State Camp, Florida, and to use the rating of 1913 as a basis for this match. The West Virginia team at the 1915 match won 14th place, which was a remarkable showing when it is considered that the members of the West Virginia National Guard have had few advantages in rifle practice.

The State should continue to send teams to participate in the National Matches, as this more than any one thing stimulates interest in rifle practice.

Inspector-Instructors.

Major Isaac C. Jenks, Infantry, U. S. A., was on duty as Inspector-Instructor with the West Virginia National Guard until August, 1914, when he was succeeded by Major William Wallace, Infantry, U. S. A. Both have imparted valuable instruction to the National Guard.

Federal Legislation.

On June 3, 1916, the President of the United States approved an Act of Congress "for making further and more effective provision for the National defense and for other purposes." By this Act what was formerly recognized as the Organized Militia of the various states becomes, under certain conditions, the National Guard of the United States. The new law federalizes the Militia and is a radical departure from the old system.

Under this law a state can only maintain such troops as the President may prescribe. A dual oath of allegiance to the President and to the Governor of the state is prescribed, which must be taken by officers and enlisted men before Federal recognition will be extended to organizations. The law provides Federal pay for drill and instruction under regulations to be prescribed by the War Department. These regulations are now being drawn and will become effective as to the National Guard of this State. Already orders have been issued relative to the new form of oath.

A Critical Situation.

The life or death of the National Guard of this and other states will largely depend upon the regulations prescribed by the War Department for carrying into effect the National Defense Act.

Too much credit cannot be given those men who for years have associated themselves with the National Guard. They are the true patriots of the country. At great personal sacrifice they have done more than their part—while the great majority remain indifferent—to make it possible for the country to have at least the nucleus of a trained force for the country's defense. They have received their training at the sacrifice of much time and money. It is not contemplated that their military training shall have been as thorough as that of the Regular lack of appreciation of the efforts of the members of the National Guard duties and could give to this training only a limited time, but it is certainly a long step in the right direction, and the National Guard is unquestionably the most practical plan for a citizen soldiery.

Each member of the West Virginia National Guard is doing the military duty that 200 abled bodied men would be required to do under a system of universal military training. It did not take a war in Europe to make these men realize the necessity for such training. There are men in the West Virginia National Guard with more than twenty years continuous service. Through all these years they have steadily gone ahead without hope of reward, willing to risk their lives for their country and state, with a dearth of moral support from the people whom they have served most faithfully, complacently accepting the unjust criticism which has been so generously given. There is apparently a Army. They have had to earn a livelihood aside from their National Guard. The situation has at times been most discouraging to those within the organization.

The Act of June 3, 1916, will, if properly administered give to the National Guardsman at least a partial recompense for the time he gives to the work of training. On the other hand the law can be administered in a way which will sound the death knell of the National Guard. Regulations can be prescribed with which it would be impossible to comply. Apparently Congress meant to encourage and develop the National Guard. The enforcement of the law and the matter of prescribing the regulations to carry out its provisions are in the hands of the War Department.

The Army's Opposition.

There is apparently some grounds for the general feeling existing in the National Guard that officers of the United States Army, especially those on the General Staff who advise the Secretary of War, are opposed to the National Guard and desire to see it perish. The provisions of the National Defense Act favorable to the National Guard were not procured without strong opposition, even the "Continental Army" chimera being espoused with a view to putting the National Guard on the shelf. This opposition, which is not justified, has not abated; and if persons opposed to the National Guard are permitted to say what the regulations and requirements under the new law are to be, the members of the National Guard—the greatest patriotic organization in the country—might just as well quit and join the innumerable throng who are apparently indifferent to the country's dangers and needs. But we hope that the new law will be administered in a fair and just manner, so that the National Guard will take on new life and become an organization which will soon receive the encouragement and support it so justly merits.

It is the intention of the Adjutant General, with the Governor's concurrence, to comply with all the provisions of the new law as the regulations are promulgated by the War Department; and in my opinion the West Virginia National Guard will continue to rank among the best in the country.

Universal Training.

Much has been said within the past year about universal military training and compulsory military service. That would be an ideal situation for defense with every able-bodied man a trained soldier; but I doubt if the country is ready to accept such a system at this time. People of the United States are democratic, and are opposed to anything which might result in a military aristocracy or caste. In a system of universal military training there should be some obligation of service. If a system of universal training is to be adopted in this country the National Guard offers, in my opinion, the proper medium through which such training can be given.

Mobilization for Federal Service.

On June 18, 1916, the President of the United States ordered a mobilization of most of the National Guard of the country. The President's call, through the Secretary of War, reached the Governor of West Virginia on the morning of June 19, and required that one regiment of infantry be furnished by this State. After a consultation with the Governor I immediately issued orders for the Second Infantry to assemble at home stations, pursuant to the President's call; and on June 23 the regiment called was mobilized at Kanawha City, near Charleston.

The Second Infantry was selected because it was the ranking regiment and because its organization was complete, while two companies of the First Infantry were then being organized. I took up with the

War Department the matter of calling also the First Infantry—the membership of this organization desiring active service—but received no encouragement in the matter. In order that this regiment might be ready in case it was also called for service, it was ordered to the mobilization camp for its annual camp of instruction on June 27.

Place of Mobilization.

Upon assuming the duties of the office of Adjutant General I found that Terra Alta had been designated as the point for mobilization of the West Virginia National Guard in case of a call for Federal service. Early in the year 1916 I took up with the War Department the matter of changing the place of mobilization because of climatic conditions, railway facilities and the location of the State Tuberculosis Sanitarium on the site on which it was intended should be used at Terra Alta, but no final action was taken at that time.

The President's proclamation for the mobilization left it with the Commanding General, Eastern Department, to designate the place in West Virginia. After consulting the Governor I requested that the mobilization be at Kanawha City, near Charleston, instead of Terra Alta. This request was approved by Major General Leonard Wood, commanding the Eastern Department, on June 20. On June 28, after the Second Infantry was in the mobilization camp at Kanawha City, I was ordered to move the camp to Terra Alta. Again the impracticability of a mobilization there was pointed out to the War Department, but at the end of the period covered by this report no further orders had been issued.

On June 30, 1916, the Second West Virginia Infantry was awaiting muster-in for Federal service, and the First Infantry was in a camp for instruction. It is my intention to make a special report to the Governor covering the mobilization, and this matter will be given detailed attention in my next biennial report, where it more properly belongs.

Our Great Need.

Aside from an appropriation for current expenses the greatest need of the West Virginia National Guard is that suitable armories be provided for the various organizations at their home stations.

The State does not own any of the buildings used by the National Guard. All the armories have to be rented and this eats up \$17,000 annually of our appropriation. This seems a needless waste of money. The rents of the past fifteen years would be sufficient to provide a satisfactory armory for every organization, owned by the State, and this property would continue to increase in value.

We have to pay big rent for buildings seldom suited to our purposes, while if proper armories were provided the companies could be maintained much easier and a greater pride be taken by the officers and enlisted men.

A start should be made in this matter. If each legislature will provide for constructing three or four armories this problem will be settled within a few years. The Governor called attention to this matter in his message to the last regular session of the legislature. Storage

facilities for property under the present system is such as to cause us to receive adverse reports from Inspectors.

Appropriations.

For the past few years the annual appropriation for this department has been \$65,000. More than one-fourth of this amount is paid out in armory rents and the balance is not sufficient to hold the various schools of instruction such as are held in adjoining states, with whom we must compete. It is only through the tireless efforts of energetic officers that, under the circumstances, we are able to maintain our standard of efficiency. When the regular session of the legislature of 1913 adjourned, no appropriation for this department was provided for the following two years; and while this appropriation was provided for at an extraordinary session a few months later, much injury was done the National Guard because the members in the meantime lost heart in their work, feeling that no appropriation would be provided.

Board on Claims.

In January, 1916, a Board of Officers was convened to investigate claims on account of injuries incurred in line of duty. The recommendations of this board are made a part of this report.

Relations with Commander-in-Chief.

The relations of this department with the Governor have been most pleasant. The Governor has taken an active interest in the National Guard, and has usually left matters pertaining to this department to the recommendation of the Adjutant General.

Reports and Papers Attached.

- (A) Roster of officers and organizations.
- (B) General Orders issued.
- (C) Circulars issued.
- (D) Scores of State Rifle Team.
- (E) Recommendations of Board on Claims.
- (F) Financial Statement.

IN MEMORIAM

MAJOR BUCKNER FAIRFAX SCOTT

Born July 7, 1876

Died February 21, 1916

ROOSTER OF OFFICERS AND ORGANIZATIONS

June 30, 1916.

STATE HEADQUARTERS.

Hon. H. D. Hatfield, Governor and Commander-in-Chief, Charleston.
Brigadier General John C. Bond, The Adjutant General, Charleston.
Major Charles R. Morgan, Quartermaster Corps, Charleston.
Major Cuthbert A. Osborn, Inspector General's Department, Clarksburg.
Major Charles A. Wood, Ordnance Department, Charleston.
Major Harry W. Keatley, Medical Corps, Huntington.
Captain Gustavus H. Wilson, Quartermaster Corps, Kingwood.
Captain Elwood C. Charnock, Quartermaster Corps, Wellsburg.
Captain John W. Mason, Jr., Quartermaster Corps, Fairmont.
First Lieutenant William M. Dickerson, Medical Corps, Huntington.

FIRST INFANTRY.

Colonel Clarence F. Jolliffe, Knob Fork.
✓ Lieutenant Colonel Robert L. Osborn, Clarksburg.
Major Jackson Arnold, Weston.
Major John W. L. Stewart, Littleton.
Major Edward B. Carskadon, Fairmont.
Captain Benjamin F. Cole, I. S. A. P., Kingwood.
Captain Claude H. Layman, Adjutant, Fairmont.
Captain Rollo J. Conley, Commissary, Fairmont.
Captain Leonard H. Jones, Quartermaster, Sabraton.
Captain Aaron M. Buchanan, Chaplain, Morgantown.
First Lieutenant Claude W. Gore, Battalion Adjutant, Clarksburg.
First Lieutenant Thomas J. Blair, Jr., Battalion Adjutant, Charleston.
First Lieutenant Richard E. Carskadon, Battalion Adjutant, Headsville.
Second Lieutenant Howard O. Charnock, Battalion Quartermaster, Wellsburg.
Second Lieutenant Ercil F. Casseday, Battalion Quartermaster, Terra Alta.
Second Lieutenant Paul M. Kyle, Battalion Quartermaster, Clarksburg.

MEDICAL CORPS.

Major Zadoc T. Kalbaugh, Piedmont.
Captain William A. Wykel, Hinton.
Captain James A. Rusmisell, Buckhannon.
First Lieutenant William E. Ford, Keyser.

COMPANY A, CLARKSBURG.

Captain Alfred B. Powell.
First Lieutenant James C. McManaway.
Second Lieutenant Richard M. Winfield.

COMPANY B, SUTTON.

Captain Robert T. Colebank.
First Lieutenant Daniel G. Simmons.
Second Lieutenant Clyde Heater.

COMPANY C, BUCKHANNON.

Captain Joseph C. Berry.
First Lieutenant Russell Rollins.
Second Lieutenant James L. Harvey.

COMPANY D, LITTLETON.

Captain Hamilton Bogard.
First Lieutenant Lawrence G. Thomas.
Second Lieutenant Earl Null.

COMPANY E, GRAFTON.

Captain Charles E. Burke.
First Lieutenant Smith Ringer.
Second Lieutenant

COMPANY F, MARTINSBURG.

Captain George L. Wever.
First Lieutenant George F. Whitmore.
Second Lieutenant Ambrose L. Anderson.

COMPANY G, KINGWOOD.

Captain Marshall E. Martin.
First Lieutenant Kenneth F. Hanst.
Second Lieutenant Arnold J. McGinnis.

COMPANY H, FAIRMONT.

Captain Francis Thralls.
First Lieutenant Clemens J. Straight.
Second Lieutenant Leonidas B. Linger.

COMPANY I, FAIRMONT.

Captain A. D. Bell.
First Lieutenant Nathan G. Mathews.
Second Lieutenant Odar A. Watson.

COMPANY K, CLARKSBURG.

Captain Glenn F. Williams.
First Lieutenant Charles P. Boughner.
Second Lieutenant Clarence W. Vannort.

COMPANY L, MORGANTOWN.

Captain Charles C. Robison.
First Lieutenant Francis G. Ash.
Second Lieutenant Eugene E. Evans.

COMPANY M. TERRA ALTA.

Captain Charles H. Freeland.
First Lieutenant David W. McVicker.
Second Lieutenant William L. Freeland.

HOSPITAL CORPS, PIEDMONT.

Major Z. T. Kalbaugh.

BAND, CLARKSBURG.

Chief Musician Harvey L. Gregory.

SECOND INFANTRY.

✓ Colonel Charles E. Morrison, Parkersburg.
✓ Lieutenant Colonel John H. Charnock, Wellsburg.
Major Lester Ridenour, Ward.
Major Herbert C. McMillen, Huntington.
Major Heber H. Rice, Huntington.
Captain Charles S. Jackson, Adjutant, Parkersburg.
Captain Charles H. Bell, Quartermaster, Parkersburg.
Captain Roy H. Evans, Commissary, Charleston.
Captain Antoine A. Gaujot, I. S. A. P., Williamson.
First Lieutenant William T. Willis, Chaplain, Charleston.
First Lieutenant Charles F. Templeton, Battalion Adjutant, Huntington.
First Lieutenant Gustavus A. Northcott, Battalion Adjutant, Huntington.
First Lieutenant Halleck M. Scott, Battalion Adjutant, Beckley.
Second Lieutenant Everett F. Brooks, Battalion Quartermaster, Parkersburg.
Second Lieutenant Bruce S. Cook, Battalion Quartermaster, Charleston.
Second Lieutenant Nicholas S. Caldwell, Battalion Quartermaster, Huntington.

MEDICAL OFFICERS.

Major Francis T. Ridley, Bluefield.
Captain Walter W. Point, Charleston.
First Lieutenant Frank M. Kearns, Hundred.
First Lieutenant Joseph W. Lyons, Huntington.

COMPANY A, PARKERSBURG.

Captain James A. Watson.
First Lieutenant Charles R. Johnson.
Second Lieutenant Levin Smith, Jr.

COMPANY B, RAVENSWOOD.

Captain William L. McCowan.
First Lieutenant Wilmer Blackburn.
Second Lieutenant John R. Carmichael.

COMPANY C, CHARLESTON.

Captain Tom C. Davis.
First Lieutenant Harold B. Cornwell.
Second Lieutenant Cameron C. Lewis, III.

COMPANY D, SPENCER.

Captain Harry Holswade.
First Lieutenant Charles D. Riley.
Second Lieutenant Wilbert J. Cunningham.

COMPANY E, PARKERSBURG.

Captain Walter W. White.
First Lieutenant Howard E. DeVaughn.
Second Lieutenant Fred M. Cochrane.

COMPANY F, FAYETTEVILLE-WILLIAMSON.

Captain Alfred D. Roberts.
First Lieutenant Norman W. Curry.
Second Lieutenant James O. Lakin.

COMPANY G, HUNTINGTON.

Captain Valkey W. Midkiff.
First Lieutenant August C. Reinwald.
Second Lieutenant John Esque.

COMPANY H, HUNTINGTON.

Captain Austin M. Sikes.
First Lieutenant Delbert Fisher.
Second Lieutenant Clyde E. Braden.

COMPANY I, HUNTINGTON.

Captain Ira J. Barbour.
First Lieutenant Charles E. Chapman.
Second Lieutenant Albert H. Peyton.

COMPANY K, WELCH.

Captain William E. Eubank.
First Lieutenant Howard F. Wehrle.
Second Lieutenant George G. Bratt.

COMPANY L, BLUEFIELD.

Captain Clifton L. Bailey.
First Lieutenant Douglas Bailey.
Second Lieutenant William E. McCray.

COMPANY M, CHARLESTON.

Captain George M. Ford.
First Lieutenant Augustus S. Guthrie.
Second Lieutenant Davis H. Estill.

HOSPITAL CORPS, BLUEFIELD.

Major Francis T. Ridley.

BAND, MARTINSBURG.

Chief Musician L. DeW. Gerhardt.

GOVERNOR'S HONORARY STAFF.

With rank of Brigadier General:

John C. Bond, Adjutant General, Chief of Staff, Charleston.
H. M. Kimberland, Paymaster General, Wheeling.
Clarke Hamilton, Chief of Ordnance, Wheeling.
S. W. Patterson, Commissary General, Vivian.
George C. Baker, Judge Advocate General, Morgantown.
W. F. Hite, Quartermaster General, Huntington.
F. P. Grosscup, Inspector General, Charleston.
J. Howard Anderson, Surgeon General, Marytown.
W. D. Ord, Chief of Engineers, Landgraft.
Noyes S. Burlew, Chief Signal Officer, Charleston.

AIDES-DE-CAMP.

With rank of Colonel:

Berkeley County—Nat T. Frame, Martinsburg; Gray Silver, Martinsburg; Max von Schlegell, Martinsburg.
Braxton County—Amos Bright, Sutton.
Brooke County—Walter G. Banfield, Follansbee; Thomas J. Sherrard, Wellsburg.
Cabell County—J. E. Pedigo, Huntington; F. H. Tyree, Huntington.
Fayette County—S. A. Scott, Macdonald; J. A. Boone, Nuttall.
Grant County—D. P. Hendrickson, Petersburg.
Greenbrier County—Lawrence Perin, White Sulphur Springs.
Hampshire County—A. M. McKeever, Romney.
Harrison County—H. B. Curtin, Clarksburg; A. K. Thorn, Clarksburg; S. S. Farris, Bridgeport.

- Jefferson County—George H. Childs, Harpers Ferry.
- Kanawha County—John Laing, W. T. Williamson, Grant P. Hall, Dr. V. T. Churchman, H. M. Bertolet, J. W. Dawson, Dr. G. A. MacQueen, W. M. Puckett, P. A. Simpson, M. T. Roach, C. A. Cabell, H. P. Brightwell, Wm. Freudenberger, Leigh Harrison, Samuel E. Bowen, Charleston.
- Lewis County—W. S. Woodell, Weston.
- Logan County—Naaman Jackson, Logan.
- Marion County—Smith Hood, Fairmont; Dr. J. O. McNeeley, Fairmont; M. L. Hutchinson, Fairmont; H. L. Heintzelman, Fairmont.
- Marshall County—James Burley, S. W. Meals, Moundsville; W. H. Harris, Glen Easton.
- Mercer County—W. H. Thomas, Philip Goodwell, Bramwell.
- Mineral County—Geo. D. Carskadon, W. E. Crooks, Keyser.
- Mingo County—F. L. Schoew, Chattaroy.
- Monongalia County—Louis P. Krebs, H. L. Carspecken, Leopold Sigwart, Joseph H. McDermott, Morgantown.
- Morgan County—V. E. Johnson, Berkeley Springs.
- McDowell County—William Leckie, Welch; C. H. Boardman, Vivian; James Elwood Jones, Switchback; Floyd E. Cunningham, Eckman; W. M. Ritter, Welch; H. Panks, Keystone; W. J. McClaren, W. Burbridge Payne, Welch.
- Ohio County—H. F. Behrens, E. B. Horkheimer, Ben L. Rosenbloom, William K. Bodley, John Cummins, H. L. Kirk, A. F. Schenck, S. O. Laughlin, Charles H. Patterson, Alexander R. Campbell, Wheeling.
- Pocahontas County—Dr. O. H. McKee, Marlinton.
- Preston County—A. A. Pickering, Rowlesburg; Charles T. Kelly, Terra Alta; A. G. Hughes, Kingwood.
- Raleigh County—Dr. W. J. Walker, Mabscott.
- Randolph County—W. E. Baker, Elkins; Charles R. Head, Horton.
- Ritchie County—Dr. W. E. Talbott, Harrisville.
- Taylor County—O. J. Fleming, Grafton.
- Tucker County—J. B. Jenkins, Parsons.
- Tyler County—W. J. Neunschwander, S. G. Pyle, C. N. Kimball, Arlen G. Swiger, Sistersville.
- Upshur County—Charles E. Hiner, E. W. Martin, Buckhannon.
- Wood County—T. A. Brown, W. A. Hersch, William Kirk, Charles S. Smoot, Lyle Jones, Richard Mumaugh, Frank H. Markey, Frank S. Smith, Charles Brooks Smith, Harry Woodyard, William L. Mengert, Parkersburg.
- Wyoming County—A. L. Wittenburg, Pineville.
- Colin H. Livingston, Washington, D. C.
- George F. Snyder, Washington, D. C.
- J. M. King, Wellsville, Ohio.
- Stuart Hirshman, New York, N. Y.
- Fred Starek, Washington, D. C.

AIDE-DE-CAMP WITH RANK OF MAJOR.

Alfred Charles Cramp, Wheeling.

GENERAL ORDERS

The following General Orders were issued during the time covered by this report:

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, July 15, 1914.

General Orders

No. 16.

The Commander-in-Chief announces the following appointment:

John C. Bond

to be Adjutant General with the rank of Brigadier General.

By order of THE GOVERNOR,

JOHN C. BOND,

Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, July 16, 1914.

General Orders

No. 17.

1. Under authority of the Secretary of War, the following organizations of this state will participate in a Joint Camp of Instruction, to be established at Camp Dawson, Caddell, West Virginia, from August fifteenth to twenty-fourth:

First Infantry.

Second Infantry.

Organized Sanitary Troops of the State attached to these Organizations.

2. A Rifle Camp of Instruction for the First Infantry will be established at Camp Dawson, Caddell, West Virginia, on August twelfth. The organizations of the First Infantry and attached Sanitary Troops will leave home stations on the morning of August twelfth, so as to arrive at Camp that afternoon or evening. The prescribed instruction in rifle and pistol practice will be commenced on or before August thirteenth and will continue until August fifteenth, when the First Infantry will participate in the Joint Camp.

The Commanding Officer, First Infantry, will select the personnel for this Rifle Camp, attention in this connection being invited to the requirements of Circular 2, Division Militia Affairs, Series 1913.

3. The Second Infantry and attached Sanitary Troops will leave home stations so as to arrive at Camp on August fifteenth, 1914.

4. The First Infantry will break camp on August twenty-fourth, so as to arrive at its home stations on that date.

5. A Rifle Camp of Instruction for the Second Infantry will be established at Camp Dawson, Caddell, West Virginia, on August twenty-fourth, upon the conclusion of the Joint Camp mentioned in paragraph one of this order. The Organizations of the Second Infantry will commence the prescribed instruction in rifle and pistol practice on that date and will continue same, breaking Camp so as to arrive at home stations August twenty-seventh. The Commanding Officer of the Second Infantry will select the personnel for this Rifle Camp, attention in this connection being invited to the requirements of Circular 2, Division Militia Affairs, Series 1913.

6. Orders covering the movement of the organizations by rail will be issued later.

7. The attention of all Organization Commanders is invited to General Orders number 30, c. s., Headquarters Eastern Department (G. O. No. 15, A. G. O., W. Va., dated July 7th, 1914.)

8. Attention is invited to orders and regulations previously issued, which provide that no one can fire for record who has not qualified as first classman or better, and must have the gallery practice to be admitted to instruction practice, also to the following:

"Previous to the encampment, enlisted men must have had sixty days' service in the Organized Militia, including at least fourteen periods of practical progressive military instruction of at least one and one-half hours each, or an equivalent service in the Regular Army, Navy or Marine Corps or one year's service at a school where military instruction is given."

In order to secure pay for attendance at any Joint Camp, each company must have the minimum strength present of two officers, and thirty-eight enlisted men.

Enlisted men may attend this camp, who have had less than sixty days service, on Government transportation and subsistence, the State paying an amount of per

diem equal to the rate paid by the State to other enlisted men. For privates 75c per day.

9. All Company Officers will arrange to mess with their own organizations. The officers of regimental and battalion headquarters may make such arrangements as they desire for messing while in camp.

10. The cotton olive drab uniform with olive drab shirt and service hat will be worn to camp. An extra pair of olive drab or khaki breeches for each man to wear at maneuvers and drills may be taken.

11. Officers can secure mounts at Caddell.

12. The Disbursing Officer will make the payments for the service at the Rifle Camps of Instruction.

13. The travel, pay and subsistence enjoined are necessary in the service.

By order of THE GOVERNOR,
JOHN C. BOND,
Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, July 17, 1914.

General Orders

No. 18.

1. The following promotion is announced to date July 15th, 1914:

To be Major, Medical Corps, Captain *William A. McMillan*.

2. Upon his request Captain *John C. Bond*, Pay Department, is transferred to the supernumerary list to date July 15th, 1914.

By order of THE GOVERNOR,
JOHN C. BOND,
Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, July 21, 1914.

General Orders

No. 19.

1. The following resignations having been tendered are accepted to date July 15th, 1914:

First Lieutenant *Fred L. Shinn*, First Infantry.

Second Lieutenant *J. Henry Francis*, Second Infantry.

Second Lieutenant *Walter W. Point, Jr.*, Second Infantry.

2. Upon their personal request the following officers are placed on the Supernumerary List, to date July 15th, 1914:

Major *William A. McMillan*, Medical Corps.

Captain *Samuel L. Walker*, Second Infantry.

3. The following enlisted men will be discharged, to date July 15th, 1914, that they may accept commissions:

Color Sergeant *Rollo J. Conley*, First Infantry.

First Sergeant *Charles Boughner*, Company K, First Infantry.

First Sergeant *William E. Blaker*, Company E, First Infantry.

First Sergeant *George G. Bratt*, Company C, Second Infantry.

Quartermaster Sergeant *Clarence W. Fannort*, Company K, First Infantry.

Corporal *Clyde A. Wellman*, Company I, Second Infantry.

Private *John R. Carmichael*, Company B, Second Infantry.

Battalion Sergeant Major *Howard F. Wehrle*, Second Battalion, Second Infantry.

4. Pending examination when practicable to convene a Board, the following commissions and assignments are announced to date July 15th, 1914:

To be Second Lieutenant, First Infantry:

Charles J. Poe, to Company C, original vacancy.

George C. Beck, to Company E, original vacancy.

William E. Blaker to Company E, vice Beck promoted.

Charles Boughner to Company K, vice Williams promoted.

Clarence W. Vannort to Company K, vice Boughner promoted.

Mark T. Bailey assigned as Quartermaster and Commissary, Second Battalion, vice Harnish resigned.

To be Second Lieutenant, Second Infantry :

Wilmer Blackburn to Company B, original vacancy.

John R. Carmichael to Company B, vice Blackburn promoted.

George G. Bratt to Company C, vice Davis promoted.

Clyde A. Wellman to Company I, vice Davis transferred.

Fred G. Kell to Company K, original vacancy.

Howard F. Wehrle assigned as Quartermaster and Commissary, Second Battalion, vice Francis transferred.

To be First Lieutenant, First Infantry :

Second Lieutenant *Daniel G. Simmons*, to Company B, vice Hall, Supernumerary.

Second Lieutenant *George C. Beck* to Company E, original vacancy.

Second Lieutenant *Glenn F. Williams* to Company K, vice Shinn resigned.

Second Lieutenant *Charles Boughner* to Company K, vice Williams promoted.

Thomas J. Blair, Jr., assigned as Adjutant, Second Battalion, vice Price resigned.

To be First Lieutenant, Second Infantry :

Second Lieutenant *Wilmer Blackburn* to Company B, original vacancy.

Second Lieutenant *Augustus S. Guthrie, Jr.*, to Company F, vice Roberts promoted.

Second Lieutenant *Thomas E. McDowell* to Company G, vice Ensign resigned.

To be Captain, First Infantry.

First Lieutenant *Glenn F. Williams* to Company K, vice Boughner Supernumerary.

First Lieutenant *Charles H. Freeland* to Company M, vice Morgan transferred.

Rollo J. Conley assigned as Commissary, First Infantry, vice Bassel Supernumerary.

To be Captain, Second Infantry :

First Lieutenant *Alfred D. Roberts*, to Company F, vice Walker Supernumerary.

First Lieutenant *Charles F. Templeton* assigned as Commissary, Second Infantry, vice Fitzhugh deceased.

To be First Lieutenant, Medical Corps :

Walter W. Point, Jr., vice Rinehart resigned.

Benjamin H. Swint, original vacancy.

To be Captain, Medical Corps :

Harry W. Keatley, vice Robins promoted.

James A. Rusmisch, vice McMillan promoted.

William A. Wykel, original vacancy.

5. First Lieutenant *Charles E. Chapman*, Supernumerary, is hereby restored to duty and assigned to Company I, Second Infantry, to date July 15th, 1914.

By order of THE GOVERNOR,

JOHN C. BOND,

Adjutant General.

STATE OF WEST VIRGINIA,

ADJUTANT GENERAL'S OFFICE,

Charleston, July 23, 1914.

General Orders

No. 20.

MOVEMENT ORDER.

1. The following itinerary is announced for the West Virginia National Guard to attend the Joint Camp of Instruction and Rifle Camps of Instruction to be held at Camp Dawson, Caddell, West Virginia, August 12th to 27th, 1914, pursuant to G. O. No. 17, A. G. O., dated July 16th, 1914:

FIRST INFANTRY.

Martinsburg—Piedmont Section.

Martinsburg,

August 12th,

B. & O. R. R.

Company F, First Infantry; one coach, one combination car; leave Martinsburg at 6:30 A. M. on train No. 23 to Cumberland, Maryland, thence by special train leaving Cumberland at 9:45 A. M., picking up at

Piedmont, August 12th, B. & O. R. R.
 Company E, First Infantry, and Hospital Corps, First Infantry; one baggage car, three coaches; leave Piedmont by special train at 11 A. M. for Caddell via M. & K. Jct.

Littleton—Fairmont Section.

Littleton, August 12th, B. & O. R. R.
 Company D, First Infantry; one coach, one combination car; leave Littleton at 9:24 A. M. on train No. 72 to Fairmont.

Fairmont, August 12th, B. & O. R. R.
 Companies H and I, First Infantry, Band, First Infantry; one combination car, one baggage car, three coaches; leave Fairmont by special train at 11 A. M., with Littleton Company and equipment attached, for Caddell via M. & K. Jct.

Buckhannon—Sutton—Weston—Clarksburg Section.

Buckhannon, August 12th, B. & O. R. R.
 Company C, First Infantry; one large coach, one baggage car (baggage car to be shared with Clarksburg Company); leave Buckhannon at 6:25 A. M. on train No. 1 for Weston.

Sutton, August 12th, B. & O. R. R.
 Company B, First Infantry; two coaches, one baggage car (baggage to be shared with Weston Company); leave Sutton at 6:00 A. M. by special train picking up at

Weston, August 12th, B. & O. R. R.
 Headquarters, Second Battalion, First Infantry, Company A, First Infantry; one coach (baggage to be loaded with Sutton Company) and Buckhannon Company and equipment; leave Weston at 8 A. M., picking up at

Clarksburg, August 12th, B. & O. R. R.
 Company K, First Infantry; two coaches (baggage loaded with Buckhannon Company); leave Clarksburg at 9:30 A. M. for Caddell via M. & K. Jct.

Morgantown Section.

Morgantown, August 12th, M. & K. R. R.
 Company L, First Infantry; the Commanding Officer of this Company will arrange with the Agent of the M. & K. R. R. for transportation to Caddell, so as to arrive at Camp Dawson in the afternoon.

Kingwood, August 12th,
 Company G, First Infantry, will march and haul baggage to Camp Dawson, leaving home station at 8:00 A. M.

Terra Alta, August 12th,
 Headquarters Third Battalion, First Infantry, and Company M, First Infantry, will march and haul baggage to Camp Dawson, leaving home station at 8:00 A. M.

SECOND INFANTRY.

Spencer—Ravenswood—Parkersburg Section.

Spencer, August 15th, B. & O. R. R.
 Company D, Second Infantry; one coach, one baggage car (baggage car to be shared with Ravenswood Company); leave Ravenswood on train No 712 for Parkersburg via

Ravenswood, August 15th, B. & O. R. R.
 Company B, Second Infantry; two coaches (baggage loaded with Spencer Company); leave Ravenswood at 7:30 A. M. on train No. 712 to Parkersburg.

Parkersburg, August 15th, B. & O. R. R.
 Headquarters, Second Infantry, Headquarters, Third Battalion, Second Infantry, Companies A and E, Second Infantry; one combination car, one baggage car, three coaches; leave Parkersburg with Spencer and

Ravenswood companies and equipment attached by special train, after arrival of train No. 712, for Caddell via M. & K. Jet.

Huntington Section.

Huntington, August 15th, B. & O. R. R.
Headquarters, First Battalion, Second Infantry, Companies G, H and I, Second Infantry; five coaches, one 70 ft. baggage car (or two small baggage cars); leave Huntington at 6:00 A. M. by special train for Caddell via M. & K. Jet.

Fayetteville—Charleston Section.

Fayetteville, via Fayette Station, August 14th, C. & O. R. R.
Company F, Second Infantry; one coach, one combination car; leave Fayette Station at 2:54 P. M. on train No. 13 to Charleston.

Charleston, August 15th, K. & M. R. R.
General Headquarters, Headquarters, Second Battalion, Second Infantry, Companies C, F and M, Second Infantry; three baggage cars, four coaches; leave Charleston, by special train, at 6:00 A. M., to be delivered to B. & O. R. R. at Point Pleasant for departure at 8:00 A. M., for Caddell via M. & K. Jet.

Bluefield—Welch Section.

Bluefield, August 14th, N. & W. R. R.
Company L, Second Infantry, Hospital Corps, Second Infantry; two coaches, one baggage car; leave Bluefield at 11:30 A. M. on regular train No. 7 to Welch.

Welch, August 14th, N. & W. R. R.
Company K, Second Infantry; two coaches, one combination car; leave Welch at 1:54 on Train No. 7 with Bluefield organizations and equipment attached, to be delivered to B. & O. R. R. at Kenova about 8:00 P. M. for movement to Caddell via M. & K. Jet.

Martinsburg Section.

Martinsburg, August 15th, B. & O. R. R.
Band, Second Infantry; one combination car; leave Martinsburg at 11:21 A. M. on train No. 55, to be delivered to M. & K. R. R. at M. & K. Jet. for movement to Caddell.

RETURN MOVEMENT.

First Infantry.

Buckhannon—Sutton—Weston—Clarksburg Section:

Same equipment, special train leave Caddell at 6:00 A. M., August 24th, for Sutton; the Buckhannon Company to be delivered on first regular train from Weston.

Littleton—Fairmont Section:

Same equipment, special train, leave Caddell at 6:15 A. M., August 24th, for Fairmont; the Littleton Company to be delivered on first regular train from Fairmont.

Martinsburg—Piedmont Section:

Same equipment, special train leave Caddell at 8:30 A. M., August 24th, stopping at Piedmont; the Martinsburg Company to be delivered from Cumberland on the first regular train.

Morgantown Section:

To be arranged by Company Commander.

Second Infantry.

Bluefield—Welch—Fayetteville Section:

Special train of five coaches, two combination cars, one baggage car, leave Caddell at 3 P. M., August 26th, for Huntington; the Fayetteville Company to be delivered to the C. & O. R. R. for movement on train No. 14, August 27th, to South Fayette (one coach, one combination car). The remainder of the equipment will be delivered to the N. & W. R. R.

at Kenova for special transportation to Welch; the Bluefield organization to be attached to regular train No. 18 at Welch, August 27th.

Charleston Section:

Special train of two baggage cars, three coaches, leave Caddell at 6:00 A. M., August 27th, to be delivered to the K. & M. R. R. at Pt. Pleasant for special transportation to Charleston.

Huntington Section:

Same equipment, special train, leave Caddell at 6:15 A. M., August 27th, for Huntington.

Spencer—Ravenswood—Parkersburg Section:

Same equipment, special train leave Caddell at 6:30 A. M., August 27th, for Parkersburg. The Ravenswood and Spencer Companies and equipment will move on regular train No. 711 from Parkersburg to destinations.

Martinsburg Section:

One combination car on one of the specials or on regular train No. 15 from Caddell to M. & K. Jct., thence with equipment on B. & O. train No. 6 to destination.

2. Suitable and comfortable accommodations must be provided, meaning largest size coaches possible, particularly for the long hauls. All trains to be well iced and watered before leaving original starting points and divisional points, going and returning.

3. Baggage cars for the original loading will be placed the day before departure for loading. On return movement when the baggage cars cannot be set off for unloading, the officer in charge will avoid unnecessary delay in unloading. Baggage and combination cars will be permitted to remain for unloading in daylight if necessary.

4. The Senior officer on each train, or section, is held responsible for the conduct and discipline and will make a written report to this office upon completion of this tour of duty, as to the equipment furnished, service of the transportation companies and conduct of the men. He will designate a train quartermaster for his train.

5. Government transportation requests will be used. One request should be used for all officers and enlisted men traveling at the same time between the same points. The number of officers, and the number of enlisted men of each command must be noted on the back. If round trip transportation is arranged, one request should be used, or issued. The request so issued, must be certified to or receipted by the officers to whom issued, to show the actual number of officers and enlisted men separately for whom round trip tickets were issued in exchange therefor. The coupon of tickets for the homeward journey must be kept by the officers in their possession until such journeys are commenced, when they will see that the train conductors note on the backs of such coupons the actual number of officers and enlisted men traveling thereunder, and in addition to such verification, the officers to whom such request was issued, are required to prepare and sign, in triplicate the certificate of service rendered under round trip requests.

6. Attention is called to the provisions of G. O. No. 15, A. G. O., dated July 7th, 1914, for instructions as to subsistence en route. Travel rations will be issued for the return movement.

7. Staff Officers and Non-Commissioned Officers will join the nearest organizations of their regiments and accompany them to Camp Dawson.

8. Organization Commanders will take with them to Camp Dawson all the 30 calibre ammunition in their possession.

9. A medical examination will be made of the officers and enlisted men within twenty-four hours before the departure from home stations. The assignments for these examinations are as follows:

Buckhannon and Weston, Capt. *James A. Rusmisch*, Medical Corps.
Fairmont, 1st Lt. *Walter W. Point*, Medical Corps.
Piedmont, Major *Zadoc T. Kalbaugh*, Medical Corps.
Kingwood and Morgantown, Maj. *Joseph E. Robins*, Medical Corps.
Bluefield, Capt. *Francis T. Ridley*, Medical Corps.
Huntington, Capt. *William A. Wykel*, Medical Corps.
Parkersburg, Capt. *Marvin R. Stone*, Medical Corps.
Charleston, 1st Lt. *Benjamin H. Swint*, Medical Corps.

Organization Commanders at stations other than the above will hire civilian physicians to make the prescribed examination. A fee of five dollars (\$5.00) will be allowed to such civilian physician. This examination is to determine if any man has symptoms of venereal diseases of any kind, or indications of typhoid fever, or any other disease which would render him unfit for military duty.

The Medical Officer or civilian physician will furnish the Company Commander with a report of this examination in triplicate; the Company Commander will deliver one copy to the Regimental Adjutant who will deliver it to the Chief Medical Officer of the camp.

10. The following officers of the Medical Corps will accompany the troop trains designated:

Capt. *Francis T. Ridley*, Bluefield—Welch Section.

Capt. *William A. Wykel*, Huntington Section.

Capt. *Marrin R. Stone*, Parkersburg Section.

1st Lt. *Benj. H. Swint*, Charleston Section.

Capt. *James A. Rusmisl*, Buckhannon—Sutton—Weston—Clarksburg Section.

1st. Lt. *Walter W. Point, Jr.*, Fairmont Section.

Major *Zadoc T. Kaibaug*, Piedmont Section.

11. The travel, pay and subsistence enjoined are necessary in the service.

By order of THE GOVERNOR,

JOHN C. BOND,

Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, August 1, 1914.

General Orders

No. 21.

1. Captain *Cornelius L. Burdette*, Inspector Small Arms Practice, Second Infantry, having tendered his resignation the same is accepted as of this date.

2. Captain *Charles R. Morgan*, First Infantry, is hereby transferred to the Quartermasters Corps and is designated as Disbursing Officer, vice Bond, Supernumerary.

3. Second Lieutenant *Edgar E. Davis*, Second Infantry, is transferred from Company I to Company M, to date July 15, 1914.

4. The following enlisted men will be discharged the service that they may accept commissions:

First Sergeant *Clyde Heater*, Company B, First Infantry;

First Sergeant *Elbert V. Crowder*, Company K, Second Infantry.

5. Pending examination when convenient to convene a board, the following commissions and assignments are announced, effective this date:

To be First Lieutenant, First Infantry:

Frank Roy Yoke, assigned to Company A;

To be First Lieutenant, Second Infantry:

Elbert V. Crowder, assigned to Company K.

To be Second Lieutenant, First Infantry:

Clyde Heater, assigned to Company B.

To be Second Lieutenant, Second Infantry:

Albert H. Peyton; assigned as battalion quartermaster and commissary, first battalion.

By order of THE GOVERNOR,

JOHN C. BOND,

Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, August 5, 1914.

General Orders

No. 22.

1. A State Rifle Competition will be held at Camp Dawson, Caddell, West Virginia, August 27-28, 1914.

2. The following details for this duty are announced:

Executive Officer, Colonel *Clarence F. Jolliffe*, First Infantry.

Adjutant and Statistical Officer, Major *James I. Pratt*, Second Infantry.

Quartermaster, Captain *Richard G. Beckwith*, Second Infantry.

Medical Officer, First Lieutenant *Walter W. Point, Jr.*, Medical Corps.

Chief Range Officer, Captain *Benjamin F. Cole*, First Infantry.

Assistant Range Officers, Captain *James A. Watson*, Second Infantry; Captain *Gustavus H. Wilson*, First Infantry; Captain *Charles R. Morgan*, Quartermaster's Corps; First Lieutenant *Marshal E. Martin*, First Infantry.

3. The Commanding Officer of Company G, First Infantry, will furnish the necessary markers and scorers for this competition at a rate not to exceed 2 markers and one scorer for each 10 competitors authorized herein.

The Commanding Officer of the Hospital Corps, Second Infantry, will detail two enlisted men from the Hospital Corps for this competition.

The Commanding Officer, Second Infantry, will detail three cooks for this competition.

4. At the close of the record practice provided for in General Orders No. 17, c. s., each company commander will select a team of enlisted men consisting of three principals, who shall be selected from those making the highest aggregates in the record practice, and who have had more than sixty days military service and, provided that each shall have made marksman, or better, to compete in this rifle competition. The teams so selected will report with D. and A. cards to the Executive Officer on the morning of August 27th, 1914.

5. The cotton olive drab uniform will be worn.

6. The following matches are announced for the Rifle Competition:

DAVIS TROPHY MATCH.

Open to each Company team, 200 and 600 yards.

200 yards rapid fire, position, kneeling from standing 10 shots in 1 1-2 minutes.

(Note.—Standing at position of "load," piece "at trail," loaded and fully locked; as target appears, take kneeling position, fire ten shots.)

600 yards slow fire.

2 sighting shots and ten shots for record.

PRIZE.

To the team making the highest aggregate, the Davis Trophy.

GENERAL STAFF CUP MATCH.

Open to all teams, except the winning team in the Davis Trophy Match. Distance: 300 yards slow fire; 300 yards rapid fire; and 600 yards slow fire. Position: 300 and 600 yards slow fire, prone; 300 yards rapid fire, kneeling from standing.

2 sighting shots and ten shots for record at 300 and 600 yards slow fire.

10 shots at 300 yards, rapid fire; time 2 minutes.

PRIZE.

To the team in each regiment making the highest aggregate, the General Staff Cup.

7. At the close of the above matches, a competition will be held for the purpose of selecting a team to represent the State in the National Divisional Matches to be held at Sea Girt, New Jersey, in September, 1914. This will be done by having the thirty making the highest aggregates in the Davis Trophy Match, and all others who have made the grade of expert in the record practice this season, who wish to enter, shoot over the National Divisional Match course twice, after which all will be eliminated except the twenty-five making the highest aggregates. These will then shoot over the same course twice and the team will be composed of the fifteen making the highest aggregates in the four courses. *Provided, however*, that the provisions of Bulletin No. 11, War Department, c. s., shall apply in the selection of this team, especial attention being called to the following paragraph:

"At least six shooting members of each team competing in a national Divisional Team Match for 1914, shall be men who have never heretofore participated, as principals, in a National Team Match. Not less than ten shooting members of these teams shall be enlisted men, who in their organizations are armed with the rifle. No officer of higher rank than that of captain shall be eligible as a shooting member of any team competing in the National Divisional Team Match. No officer of higher rank than that of lieutenant colonel shall be eligible as team captain, coach or spotter of any team competing in a National Divisional Team Match."

8. No one is eligible to compete for the State Rifle Team who has not done 75 per cent of military duty during the past year.

9. The rules governing the National Divisional Matches, as published in Bulletin No. 11 War Department, c. s., will govern the matches and competition.

10. Experts who desire to compete for the State Rifle Team will report to the Executive Officer at Camp Dawson on the evening of August 27th.

11. Payrolls will be made in quadruplicate, two copies of which must be signed. D. and A. cards will accompany payrolls.

12. Captain Charles R. Morgan, Disbursing Officer, will make payment covering the duty in this order.

13. The travel, pay and subsistence enjoined are necessary in the service.

By order of THE GOVERNOR,
JOHN C. BOND,
Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, August 5, 1914.

General Orders.

No. 22.

(Extract.)

* * * * *

14. The following details for this duty are announced in lieu of those enumerated in paragraph 2.

Executive Officer, Major *John H. Charnock*, First Infantry.

Adjutant and Statistical Officer, Captain *Charles F. Templeton*, Second Infantry.

Quartermaster, First Lieutenant *Ambrose L. Anderson*, First Infantry.

Medical Officer, First Lieutenant *Walter W. Point, Jr.*, Medical Corps.

Chief Range Officer, Captain *Benjamin F. Cole*, First Infantry.

Assistant Range Officers, Captain *Walter W. White*, Second Infantry; Captain *Charles R. Morgan*, Quartermaster Corps.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, August 5, 1914.

General Orders.

No. 23.

1. Second Lieutenant *Houston G. Young*, Pay Department, having tendered his resignation, is relieved from duty and ceases to be a member of the West Virginia National Guard from this date.

2. Pending examination when practicable to convene a board, the following commission and assignment is announced:

To be First Lieutenant, Second Infantry, *Andrew G. Northcott*, assigned as Adjutant, First Battalion, to date August 1, 1914.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, August 10, 1914.

General Orders.

No. 24.

1. First Lieutenant *Marshal E. Martin*, First Infantry, is hereby relieved as Adjutant, Third Battalion, and assigned to duty with Company M, First Infantry, vice *Freeland* promoted.

2. Sergeant *Philip B. Walker*, Company F, Second Infantry, is hereby discharged that he may accept commission, to date August 1st, 1914.

3. Pending examination when practicable to convene a board, the following commission and assignment is announced to date August 1st, 1914:

To be Second Lieutenant, Second Infantry, *Philip B. Walker*, assigned to Company F, vice *Guthrie* promoted.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, August 28, 1914.

General Orders.

No. 25.

1. Pursuant to General Orders No. 22, A. G. O., c. s., the following are hereby selected and named as a team to represent the State of West Virginia in National Divisional Competition A and the Matches of the National Rifle Association to be held at Sea Girt, New Jersey, in August and September, 1914:

Team Captain, Captain *James A. Watson*, Second Infantry.

Coach, Captain *Benjamin F. Cole*, First Infantry.

Spotter, Captain *Charles R. Morgan*, Q. M. Corps.

TEAM MEMBERS.

Captain *Charles H. Freeland*, First Infantry.

Second Lieutenant *Edgar E. Davis*, Second Infantry.

Q. M. Sergeant *Russell L. White*, Co. G, First Infantry.

Sergeant *Ivan D. Chandler*, Co. G, Second Infantry.

Sergeant *Claude A. Stewart*, Co. H, First Infantry.

Sergeant *Clyde E. Braden*, Co. A, Second Infantry.

Sergeant *Archie L. Teets*, Co. M, First Infantry.

Sergeant *Earl Null*, Co. D, First Infantry.

Sergeant *David W. McVicker*, Co. M, First Infantry.

Sergeant *Fred R. Sapp*, Co. A, First Infantry.

Sergeant *Flem Sawyers*, Co. C, First Infantry.

Corporal *Charles R. Oliver*, Co. D, First Infantry.

Second Lieutenant *Leonard H. Jones*, First Infantry.

Q. M. Sergeant *Seaton H. Dean*, Co. D, First Infantry.

Private *Grant G. Hill*, Co. L, First Infantry.

2. Upon completion of the competition prescribed in G. O. No. 22, A. G. O., c. s., the above team will proceed from Camp Dawson to Sea Girt, New Jersey, for preliminary practice.

3. The following officers, having reported to the Executive Officer, National Divisional Competition A, on August 25th, 1914, for duty as Assistant Range Officers, pursuant to verbal orders, are hereby designated as Assistant Range Officers, for this competition:

Captain *Edward B. Carskadon*, First Infantry.

Captain *Charles C. Robinson*, First Infantry.

First Lieutenant *Harold B. Cornwell*, Second Infantry.

First Lieutenant *Heber H. Rice*, Second Infantry.

First Lieutenant *Marshall E. Martin*, First Infantry.

4. Captain *Charles R. Morgan*, Disbursing Officer, will make payment covering this service.

5. The travel, pay and subsistence enjoined are necessary in the service.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, September 15, 1914.

General Orders.

No. 26.

1. Pursuant to authority vested in the Commander-in-Chief by section 9, Chapter 62, Acts of the Legislature of 1909, and in order to conform to the requirements of General Orders No. 51 War Department, dated July 2, 1914, the minimum enlisted strength of a company of infantry of the West Virginia National Guard as prescribed in section 10 of said chapter is hereby fixed at sixty-five, and is based on apportionment to grades as follows, viz: 1 first sergeant, 1 quartermaster-sergeant, 4 sergeants, 6 corporals, 2 cooks, 1 artificer, 2 musicians and 48 privates.

2. Beginning with the week of November 2, 1914, twenty-four consecutive weekly drills will be held, and pursuant to section 7, Military Code, twenty per cent. of the pay provided for camp will be paid. In order to encourage the enlisted men and increase the standard of efficiency, organization commanders will make up payrolls and have same signed by the men at the FIRST DRILL PRESENT; payrolls to be signed in DUPLICATE. Both copies with signed and approved Form 60 and drill return for the month will be mailed to the Adjutant General on the night of the last drill in the month. Care must be taken to have the drill return and payrolls agree. State payrolls will be used and must be certified as to their correctness by the commanding officer of the organization.

3. Officers charged with the care of property are authorized to have the same washed and cleaned at prices not to exceed the following:

LAUNDRY.

Bed sacks.....	.05
Breeches, cotton.....	.08
Coats, cotton	.12
Leggins, pair	.05
Shirts, chambray	.05
Canteens	.02
Haversacks	.03
Sweaters	.07
Breeches, O. D. woolen.....	.10
Coats, O. D. woolen.....	.13
Shirts, O. D. woolen	.07
Overcoats	.20
Blankets	.14

4. Major *John H. Charnock*, First Infantry, is hereby appointed Surveying Officer, vice *Sherwood*, relieved.

5. First Sergeant *Leonard H. Jones*, Company L, First Infantry, will be discharged to date August 15, 1914, that he may accept commission.

6. Pending examination, when practicable to convene a board, the following commission and assignment is announced to date August 15, 1914: To be Second Lieutenant, First Infantry, *Leonard H. Jones*, assigned to Company A.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, October 30, 1914.

General Orders.

No. 27.

1. First Lieutenant *Heber H. Rice* is hereby relieved from duty with Company H, Second Infantry.

2. The following commission and assignment is announced effective this date:
To be Major, Judge Advocate General's Department:

First Lieutenant *Heber H. Rice*, Second Infantry, original vacancy.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, November 1, 1914.

General Orders.

No. 28.

1. Captain *Richard G. Beckwith* is hereby relieved from duty as Quartermaster, Second Infantry, to date November 1, 1914.

2. Pending examination, when practicable to convene a board, the following commissions and assignments are announced to date, November 1, 1914:

To be Major, Second Infantry, Captain *Richard G. Beckwith*, Second Infantry, vice *Payne* resigned.

To be Captain Q. M. Corps, *Paul J. Newton*, original vacancy.

To be First Lieutenant, Second Infantry, Second Lieutenant *Austin M. Sikes*, Second Infantry, assigned to Company H, Second Infantry, vice *Rice* promoted.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, November 30, 1914.

General Orders.

No. 29.

1. Major *William Wallace*, Eleventh Infantry, U. S. A., having reported to the Governor of West Virginia, in compliance with S. O. 180, W. D., dated August 3, 1914, is placed on duty as Inspector-Instructor of the West Virginia National Guard, with station at Charleston.

2. Major *M. A. W. Shockley*, Medical Corps, U. S. A., having reported to the Governor of West Virginia, in compliance with S. O. 260, W. D., dated November 4, 1914, is placed on duty as Inspector-Instructor of the Sanitary Troops of the West Virginia National Guard, with station at Columbus, Ohio.

3. The following commission and assignment is announced, effective this date:

To be Second Lieutenant, Second Infantry, *Sidney T. Ensign*, assigned to Company H, Second Infantry, vice *Sikes*, promoted.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, November 30, 1914.

General Orders.

No. 30.

1. Pursuant to authority vested in the Commander-in-Chief by section 9, chapter

62, Acts of the Legislature of 1909, and in order to comply with Tables of Organization for the Organized Militia, 1914, W. D., D. M. A., dated August 27, 1914, the West Virginia National Guard shall consist of the following:

Adjutant General's Department
 Inspector General's Department
 Judge Advocate General's Department
 Quartermaster Corps
 Medical Corps
 Ordnance Department
 Two Regiments of Infantry.

2. The Headquarters, Field, Staff and Band of each regiment of the West Virginia National Guard are hereby organized as follows:

FIELD OFFICERS.

Colonel	1
Lieutenant Colonel,	1
Majors,	3
Captain (Asst. I. S. A. P.).....	1
Chaplain,	1
Total Commissioned,	7

HEADQUARTERS COMPANY.

Captain and Regimental Adjutant (Commanding Company), 1	
First Lieutenants and Battalion Adjutants,	3
Total Commissioned,	4

Band Section:

Band, total enlisted,	28
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Non-commissioned Section:

Regimental Sergeant Major.....	1
Color Sergeants,	2
Battalion Sergeants Major,	3
Total enlisted	34

SUPPLY COMPANY.

Captain and Regimental Quartermaster (Commanding Company)	1
Captain and Regimental Commissary.....	1
Second Lieutenants and Battalion Quartermasters and Commissaries,	3
Total Commissioned,	5

Regimental Quartermaster Sergeant,	1
Regimental Commissary Sergeant,	1

Total enlisted,	2
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3. The Headquarters Company and the Supply Company are to all intents and purposes, additional companies of the regiment, making fourteen companies in all, in each regiment which does not contain a Machine Gun Company. They are administered by the commanders thereof and should have separate records. The Field Officers will be carried on a separate roll for muster and pay.

4. Until such time as a Machine Gun Company may be authorized in any regiment, the regimental commissary and the battalion quartermaster and commissary, regularly detailed as officers of the machine-gun company, will be attached to supply company as additional officers. The regimental commissary

is charged with all matters relating to the subsistence of the regiment, but command of supply company devolves upon the regimental quartermaster.

By order of THE GOVERNOR,

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, December 15, 1914.

General Orders.

No. 31.

1. Sergeant *Stephen F. Jackson*, Company F, 28th Infantry, U. S. A., and Sergeant *Carl J. Shetterly*, 26th Infantry, U. S. A., having reported to the Adjutant General for duty as sergeant-instructors, pursuant to paragraphs 34 and 35 S. O. No. 288 W. D., dated December 7, 1914, are placed on duty with the West Virginia National Guard and will be assigned by this office.

2. Second Lieutenant *Edgar E. Davis*, Second Infantry, is hereby relieved from duty with Company M, Second Infantry, to date December 3, 1914.

3. The following enlisted men will be discharged the service that they may accept commissions:

Regimental Commissary Sergeant, *John W. Mason, Jr.*, First Infantry, to date December 15, 1914.

Private *Roy H. Evans*, Company M, Second Infantry, to date December 3, 1914.

4. Pending examination, when practicable to convene a board, the following commissions and assignments are announced:

To be Major, Adjutant General's Department, *George M. Ford*, to date December 1, 1914, original vacancy.

To be Major, Quartermaster Corps, Captain *Charles R. Morgan*, Quartermaster Corps, to date December 15, 1914, original vacancy.

To be Captain Quartermaster Corps, *John W. Mason Jr.*, to date December 15, 1914, original vacancy.

To be Second Lieutenant, Second Infantry, *Roy H. Evans*, to date December 3, 1914, assigned to Company M, Second Infantry, vice Davis relieved.

By order of THE GOVERNOR,

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, December 24, 1914.

General Orders.

No. 32.

1. The annual inspection of the West Virginia National Guard, under section 14, Militia Law, and paragraph 89, Organized Militia Regulations of the War Department, 1910, will be made in the respective armories of the various organizations except the Medical Corps and Sanitary Troops, on the following dates, 1915:

Welch, Jan. 20, Co. K, 2nd Infy.

Bluefield, Jan. 21, Co. L, 2nd Infy.

Charleston, Jan. 25, Hdqrs., 2nd Bn., 2nd Infy., Co. C, 2nd Infy.

Charleston, Jan. 26, Co. M., 2nd Infy.

Huntington, Feb. 1, Hdqrs., 1st Bn., 2nd Infy., Co. G, 2nd Infy. property.

Huntington, Feb. 2, Cos. H and I, 2nd Infy., property.

Huntington, Feb. 3, Cos. G, H and I, 2nd Infy., drill.

Ravenswood, Feb. 4, Co. B, 2nd Infy.

Spencer, Feb. 5, Co. D, 2nd Infy.

Return to station.

Parkersburg, Feb. 8, Field officers, Hdqrs. Co. (less band section), Supply Co. and Co. A, 2nd Infy.

Parkersburg, Feb. 9, Co. E, 2nd Infy.

Wellsburg, Feb. 10, Supply Co., Hdqrs. property and Hdqrs., 1st Bn., 1st Infy.
Littleton, Feb. 11, Co. D, 1st Infy.
Fairmont, Feb. 12, Field officers and Hdqrs. Co., 1st Infy.
Fairmont, Feb. 13, Cos. H and I, 1st Infy.
Morgantown, Feb. 15, Co. L, 1st Infy.
Kingwood, Feb. 16, Co. G, 1st Infy. and State rifle range, Caddell.
Terra Alta, Feb. 17, Hdqrs., 3rd Bn., and Co. M, 1st Infy.
Clarksburg, Feb. 18, Co. K, 1st Infy.
Buckhannon, Feb. 19, Co. C, 1st Infy.
Weston, Feb. 20, Hdqrs., 2nd Bn. and Co. A, 1st Infy.
Sutton, Feb. 22, Co. B, 1st Infy.
Return to station.
Fayetteville, Feb. 27, Co. F, 2nd Infy.
Piedmont, Mar. 3, Co. E, 1st Infy.
Martinsburg, Mar. 4, Band section, 2nd Infy.
Martinsburg, Mar. 5, Co. F, 1st Infy.
Charleston, Mar. 12, State Hdqrs., State Armory and storehouse.

2. The inspection will be made by Major William Wallace, United States Infantry, Inspector-Instructor for the West Virginia National Guard. Major John H. Charnock, First Infantry, will accompany the U. S. Inspector and will make the inspection for the State.

3. Field and staff officers and non-commissioned staff officers will report for inspection with troops at or nearest their home stations, in uniforms with side arms. Officers and enlisted men, temporarily absent from their home stations, will be allowed to report to the inspecting officers with organizations other than their own, but in such instances a copy of the orders authorizing such attendance must be presented to the inspecting officers. Transportation will not be furnished to officers and enlisted men, temporarily absent, to return to their home stations for inspection. Excuses for absence from inspection will be granted upon physician's certificate only.

4. Organizations will be mustered on home station drill pay rolls, and such inspection will be counted as a drill, Muster rolls will be made in duplicate. Organization commanders are charged with the preparation of muster rolls of their respective organizations. The commanding officers of regiments are charged with preparation of muster rolls of their respective field officers. Quartermaster and ordnance returns will each be made in duplicate and a copy presented to the inspectors upon their arrival, who will verify the same. Organization commanders will notify all officers and enlisted men of their respective organizations when and where the inspection will be held.

5. Troops will be paraded for inspection in olive drab service uniforms, "under arms," without field equipment. The inspection of troops will be made at 8 o'clock p. m. The inspection of property, unless otherwise arranged with the inspecting officers, will be made at 1 o'clock p. m.

6. Records as well as property will be inspected. Records must show the drills held within the past year and the attendance at each drill. All property will be unpacked and arranged so as to permit rapid inspecting and counting. No credit will be allowed for any property claimed to be in possession of an officer, unless it is actually presented for inspection. All missing property at this inspection will be charged to the accountable or responsible officer, and payment for such missing property will be required according to law. It is expected that all property in possession of the troops at the annual inspection will be in serviceable condition. All unserviceable property will be kept apart and presented for survey.

7. The services of the Quartermaster Sergeant and two privates are authorized for one day for the purpose of arranging and caring for the property.

8. The travel, per diem and subsistence enjoined are necessary in the service.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, December 31, 1914.

General Orders.

No. 33.

1. The annual inspection of the Medical Corps and Sanitary Troops of the West Virginia National Guard, under section 14 of the Militia Law, will be made in the respective armories of the various organizations on the following dates, 1915:

Piedmont, Feb. 3, Sanitary Troops, First Infantry.

Charleston, Feb. 5, Headquarters.

Bluefield, Feb. 8, Sanitary Troops, Second Infantry.

2. The Inspection will be made by Major M. A. W. Shockley, Medical Corps, United States Army, Inspector-Instructor.

3. Medical officers in command of sanitary detachments will report for inspection with their commands. All other officers of the Medical Corps will report to the Inspector at Charleston, February 5, 1915, in uniform with side arms, State transportation will be furnished.

4. Organizations will be mustered for inspection on the home station drill payrolls, and such inspection of the sanitary detachments will be counted as a drill. Organization commanders are charged with the preparation of muster rolls of their respective organizations. Quartermaster and Ordnance returns will each be made in duplicate and a copy presented to the inspecting officer upon his arrival. Organization commanders will notify all enlisted men of their respective organizations when and where the inspection will be held.

5. Troops will be paraded for inspection in olive drab uniform. The inspection of troops will be made at 7:30 o'clock p. m. The inspection of property, unless otherwise arranged with the inspecting officer, will be made at 2:00 o'clock p. m.

6. Records as well as property will be inspected. Records must show the drills held within the past year and the attendance at each drill. All property will be unpacked and arranged so as to permit rapid inspecting and counting. No credit will be allowed for any property claimed to be in possession of an officer, unless it is actually presented for inspection. All missing property at this inspection will be charged to the accountable or responsible officer, and payment for such missing property will be required according to law. It is expected that all property in possession of the troops at the annual inspection will be in serviceable condition. All unserviceable property will be kept apart and presented for survey.

7. The services of one enlisted man with each detachment is authorized for one day, for the purpose of arranging and caring for the property.

8. The travel, per diem and subsistence enjoined are necessary in the service.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

(G. O. No. 33 is the last of the series for 1914.)

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, January 2, 1915.

General Orders.

No. 1.

1. Upon their own request the following officers are transferred to the supernumerary list, to date January 1, 1915:

First Lieutenant *Ralph C. Wandling*, Second Infantry.

First Lieutenant *Augustus S. Guthrie, Jr.*, Second Infantry.

2. Pursuant to sections 21 and 35, Military Code, Second Lieutenant Robert L. Perkins is transferred to the supernumerary list, to date January 1, 1915, pending settlement of property accountability.

3. The following enlisted men will be discharged the service, effective January 1, 1915, that they may accept commissions:

First Sergeant *Clyde E. Braden*, Company A, Second Infantry.

Quartermaster Sergeant *Bruce S. Cook*, Company A, Second Infantry.

4. Pending examination, when practicable to convene a board, the following commissions and assignments are announced, to date January 1, 1915:

To be Major, Inspector General's Department:

Lieutenant Colonel *Cuthbert A. Osborn*, supernumerary, original vacancy.

To be Major, Quartermaster Corps:

Major *Lester Ridenour*, supernumerary, original vacancy.

To be Captain, Second Infantry:

Charles H. Bell; assigned for duty as Quartermaster, Second Infantry, vice *Beckwith* promoted.

To be Chaplain, Second Infantry:

Reverend *Robert Douglass Roller*, vice *Francis*, resigned.

To be First Lieutenant, Second Infantry:

Clyde E. Braden; assigned for duty as Adjutant, Third Battalion, Second Infantry, vice *Wandling*, supernumerary.

Second Lieutenant *Philip B. Walker*; assigned for duty with Company F Second Infantry, vice *Guthrie*, supernumerary.

To be Second Lieutenant, Second Infantry:

Bruce S. Cook; assigned for duty as Quartermaster and Commissary, Third Battalion, Second Infantry, vice *Perkins*, supernumerary.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,

ADJUTANT GENERAL'S OFFICE,

Charleston, January 2, 1915.

General Orders.

No. 1.

EXTRACT.

5. Captain *John H. McCulloch*, Medical Corps, having tendered his resignation, the same is accepted to date January 1, 1915.

6. The following commission and assignment is announced to date January 1, 1915:

To be First Lieutenant, First Infantry:

J. Offut Lakin; assigned for duty as Adjutant, Third Battalion, First Infantry, vice *Martin* transferred.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,

ADJUTANT GENERAL'S OFFICE,

Charleston, February 23, 1915.

General Orders.

No. 2.

1. The annual inspection of Company D, Second Infantry, not having been made on February 5, 1915, as provided in paragraph 1. G. O. No. 32, A. G. O. 1914, on account of flood conditions, will be made in compliance with said order in the company's armory at Spencer, March 16, 1915.

2. Major *Thomas B. Davis*, Second Infantry, having tendered his resignation, the same is accepted to date February 4, 1915.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, March 11, 1915.

General Orders.

No. 3.

1. The annual inspection of Companies B and I, Second Infantry, pursuant to paragraph 1, G. O. 32, A. G. O., 1914, having been made under unfavorable conditions, another inspection of these organizations will be made as follows:

Company B, Second Infantry, March 15, 1915.

Company I, Second Infantry, March 17, 1915.

2. Such inspection will comply with the provisions of said G. O. 32, A. G. O., 1914, except as to the dates therefor.

3. First Lieutenant *Earle Michael*, First Infantry, having tendered his resignation, the same is accepted to date February 15, 1915.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, March 15, 1915.

General Orders.

No. 4.

1. The weekly drill pay authorized by paragraph 2, G. O. No. 26, A. G. O., 1914, will be discontinued for all organizations after the week ending March 20, 1915. Pay rolls for the drills held for the month, to and including said week, will be forwarded to the Adjutant General not later than March 31, 1915.

2. After the week ending March 20, 1915, all organizations will continue the weekly drills, without pay, reporting the same on Form No. 12, A. G. O., monthly.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, March 20, 1915.

General Orders.

No. 5.

1. Because of unsatisfactory conditions therein the following organizations of the West Virginia National Guard will be mustered out of the service to date March 31, 1915:

Company A, First Infantry, Weston.

Company E, First Infantry, Piedmont.

Band, First Infantry, Fairmont.

2. Major John H. Charnock, First Infantry, will proceed to the above named stations, as directed by this office, and receipt to the Commanding Officers of said organizations for all State and United States property in their possession, shipping such property as the Adjutant General may direct. The Commanding Officers of said organizations will, not later than March 31, 1915, make up invoices in quadruplicate of such property to the Receiving Officer.

3. The Commanding Officer, First Infantry, will issue discharges to the enlisted men of the above named organizations.

4. The following officers having been rendered surplus by disbandment of their organizations, will, pursuant to section 35, Military Code, be transferred to the supernumerary list to date March 31, 1915, pending settlement of property accountability:

Captain *Dana Young*, First Infantry.

Captain *George M. Boyles*, First Infantry.

5. The following officers having been rendered surplus by disbandment, will,

pursuant to section 25, Military Code, be honorably discharged the service to date March 31, 1915:

First Lieutenant *Frank R. Yoke*, First Infantry.

First Lieutenant *George C. Beck*, First Infantry.

Second Lieutenant *William E. Blaker*, First Infantry.

6. Second Lieutenant *Leonard H. Jones*, First Infantry, having been rendered surplus by disbandment, will, pursuant to section 35, Military Code, be transferred to the supernumerary list to date March 31, 1915.

7. The travel, per diem and subsistence enjoined are necessary in the service.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,

ADJUTANT GENERAL'S OFFICE,

Charleston, March 21, 1915.

General Orders.

No. 6.

The current small arms practice season is prescribed as follows:

I. IN-DOOR GALLERY PRACTICE.

The current season for Gallery Practice opened November 1, 1914, and will close October 31, 1915.

Gallery Practice will be required of all officers and enlisted men who are required to practice with the service rifle and who have not qualified as first-classmen, or better, at outdoor range practice.

Before taking a man on the gallery range for practice or qualification, the company commander will see that the man is thoroughly instructed in the nomenclature, manipulation and use of working parts, care and use of the rifle, and sufficiently understands its mechanism to care for it and use it properly.

Sighting, aiming and position instruction, and also instruction in trigger squeeze, will be given by a competent officer or non-commissioned officer, and the company commander is required to be satisfied that this instruction has been thorough, and is understood, before the individual is permitted to advance to Gallery Practice.

All Gallery Practice and qualifications will be with the United States Magazine Rifle, model 1903, reduced to a .22 cal.

Paper targets and .22 cal. ammunition have heretofore been furnished to organizations.

All fire for record on the gallery rifle range shall be at a distance of 50 feet from the firing point to the target.

Gallery Practice Course.

The following course in Gallery Practice is prescribed:

No. of Shots.	Position	Possible
10 shots,.....	Prone,	50
5 shots,.....	Sitting,	25
5 shots,.....	Kneeling,	25
10 shots,.....	Standing,	50
30		150

No officer or enlisted man who has failed to qualify as first-classman, or better, in a previous season, shall be advanced to range practice until he has attained at least 90 points out of a possible 150 in the Gallery Practice course, by selecting his two best scores of 5 shots prone and standing and his best score kneeling and sitting.

Gallery Practice will not be required of men who have qualified as first-class men, or better, on the outdoor range during the preceding season.

Attention is directed to paragraphs 346 and 347, Small Arms Firing Manual,

1913. Company commanders must exercise their every influence to have the enlisted men qualify in the Gallery Practice, so that they can be advanced to range practice.

II. OUT-DOOR PRACTICE. (KNOWN DISTANCE FIRING.)

The current season for outdoor rifle practice will open April 1, 1915, and close October 31, 1915.

Outdoor practice and qualification will be with the United States Magazine Rifle, model 1903, .30 cal.

Troops required to fire include all battalion staff officers, company officers, inspectors of small arms practice and all enlisted men of companies, except cooks.

Troops authorized but not required to fire include, (a) All other officers and enlisted men, except those of the medical department and chaplains. (b) All officers with more than ten years' commissioned, or combined commissioned and enlisted, service.

The qualification course is divided into Instruction Practice and Record Practice.

Instruction Practice.

Instruction Practice and the number of shots at each range upon which eligibility to advance to Record Practice is determined, are given in the following table:

INSTRUCTION PRACTICE COURSE

(Bulls-eye targets.)

Range.	Kind of Fire.	Time.	Shots.	Targets.	Position.	Possible.
200 yds....	Slow fire....	No limit....	10	A	5 Sitting, 5 Kneeling...	50
300 yds....	Slow fire....	No limit....	5	A	Prone	25
500 yds....	Slow fire....	No limit....	10	B	Prone	50

TARGET D.

(Battle sight only will be used with this target.)

200 yds....	Slow fire....	No limit....	5	D	Kneeling	25
200 yds....	Rapid fire...	1 minute....	5	D	Kneeling from standing.	25
300 yds....	Slow fire....	No limit....	5	D	Prone	25
300 yds....	Rapid fire...	1 minute....	5	D	Prone from standing...	25
Total.....						225

Each shot is marked in slow fire on target D. Rapid fire is conducted as prescribed in paragraph 110, Small Arms Firing Manual, 1913, except as to scores.

Each range of this course may be fired as many times as is necessary to insure proper instruction.

AT EACH RANGE A TOTAL of 60 PER CENT OF THE POSSIBLE IN EACH REQUIRED POSITION MUST BE ATTAINED BEFORE ADVANCEMENT TO THE NEXT RANGE.

Firing in Instruction Practice will be by scores of 5 consecutive shots. A score once begun will be completed unless accident or weather conditions interfere.

The following grades of qualification are obtained in Instruction Practice, by selective scores of 5 consecutive shots each:

First Classman.....	150—Possible	225
Second Classman.....	130—Possible	225
Unqualified,		Below 130

No individual shall be advanced from Instruction Practice to Record Practice until he has attained the grade of first classman, except as provided in the following paragraph :

INSTRUCTION PRACTICE WILL NOT BE REQUIRED OF THOSE WHO HAVE QUALIFIED AS MARKSMEN, OR BETTER, IN THE SEASON IMMEDIATELY PRECEDING, AND THEY WILL BE ELIGIBLE FOR RECORD PRACTICE WITHOUT SUCH INSTRUCTION PRACTICE.

After having qualified as first classman, the soldier may be given further preliminary practice at any range considered necessary to prepare him for Record Practice. This may include preliminary practice at 600 yards.

Record Practice.

Those eligible for Record Practice will fire the qualification course, as follows :

RECORD PRACTICE COURSE.

(Bulls-eye target, slow fire.)

Range	Time	Shots	Target	Position.
300 yds.....	No limit....	10	A	Prone
500 yds.....	No limit....	10	B	Prone
600 yds., (2 S. S.)....	No limit....	10	B	Prone

Sand bag rest will be used and two sighting shots allowed at 600 yds.

TARGET D, RAPID FIRE, BATTLE SIGHT.

200 yds.....	1½ Minutes.	10	D	Kneeling from standing.
300 yds.....	2 Minutes.	10	D	Prone from standing....

This course may be fired three times in any target season, the individual's classification being determined by the best of his three trials; but this provision shall not be construed to permit the formation of a record based on scores selected from two or more trials, as is done in Instruction Practice. The basis of classification in Record Practice must be the result of *one complete course* in each case.

Coaching is prohibited in Record Practice after the individual has taken his place at the firing point.

Instruction and Record Practice may be fired on the same day; but a Record Practice trial once begun must be completed without further Instruction firing, but not necessarily in one day.

Qualification.

Qualification will be based on the results obtained in either the Record Practice, or in the Instruction Practice as follows :

COURSES	Expert	Sharpshooter	Marksmen	1st Class	2nd Class	Unqualified	Possible
Instruction Practice.....				150	130	*	225
Record Practice.....	210	190	160				250

* Below 130.

Long Distance Practice.

Long Distance Practice will only be permitted those men who have qualified in the Record Practice as experts or sharp shooters. Long Distance Practice for record will consist of any selective score of ten consecutive shots each at 800 and 1000 yds., and will be conducted as set forth for slow fire, known distance, as follows:

Target C.

RANGE	Shots	Position
800 yards.....	10	Prone
1,000 yards.....	10	Prone

No individual will be advanced to 1,000 yards until he has obtained a score of 40 or more points at 800 yards in any score of 10 consecutive shots.

When any individual has obtained a score of 85 points in the aggregate at 800 and 1000 yds., including a minimum of 40 at 800 yds., by selective scores of 10 consecutive shots, he shall be considered to be qualified in long distance practice; but this is not included in the table of classification recognized by the War Department, nor in the computation of the figure of merit.

When record firing at Long Distance Practice is so commenced, each group of 10 consecutive shots constitutes a string and must be so counted. It is not allowable to select any group of ten shots in a continuous line of more than ten shots and call such selected group a string.

Dress and Equipment.

The uniform and cartridge belt are required to be worn at outdoor target practice.

Holdover Qualifications.

Holdover qualifications will be limited to expert riflemen. An individual having attained this grade will retain that qualification for three consecutive target years, including the target season in which qualification was made. An individual entitled to a holdover qualification as expert rifleman is authorized to fire the qualification courses, in which case he forfeits no rights to such holdover qualification. If during such subsequent fire he again qualify as an expert rifleman, his holdover privilege will begin from his latest qualification.

Figure of Merit.

There will be a figure of merit to be calculated by the method laid down by the Division of Militia Affairs, as follows:

The figure of merit for a company of Infantry will be computed by multiplying:

- (a) The number of expert riflemen by..... 120
- (b) The number of sharpshooters by..... 110
- (c) The number of marksmen by..... 100
- (d) The number of first-classmen by..... 60
- (e) The number of second-classmen by..... 40
- (f) The number of unqualified men by..... 0

and dividing the sum of the products thus obtained by the total number in the six classes provided the total number is over 68, and by 68 when the total firing is 68 or less. Officers and enlisted men shall be included, but no company report shall include officers in excess of those authorized by militia regulations.

The regimental figures of merit shall be obtained by taking the total number in the different classes for the entire regiment, multiplying by the proper multiplier and dividing by the authorized minimum strength of officers and men where the strength of the organization equals or is below the minimum, and by actual number in the organization where the total is in excess of the minimum strength. In computing the authorized minimum or actual strength for the regimental figure of merit, chaplains and medical officers will not be included. Those authorized but not required to fire will be included only when they do fire.

The following data will be required in making up the figure of merit for the current year:

- (a) Number of expert riflemen.
- (b) Number of sharpshooters.
- (c) Number of marksmen.
- (d) Number of first-classmen.
- (e) Number of second-classmen.
- (f) Number of unqualified who fired and completed instruction course.
- (g) Number of unqualified who fired but failed to complete instruction course.
- (h) Total firing.
- (i) Unqualified who failed to fire.
- (j) Number borne on the rolls during the practice season.
- (k) Figure of merit.
- (l) Total qualifying in long range practice.
- (m) Total qualifying in gallery practice.
- (n) Total qualifying in pistol practice.

The National Trophy.

The National Trophy presented by the United States for excellence in target practice shall be awarded annually to the Company which attains the highest figure of merit, but this trophy shall not be awarded to any organization which fails to qualify as second classmen, or better, 75 per cent. of the total number of enlisted men borne on the rolls of the organization during the target practice season.

Firing Regulations to Govern.

Attention is directed to paragraphs 348, 349, 350, 353 and 355, Small Arms Firing Manual, 1913, under which range practice will be conducted.

Pistol Practice.

All officers and enlisted men armed with the pistol shall be instructed in the care, preservation and use of this arm.

The new Colt automatic pistol, .45 cal. has been adopted by the West Virginia National Guard, and all pistol practice and qualification will be with that arm.

The course prescribed is that laid down in Small Arms Firing Manual, 1913, paragraphs 167-175 inclusive, and known as the "Dismounted Course."

The following paragraphs taken from a paper prepared by Ensign C. E. Van-Hook, United States Navy, are deemed of value and are published for the best interests of the service.

(a) The pistol should be left on the firing line, breech open and clip out, when not in use.

(b) The shooter should not leave the firing point between strings. If more ammunition is needed, it should be brought to the shooter.

(c) When returning the slide to battery after loading a new clip, the finger must be kept clear of the trigger.

(d) As the clips hold seven rounds, and the string consists of only five there is always danger of one or more rounds remaining in the gun. Shooters are reminded of the fact that the end of the string is marked by the breech remaining open and that the gun is loaded and dangerous till that time. Shooters, thinking they have finished the string at the fourth shot, have ejected the empty clip and left the pistol with the fifth round still in the chamber. The sure remedy for this mistake, and a precaution that should always be insisted upon, is to draw back and ease down the slide and then snap the pistol at the target, thus making sure that both clip and chamber are empty.

(e) It should be remembered that the action of the pistol is entirely automatic and that after inserting a loaded clip and inserting the first round into the chamber, all that is necessary is to pull the trigger until the gun is empty. Shooters have been known to work the slide after each shot to load the gun again. The result was that out of five shots loaded into the clip, they get only three shots, every alternate round being ejected as they "load the gun again."

Reports and Blanks.

Forms Nos. 4, 4-a, 4-b, and 4-c, A. G. O., authorized by this order, will be used as a record of rifle practice and will, when assembled, form a complete record of the rifle practice of the organization.

Form No. 4-d, A. G. O., will be used by the Inspectors of Small Arms Practice in making up the consolidated report of the regiment.

Form No. 4-e, A. G. O., is prescribed as a combined form for Individual Record of Rifle Practice. This form will be furnished organization commanders, and the record of those required to take gallery practice will be certified thereon by the organization commander before the men are advanced to outdoor practice. Where the soldier is advanced to Record Practice without Instruction Practice by reason of having qualified as marksman or better in the season immediately preceding, the organization commander will certify this fact in the space provided for this purpose.

Form No. 4-f, A. G. O., is prescribed as a form for Individual Record of Pistol Practice.

Organization commanders will, within fifteen days after the close of the practice season, make up three copies each of Forms Nos. 4, 4-a, 4-b and 4-c, one copy to be forwarded to the Adjutant General, one to the Inspector of Small Arms Practice of the regiment and the other to be retained by the organization commander; and will make such other reports on rifle and pistol practice as are required by the Inspector of Small Arms Practice.

The Inspector of Small Arms Practice of the regiment will, upon receipt of reports of rifle practice from the company commanders, make up two copies as required by Form No. 4-d, one copy to be forwarded to the Adjutant General, the other copy to be retained by him.

Rifle Ranges.

Rifle ranges owned or leased by the State, or leased by the United States Disbursing Officer for the State, will be open for outdoor practice throughout the current season.

The employment of civilian caretakers is authorized at such rifle ranges, at a rate of pay not to exceed \$60.00 per month during the range practice season, such caretakers to be paid from Federal funds allotted to the State under sec. 1661, R. S., which have been set aside for "Promotion of Rifle Practice."

Organization commanders within reach of these ranges, or having company ranges, are urged to have their commands fire the Instruction Practice in part or in its entirety, whenever practicable, in order that they may be advanced to Record Practice without further firing at the Annual Rifle Camp of Instruction.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, April 15, 1915.

General Orders.

No. 7.

1. Pursuant to section 85, Military Code, company commanders are authorized to enlist Contributing Members not to exceed 150 to each company.

2. The term of enlistment of such Contributing Members shall be one year or longer, and no person so enlisted shall be under twenty-one years of age. No medical examination will be required. Enlistment of such members shall be on Form No. 1-a, A. G. O.

3. The annual dues of Contributing Members shall be Ten Dollars (\$10.00) per year, payable at the time of enlistment. Such dues shall be forwarded with the applicant's enlistment paper to The Adjutant General, who will issue certificates of membership to those whose applications are approved. The fee collected on account of annual dues of a Contributing member will be paid into the State Treasury and placed to the credit of the company to which such member is assigned, and will

constitute a fund payable upon requisition of the company commander, approved by The Adjutant General.

4. No active military duty will be required of Contributing Members.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,

ADJUTANT GENERAL'S OFFICE,

Charleston, May 1, 1915.

General Orders.

No. 8.

Pursuant to section 16, Military Code, the following commission is announced, effective this date:

To be Lieutenant Colonel, Medical Corps:

Major *Joseph E. Robins*, Medical Corps.

Assigned for duty as Chief Surgeon.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,

ADJUTANT GENERAL'S OFFICE,

Charleston, May 10, 1915.

General Orders.

No. 9.

Upon his personal request, Lieutenant Colonel *Joseph E. Robins*, Medical Corps, is relieved from duty as Chief Surgeon and is transferred to the Supernumerary List, effective this date.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,

ADJUTANT GENERAL'S OFFICE,

Charleston, May 25, 1915.

General Orders.

No. 10.

Permission is hereby granted the Organized Militia of the several States and Territories and the District of Columbia to enter and pass through the State of West Virginia, armed and equipped, for the purpose of proceeding to and returning from the joint camps for military maneuvers, the National Rifle Matches, at Jacksonville, Florida, the Panama-Pacific International Exposition, at San Francisco, California, and the Panama-California Exposition, at San Diego, California, during the year 1915.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,

ADJUTANT GENERAL'S OFFICE,

Charleston, June 1, 1915.

General Orders.

No. 11.

1. Effective this date, the weekly drill pay authorized by paragraph 2, G. O. No. 26, A. G. O., 1914, and discontinued by G. O. No. 4, A. G. O., 1915, will be authorized for all organizations and will continue until pay has been received for twenty-four drills, as provided in said G. O. No. 26; *provided* that no such drill pay

shall be allowed for drills held after the beginning of the annual summer encampments for 1915.

2. Payrolls will be made up and forwarded, as prescribed in said paragraph 2, G. O. No. 26, A. G. O., 1914.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, June 7, 1915.

General Orders.

No. 12.

1. A Field Camp of Instruction for the First and Second Infantry, West Virginia National Guard, season 1915, will be held at Parkersburg, West Virginia, August 9th to 18th, inclusive.

Attached Sanitary Troops will serve with each regimental organization for the same period.

2. Orders covering the movements of the organizations by rail will be issued later.

3. During such encampment the officers and organizations attending the same, who have not had their outdoor target practice for the current season, will participate in rifle and pistol practice, such practice to be governed by G. O. No. 6, A. G. O., dated March 21, 1915, and (j), par. 5, Circ. No. 17, D. M. A., 1914.

4. The course of instruction and program of exercises will be such as Major William Wallace, Infantry, U. S. A., Inspector-Instructor, in connection with the State military authorities, may prepare.

5. Previous to the encampment enlisted men must have had sixty days' service in the Organized Militia, including at least fourteen periods of practical progressive military instruction of at least one and one-half hours each, or an equivalent service in the Regular Army, Navy or Marine Corps, or one academic year's service at a school where military instruction is given under the supervision of an officer of the regular Army or Organized Militia. These requirements as to service must be fully set forth on the payrolls opposite the name of each man paid.

Each company must have a minimum strength of two officers and thirty-eight enlisted men, and each infantry of a regiment a minimum strength of two officers and ten enlisted men present on each day of such encampment, in order to obtain pay for attendance. Each of the enlisted men must have had the previous service provided above.

Enlisted men who have not had the previous service prescribed above may attend this camp on Government transportation and subsistence, the State paying them a per diem equal to that paid by the State to enlisted men at this encampment who have had such previous service. For example, privates not having such previous service will receive seventy-five cents per day.

No member of the Organized Militia is entitled to receive pay or subsistence for time not actually present in camp.

6. Commanding officers are prohibited from taking persons to camp as members of the National Guard or placing their names on the payroll, unless they have been regularly enlisted and the original enlistment paper covering the enlistment they are then serving has been forwarded to The Adjutant General, so as to be on file when the payroll is audited. If enlistment paper is not on file, pay will be withheld and expense of transportation and subsistence incurred therefor will be charged back to the responsible officer.

Civilian cooks will not be taken to camp.

7. The cotton service uniform is prescribed to be worn for this service by all officers and men having such uniforms in serviceable condition. All other troops will wear the woolen olive drab service uniform. Overcoats and blue uniforms will not be taken to camp.

8. Company officers will not mess with their organizations. Each organization commander will detail an officer each day to inspect the enlisted men's mess of his

respective organization. Field and line officers' messes will be established in each regiment.

9. Mounts will not be transported to camp. Officers can secure mounts at place of encampment.

10. The Regimental and Battalion Quartermasters and the Regimental Commissaries will arrive at camp one day in advance of their organizations to arrange for baggage transportation and subsistence of their troops.

11. The Adjutant General of the State and an officer of the Inspector-General's Department will attend this camp.

12. From the time organizations start from their home stations until the time of their arrival at camp, an expense not exceeding seventy-five cents per man per day is authorized for the purchase of cooked meals, including liquid coffee, for enlisted men. No other rations will be issued for the first day in camp. For the travel to home stations, travel rations will be furnished by the camp quartermaster.

13. Major *Charles R. Morgan*, Disbursing Officer, will make payment covering this service. Payrolls will be made and signed in quadruplicate, on forms to be furnished by this office, and delivered to the Disbursing Officer not later than the evening of the second day of camp.

14. The travel, pay and subsistence enjoined are necessary in the service.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, June 15, 1915.

General Orders.

No. 13.

1. The following officers having tendered their resignations, the same are accepted effective this date:

First Lieutenant *Thomas E. McDowell*, Second Infantry.

Second Lieutenant *Clyde A. Wellman*, Second Infantry.

Pending examination, when practicable to convene a board, the following commission is announced effective this date:

To be Major, Second Infantry:

Capt. *Charles A. Wood*, Quartermaster Department, vice *Davis* resigned.

3. Major *Charles R. Morgan*, Quartermaster Corps, is hereby detailed for duty as Paymaster in addition to his other duties.

4. Major *Charles A. Wood*, Second Infantry, is hereby transferred to the Ordnance Department, effective this date, original vacancy.

5. Pending examination, when practicable to convene a board, the following commissions and assignments are announced, effective this date:

To be Major, Second Infantry:

Capt. *Herbert C. McMillen*, Second Infantry, vice *Wood* transferred.

To be Captain, Second Infantry:

First Lieutenant *Austin M. Sikes*, Second Infantry; assigned to Company H, Second Infantry, vice *McMillen* promoted.

To be First Lieutenant, Second Infantry:

Second Lieutenant *August C. Reinwald*, Second Infantry; assigned to Company G, Second Infantry, vice *McDowell* resigned.

Second Lieutenant *Sidney T. Ensign*, Second Infantry; assigned to Company H, Second Infantry, vice *Sikes* promoted.

6. Second Lieutenant *Albert H. Peyton*, Second Infantry, is relieved from duty as Battalion Quartermaster and Commissary, First Battalion, Second Infantry, and is assigned for duty with Company I, Second Infantry, vice *Wellman* resigned.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
July 1, 1915.

General Orders.

No. 14.

1. First Lieutenant *Francis Thralls* is hereby relieved from duty with Company I, First Infantry, and is assigned for duty with Company H, First Infantry, effective this date, vice *Michéal*, resigned.

2. The following enlisted men will be discharged the service by their regimental commander, effective this date, that they may accept commissions:

Sergeant *Frank L. Chambers*, Company H, Second Infantry.

Sergeant *John Esque*, Company G, Second Infantry.

3. Pending examination, when practicable to convene a board, the following commissions and assignments are announced, effective this date:

To be Captain, Quartermaster Corps:

Cornelius L. Burdette; original vacancy.

To be First Lieutenant, First Infantry:

Alexander D. Bell; assigned for duty with Company I, First Infantry, vice *Thralls*, transferred.

To be Second Lieutenant, Second Infantry:

Frank L. Chambers; assigned for duty with Company H, Second Infantry, vice *Ensign*, promoted.

John Esque; assigned for duty with Company G, Second Infantry, vice *Reinwald*, promoted.

N. Smith Caldwell; assigned for duty as Battalion Quartermaster and Commissary, First Battalion, Second Infantry, vice *Peyton*, transferred.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, July 7, 1915.

General Orders.

No. 15.

1. A Board of Officers for examination of candidates for promotion and commission in the West Virginia National Guard is appointed to meet at the Field Camp of instruction, West Virginia National Guard, at Parkersburg, West Virginia, Tuesday August 10, 1915, or as soon thereafter as practicable.

DETAIL FOR THE BOARD.

Major *Cassius C. Hogg*, Medical Corps.

Major *John H. Charnock*, First Infantry.

Major *James I. Pratt*, Second Infantry.

Applicants to be examined by this board will be notified by this office.

2. Authority is hereby given for the organization of a Band at Clarksburg, West Virginia, to be assigned to the First Infantry.

3. Upon his own request, Second Lieutenant *William D. Himes*, Second Infantry, will be relieved from duty with Company L, Second Infantry, to date, July 1, 1915.

4. Upon their own requests the following officers will be relieved from duty and transferred to the Supernumerary list, to date, July 1, 1915:

Second Lieutenant *Ernest C. Pixler*, First Infantry.

Second Lieutenant *Smith Ringer*, First Infantry.

5. Upon their own request the following transfers are announced, effective this date:

Second Lieutenant *Nathan G. Mathews*, First Infantry, from Company H, First Infantry, to Company I, First Infantry.

Second Lieutenant *Clemens J. Straight*, First Infantry, from Company I, First Infantry, to Company H, First Infantry.

6. Second Lieutenant *Mark T. Bailey*, First Infantry, having tendered his resignation, will be honorably discharged the service, to date July 1, 1915.

7. Second Lieutenant *Leonard H. Jones*, supernumerary, will be restored to duty, to date, July 1, 1915, and assigned as Battalion Quartermaster and Commissary, Second Battalion, First Infantry, vice Bailey resigned.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, July 19, 1915.

General Orders,
No. 16.

MOVEMENT ORDER.

1. The following itinerary is announced for the movement of the West Virginia National Guard to and from the Field Camp of Instruction to be held at Parkersburg, West Virginia, August 9th to 18th, 1915, pursuant to G. O. No. 12, A. G. O., dated June 7, 1915:

Martinsburg—Piedmont—Terra Alta—Kingwood Section.

Kingwood, August 9th, M. & K. R. R.
Company G, First Infantry; one coach (baggage loaded on regular baggage car.) Leave Kingwood on train No. 15, at 8:18 A. M. for M. & K. Junction.

Martinsburg, August 9th, B. & O. R. R.
Company F, First Infantry; two coaches, one large baggage car (baggage car to be shared with Band, Second Infantry, and Hospital Corps, First Infantry).
Baud, Second Infantry; one coach (baggage loaded with Company F, First Infantry.)

Leave Martinsburg on train No. 23 at 6:30 A. M. for Cumberland, Maryland. Leave Cumberland by special train at 9:30 A. M. with Martinsburg equipment and one additional coach for Hospital Corps, First Infantry, picking up at

Piedmont, August 9th, B. & O. R. R.
Hospital Corps, First Infantry (baggage to be loaded with Company F, First Infantry). Leave Piedmont by special train at 10:45 A. M., picking up at

Terra Alta, August 9th, B. & O. R. R.
Company M and Headquarters, Third Battalion, First Infantry; two coaches, one baggage car (baggage car to be shared with Company G, First Infantry.) Leave Terra Alta by special train at 1:00 P. M., picking up at

M. & K. Junction, August 9th, B. & O. R. R.
Company G, First Infantry (baggage of Company G to be loaded with Company M). Leave M. & K. Junction by special train at 1:25 P. M. for Parkersburg. Arrive at Parkersburg at 5:30 P. M. Train to consist of two baggage cars, seven coaches.

Littleton—Morgantown—Fairmont Section.

Littleton, August 9th, B. & O. R. R.
Company D, First Infantry; two coaches, one baggage car (baggage car to be shared with Company L, First Infantry). Leave Littleton on train No. 72 at 9:33 A. M. for Fairmont.

Morgantown, August 9th, B. & O. R. R.
Company L, First Infantry; one coach. Leave Morgantown on train No. 50 to 9:24 A. M. for Fairmont (use regular baggage car to Fairmont, there load baggage with Company D, first Infantry).

Fairmont, August 9th, B. & O. R. R.
Companies H and I, First Infantry; three coaches, one large baggage car. Leave Fairmont by special train with Littleton and Morgantown equipment attached, at 11:10 A. M., for Parkersburg. Arrive at Parkersburg at 3:45 P. M. Equipment to consist of two baggage cars, six coaches.

Buckhannon—Sutton—Clarksburg Section.

Buckhannon, August 9th, B. & O. R. R.
Company C, First Infantry; one coach, one baggage car (baggage car to be shared with Company K, First Infantry). Leave Buckhannon on train No. 1 at 6:25 A. M. for Weston.

Sutton, August 9th, B. & O. R. R.
Company B, First Infantry; one coach, one large combination car (baggage compartment to be shared with Headquarters, Second Battalion, First Infantry). Leave Sutton by special train at 6:00 A. M., picking up at

Weston, August 9th, B. & O. R. R.
Headquarters, Second Battalion, First Infantry (baggage loaded with Company B, First Infantry) and Buckhannon equipment with one additional coach. Leave Weston by special train at 8:30 A. M., picking up at

Clarksburg, August 9th, B. & O. R. R.
Company K and Band, First Infantry; one coach, one large combination car (baggage of Co. K to be loaded with Co. C). Leave Clarksburg by special train at 10:15 A. M. for Parkersburg. Arrive at Parkersburg at 1:00 P. M. Equipment to consist of four coaches, two combination cars, one baggage car.

Spencer—Ravenswood Section.

Spencer, August 9th, B. & O. R. R.
Company D, Second Infantry; one coach, one baggage car (baggage car to be shared with Company B, Second Infantry). Leave Spencer on train No. 712 at 6:30 A. M., picking up at

Ravenswood, August 9th, B. & O. R. R.
Company B, Second Infantry; one coach (baggage to be loaded with Company D, Second Infantry). Leave Ravenswood on train No. 712 at 8:12 A. M. for Parkersburg. Arrive at Parkersburg at 9:40 A. M. Equipment to consist of two coaches, one baggage car.

Huntington Section.

Huntington, August 9th, B. & O. R. R.
Companies G, H and I and Headquarters, First Battalion, Second Infantry; five coaches, two baggage cars. Leave Huntington by special train at 7:00 A. M. for Parkersburg. Arrive at Parkersburg at 10:30 A. M. Equipment to consist of five coaches, two baggage cars.

Fayetteville—Charleston Section.

Fayetteville, August 8th, C. & O. R. R.
Company F, Second Infantry; one coach, one baggage car. Leave Fayette Station on train No. 13 at 2:54 P. M. for Charleston, where troops and baggage will transfer to K. & M. R. R.

Charleston, August 9th, K. & M. R. R.
Companies C, F and M and Headquarters, Second Battalion, Second Infantry, and General Headquarters; three coaches, two baggage cars. Leave Charleston by special train at 8:00 A. M. (Eastern time), to be delivered to the B. & O. R. R. at Point Pleasant at 9:30 A. M.; thence by B. & O. R. R. to Parkersburg. Arrive at Parkersburg 12:00 noon. Equipment to consist of three coaches, two baggage cars.

Bluefield—Welch Section.

Bluefield, August 9th, N. & W. R. R.
Company L and Hospital Corps, Second Infantry; two coaches, one baggage car. Leave Bluefield by special train at 7:00 A. M., picking up at

Welch, August 9th, N. & W. R. R.
Company K, Second Infantry, one coach, one combination car. Leave Welch by special train at 8:45 A. M. for delivery to the B. & O. R. R. at Kenova at 1:25 P. M. (Eastern time); thence by B. & O. R. R. to Parkersburg. Arrive at Parkersburg at 5:30 P. M. Equipment to consist of three coaches, one combination car, one baggage car.

Parkersburg Organizations.

Parkersburg, August 9th,
Companies A and E, Second Infantry, will march to camp site, leaving armory at 7:00 A. M. Baggage of these organizations and of Headquarters, Second Infantry, and Headquarters, Third Battalion, Second Infantry, will be taken to camp by wagon transportation.

RETURN MOVEMENT.

Bluefield—Welch Section.

Same equipment, special train, leave Parkersburg August 18th at 5:00 A. M., to be delivered to N. & W. R. R. at Kenova, for transportation to home stations.

Martinsburg—Piedmont—Terra Alta—Kingwood Section.

Same equipment, special train, leave Parkersburg August 18th at 8:00 A. M. for Cumberland.

Company G, First Infantry, to be delivered at M. & K. Junction in time for train No. 18, M. & K. R. R., to Kingwood.

Company F, First Infantry, and Band, Second Infantry, to be delivered at Cumberland in time for train No. 18, B. & O. R. R., to Martinsburg. Other organizations to be delivered at home stations en route to Cumberland.

Littleton—Morgantown—Fairmont Section.

Same equipment, special train, leave Parkersburg August 18th at 8:15 A. M. for Fairmont.

Company D, First Infantry, to be delivered at Fairmont in time for train No. 71 to Littleton.

Company L, First Infantry, to be delivered at Fairmont in time for train No. 51 to Morgantown.

Buckhannon—Sutton—Clarksburg Section.

Same equipment, special train, leave Parkersburg August 18th, at 8:30 A. M. for Weston via Clarksburg.

Company C, First Infantry, to be delivered at Weston in time for train No. 206 to Buckhannon.

Company B, First Infantry, to be delivered at Weston in time for trains Nos. 2 and 34 to Sutton.

Fayetteville—Charleston Section.

Same equipment special train, leave Parkersburg August 18th at 9:00 A. M., to be delivered to K. & M. R. R. at Point Pleasant at 11:30 A. M. (Eastern time); thence by K. & M. R. R. to Charleston, arriving at Charleston at 1:00 P. M. (Eastern Time).

Company F, Second Infantry, with baggage, will transfer to C. & O. R. R. for transportation on train No. 8 to South Fayette.

Huntington Section.

Same equipment, special train, leave Parkersburg August 18th at 10:00 A. M. for Huntington.

Spencer—Ravenswood Section.

Same equipment, leave Parkersburg August 18th at 3:00 P. M. on train No. 711 for transportation to home stations.

Parkersburg Organizations.

These organizations will leave camp at 9:00 A. M. and return to armory, hauling baggage.

2. The baggage of Headquarters, First Infantry and Headquarters, First Battalion, First Infantry, will be shipped to camp by freight upon orders from this office.

3. Suitable and comfortable accommodations must be provided, meaning largest size coaches possible, particularly for the long hauls. All trains to be well iced and watered before leaving original starting points and divisional points going and returning.

4. Baggage cars for the original loading will be placed the day before departure for loading. On return movement when the baggage cars cannot be set off for unloading, the officer in charge will avoid unnecessary delay in unloading. Baggage and combination cars will be permitted to remain for unloading in daylight if necessary.

5. The Senior officer on each train, or section, is held responsible for the conduct and discipline and will make a written report to this office upon completion of this tour of duty, as to the equipment furnished, service of the transportation companies and conduct of the men. He will see that trains are properly policed before troops detrain, and will designate a train quartermaster who will make a thorough inspection after troops have detrained, and report to this office in detail any damage by troops to railway equipment.

6. Special transportation requests for this movement will be issued by this office. One request should be issued for all officers and enlisted men traveling at the same time between the same points. The number of officers and the number of enlisted men of each command must be noted on the back. Round trip transportation will not be issued.

7. Staff Officers and non-commissioned officers will join the nearest organizations of their regiments and accompany them to camp.

8. Organization Commanders will take with them to camp all the 30-cal. rifle and 45-cal. pistol ammunition in their possession.

9. A medical examination will be made of the officers and enlisted men within twenty-four hours before the departure from home stations. The following assignments of officers of the Medical Corps are made for these examinations:

Buckhannon, Captain *James A. Rusmisl*.

Fairmont, Lieutenant *Walter W. Point*.

Piedmont, Major *Zadoc T. Kalbaugh*.

Bluefield, Captain *Francis T. Ridley*.

Huntington, Major *Cassius C. Hogg*, and Captain *Harry W. Keatley*.

Charleston, Lieutenant *Benjamin H. Swint*.

Parkersburg, Captain *Marvin R. Stone*.

Organization Commanders at stations other than the above will hire civilian physicians to make the prescribed examination. A fee of five dollars (\$5.00) will be allowed to such civilian physician. This examination is to determine if any man has symptoms of venereal diseases of any kind, or indications of typhoid fever, or any other disease which would render him unfit for military duty. Persons showing such symptoms will not be taken to camp.

The Medical Officer or civilian physician will furnish the Company Commander with a report of this examination in triplicate; the Company Commander will deliver two copies to the Regimental Adjutant who will deliver one copy to the Chief Medical Officer of the camp, and one copy to the Adjutant General.

10. The following officers of the Medical Corps will accompany the troop trains designated:

Major *Zadoc T. Kalbaugh*, Martinsburg-Piedmont-Terra Alta-Kingwood Section.

Lieutenant *Walter W. Point*, Littleton-Morgantown-Fairmont Section.

Captain *James A. Rusmisl*, Buckhannon-Sutton-Clarksburg Section.

Lieutenant *Benjamin H. Swint*, Fayetteville-Charleston Section.

Major *Cassius C. Hogg*, and Captain *Harry W. Keatley*, Huntington Section.
 Captain *Francis T. Ridley*, Bluefield-Welch Section.

11. The uniform and equipment for officers is prescribed in Circ. No. 8, A. G. O., dated July 1, 1915.

12. The uniform and equipment for enlisted men is prescribed in Circ. No. 10, dated July 18, 1915.

13. Upon departure from home stations organization commanders will telegraph the Adjutant General, Parkersburg, W. Va., the number of enlisted men in their commands.

14. The travel, pay and subsistence enjoined are necessary in the service.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,

ADJUTANT GENERAL'S OFFICE,

Charleston, July 20, 1915.

General Orders

No. 17.

1. The Field Camp of Instruction for the West Virginia National Guard to be held at Parkersburg, August 9th to 18th, 1915, pursuant to G. O. No. 12, A. G. O., dated June 7, 1915, including the rifle range in connection therewith, is hereby designated and shall hereafter be known as "Camp Hatfield." The post office address will be Camp Hatfield, Parkersburg, West Virginia.

2. Details as to the conduct of Camp Hatfield are published as follows:

I. All organizations will report under arms at their camp headquarters on August 9th.

The following bugle calls will be observed:

First Call	5:45 a. m.
Reveille	5:55 a. m.
Assembly	6:00 a. m.
Fatigue (general police)	6:15 a. m.
Mess (Breakfast)	6:30 a. m.
Sick	7:00 a. m.
First Sergeants	7:15 a. m.
Drill (except Sunday)	7:25 a. m.
Assembly	7:30 a. m.
Recall	11:15 a. m.
Guard Mount (1st call)	11:25 a. m.
Assembly	11:30 a. m.
Mess (dinner)	12:00 noon
Drill	1:25 p. m.
Assembly	1:30 p. m.
First Call (Parade or Review)	5:25 p. m.
Assembly	5:30 p. m.
First Call Retreat.....	6:00 p. m.
Assembly	6:05 p. m.
Mess (supper)	6:15 p. m.
Tattoo	9:30 p. m.
To quarters	10:45 p. m.
Taps	11:00 p. m.

The official time will be obtained at the Adjutant General's Tent, each regiment obtaining the same daily and sounding its own calls thereby.

Retreat will be under arms, each company to be attended and inspected by one of its own officers.

II. Permission for members of the command to leave camp, at times other than those designated for duty, will be given at the discretion of the commanders of regiments.

III. Leaks or other wastage in the water system will be at once reported to the Chief Quartermaster.

IV. Regimental Commanders will arrange daily sanitary inspections of their whole camp in addition to the morning and evening sanitary inspection to be made by regimental surgeons.

Regimental commanders are responsible for the police of their camps. They will construct kitchen incinerators for the disposal of solid and liquid garbage of their organizations, and no other disposal will be made thereof. Sanitary labor will be employed by the Chief Quartermaster, and turned over to the Medical Department to care for the latrines, which will be burned out and disinfected daily. Urinal cans will be placed in the company streets at dusk and designated with lanterns. They will be burned out daily and bottoms covered with lime. Defilement of the ground in and about the camp is absolutely prohibited. At night each latrine will be lighted by a lantern or otherwise.

V. An inspection for ball cartridges will be made by company commanders before each exercise under arms, and a report of the result of such inspection will be at once made to the observer on duty with the organization.

VI. Each company will bring their signal kits and Signal Corps Field Message books for use of their musicians in signaling. In case any company does not have two musicians, the Company Commanders will detail the necessary number of selected privates or non commissioned officers, so that each company will have at least two enlisted men able to exchange messages by means of the flag and General Service Code (International Morse Code). See Par. 1562 Army Regulations, 1913. See also pages 211 and 215 to 218 of Manual for Non-Commissioned officers and privates.

Musicians or selected men should be thoroughly familiar with the General Service Code before they arrive in camp.

VII. The greatest care must be taken by officers and men to avoid damage to private property. Officers and non-commissioned officers will be held responsible for wanton damage permitted in their presence. In all cases of depredation or damage of a minor character, a board of officers will be appointed by the commanding officer to assess damages, and same will be immediately reported to the Provost Marshal. Such repairs as can be, must be made immediately. It is also requested that instructors or observers, having knowledge of wanton damages, do all in their power to aid in the investigation. Care will be exercised to avoid frightening loose stock or animals being driven along roads, and the passage of civilians along roads will not be unnecessarily delayed during an exercise. If during an exercise it is found necessary to lay down a fence the number of panels removed will be the least possible consistent with the circumstances of the case.

VIII. It is expected that a sufficient number of United States army officers will be detailed to this camp to permit the assignment of at least one instructor to each battalion. When such assignment is made, the instructors will be directed to report to the commanders of the organizations, and will be quartered by such organizations.

IX. Regimental commanders will designate mess officers for the field and line officers' messes of their respective regiments. Equipment will be furnished for one mess for field officers and one mess for line officers in each regiment, such messes to be open to all field and line officers respectively.

X. Major *Heber H. Rice*, Judge Advocate General's Department, will report to Camp Hatfield for duty as Provost Marshal. Regimental Commanders will detail such officers and enlisted men for duty with the Provost Marshal as he may require. The Provost Marshal will be the camp postmaster, and will arrange to handle incoming and outgoing mails. A summary court officer will be appointed by each regimental commander.

XI. Major *Cuthbert A. Osborn*, Inspector General's Department, will report to Camp Hatfield for duty as Inspector General, and will make the required inspections and necessary reports thereafter to this office.

XII. Major *Charles A. Wood*, Ordnance Department, will report to Camp Hatfield August 7th for special duty with the Adjutant General.

XIII. Major *Richard G. Beckwith*, Second Infantry, will report to the Adjutant General at Camp Hatfield, for duty as Acting Chief Quartermaster.

XIV. Major *George M. Ford*, Adjutant General's Department will report to Camp Hatfield for duty as Statistical Officer

XV. The following officers will report to Camp Hatfield for duty on the rifle range:

Major *Lester Ridnour*, Q. M. C., Executive Officer and Chief Range Officer.

Captain *Benjamin F. Cole*, I. S. A. P., First Infantry, Assistant Range Officer.

Captain *John W. Mason, Jr.*, Q. M. C., Assistant Range Officer.

Captain *Cornelius L. Burdette*, Q. M. C., Assistant Range Officer.

The senior medical officer of each regiment will detail a medical officer and the necessary enlisted men of the Hospital Corps for duty at the rifle range when companies of their respective regiments are firing.

Upon arrival at the rifle range, Battalion and Company Officers will report to the Executive Officer for duty. The Executive Officer will detail, from the companies on the range, such enlisted men for markers and scorers as are necessary.

XVI. INSTRUCTION PROGRAM.

Physical Drill—"Setting up" exercises for 10 minutes immediately after each Reveille roll call.

Signalling—Two musicians or selected privates of each Company will be sent to report to the instructor in charge of each regiment, on mornings designated for company or battalion close order drill for instruction in signalling and the sending of messages.

Bayonet Exercises—Time allotted to Company drill will include at least 15 minutes of bayonet drill and fencing.

Target Practice—One battalion will be assigned each day for Range Practice. Such battalion will proceed to the range, arriving in time to commence firing promptly at 6:30 A. M.

August 9, 1915.

A. M.—Arrival at Camp—P. M.—Conference: Designation of drill space, conduct of exercises of troops, etc.

August 10, 1915.

A. M.—By Company:—Close and extended order drill, explanation and use of the signals necessary to proficiency in extended order, and shelter tent drill.

P. M.—Two provisional companies composed of the company and non-commissioned officers of each regiment in close and in extended order drill by use of signals.

Parade—War strength battalion, First Regiment.

August 11, 1915.

A. M.—By Company:—Close and extended order drill, the latter conducted entirely by means of signals, the drill also to include preparation of the pack for carrying and its arrangement for inspection.

P. M.—Provisional companies as shown for P. M., Aug. 10: Target designation, aiming points, fire control and direction.

Parade—First Regiment.

August 12, 1915.

A. M.—By Battalion:—Organization and close and extended order drill of War Strength companies in each battalion; Captains commanding companies, and Lieutenants commanding each platoon, to be changed at regular intervals. Instruction in fire control and direction to be included.

P. M.—Four provisional companies composed of company and non-commissioned officers formed into a provisional battalion to be drilled in close order by the Majors.

Parade—War Strength battalion, Second Regiment.

August 13, 1915.

A. M.—By Battalion: Close order drill, to include a Battalion Review and Inspection—the latter to be in shelter tents, and care being taken to have the arrangement of men's equipment in tents uniform in each battalion at least.

P. M.—Two provisional companies composed of the company and non-commissioned officers of each regiment, each company commanded by a Major selected by regimental commander, to explain and form an Advance Guard, Halt Outpost, and an Outpost to cover a bivouac.

Parade—Second Regiment.

August 14, 1915.

A. M.—By Company:—Advance Guard, Halt Outpost and to assume a position and establish within a battalion sector one of the interior supports, instructing each member of the company in the duties of patrols and the orders of sentinels on outpost duty.

P. M.—By Battalion:—Of four provisional companies composed of the company and non-commissioned officers of the two regiments commanded by a selected Field Officer to take up a defensive position and explain the construction of trenches and obstacles.

Review and Parade—Second Regiment.

Sunday, August 15, 1915.

All duty suspended except the necessary guard and police and the usual inspection of quarters.

August 16, 1915.

A. M.—By Regiment:—Close order drill. Form Advance Guard for a Division and take up and explain the organization of a defensive position.

P. M.—Provisional Battalion composed of the company and non-commissioned officers of both regiments, commanded by a selected Field Officer to attack an outlined position.

Review and Parade—First Regiment.

August 17, 1915.

A. M.—The Brigade:—A problem (Blank ammunition).

P. M.—Brigade conference. Brigade Review.

August 18, 1915.

Departure.

XVII. Organizations will report to the rifle range for practice as follows:

August 9th, Third Battalion, Second Infantry (Companies A and E in forenoon; Companies B and D in afternoon).

August 10th, Second Battalion, Second Infantry.

August 11th, First Battalion, Second Infantry.

August 12th, First Battalion, First Infantry.

August 13th, Second Battalion, First Infantry.

August 14th, Third Battalion, First Infantry.

August 16th, Forenoon, such persons of First Infantry as have not fired, if any; afternoon, such persons of Second Infantry as have not fired, if any.

XVIII. The travel, pay and subsistence enjoined are necessary in the service.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,

ADJUTANT GENERAL'S OFFICE,

Charleston, July 26, 1915.

General Orders

No. 18.

1. A State Rifle Competition will be held at Camp Hatfield, Parkersburg, West Virginia, from August 18th to 21st, 1915 inclusive.

2. The following details for this duty are announced;

Executive Officer and Chief Range Officer, Major *John H. Charnock*, First Infantry.

Adjutant and Statistical Officer, Captain *Charles F. Templeton*, Second Infantry.
Quartermaster, Captain *James A. Watson*, Second Infantry.
Medical Officer, Captain *Harry W. Keatley*, Medical Corps.

Assistant range officers of grade not to exceed that of Captain, and at the rate not to exceed one for every twenty competitors, or fraction thereof, will be detailed later by this office.

3. The services of two enlisted men of the Hospital Corps, and of enlisted cooks, at a rate not to exceed one for every thirty enlisted men authorized herein to attend this competition, are authorized and will be detailed later by this office.

4. The Executive Officer is authorized to employ civilians for this duty, at a rate of pay not to exceed \$2.00 per day, as follows:

Not to exceed three markers and scorers for every twenty competitors present on each and every day of the competition.

Not to exceed one assistant for the Statistical Officer for every fifty competitors present on each and every day of the competition.

Not to exceed two laborers for every fifty competitors present on each and every day of the competition.

Not to exceed two telephone operators for every ten targets in use.

5. The following competitors are authorized to attend this competition:

(a) A team of enlisted men from each company consisting of three principals, to be selected by the company commanders from those making the highest aggregate in the record practice this season provided for in G. O. 12, A. G. O., 1915: *provided*, that each enlisted man so selected shall have attained the grade of marksman or better.

(b) All other persons who hold the grade of Expert the current season; *provided*, that no officer of higher grade than that of Captain shall receive pay as a competitor; and *provided, further*, that at least two-thirds of the aggregate number of competitors shall be enlisted men who, in their organization, are armed with the rifle; and *provided also*, that no officer or enlisted man shall be authorized to attend as a competitor who was a competitor in a State rifle competition each of the three previous seasons.

6. Each company commander will designate one member of his team as team captain and direct him to report to the Adjutant at Camp Hatfield not later than 8:00 p. m. on August 17th. The captain of each team will take with him a list of its members, accompanied by D. and A. card of each. All other experts, who desire to compete, will report to the Adjutant not later than 8:00 a. m. on August 18th. D. and A. cards must accompany all enlisted men.

7. The Quartermaster will furnish the necessary tentage, cots and blankets, and will establish and provide for the officers' and enlisted men's messes.

8. The cotton olive drab uniform will be worn by members of organizations furnished with the same; those not furnished with the cotton will wear the woolen olive drab.

9. Competitors will wear the service uniform, cotton or woolen with or without blouse, and the woven cartridge belt.

10. Competitors will be governed by the provisions of the Small Arms Firing Regulations, 1913, and the rules of the National Matches, as set forth in Bulletin No. 10, W. D., 1915.

11. The following matches are announced for this competition:

DAVIS TROPHY MATCH.

Open to teams of three enlisted men from each company of the West Virginia National Guard.

Kinds of Fire: Rapid and slow.

Distances and order of fire:

200 yards, rapid fire.

600 yards, slow fire.

Number of shots:

Rapid fire—10 shots for record.

Slow fire—2 sighting shots and 10 shots for record.

Positions:

For rapid fire, kneeling from standing.

For slow fire, prone with head toward target, sandbag rest.
Rifle and Ammunition: Service.

PRIZE.

The Davis Cup, presented by Honorable Henry G. Davis in 1910, to the team making the highest aggregate. The organization winning the same will be entitled to hold it for a period of one year, when it will again become subject to competition.

GENERAL STAFF CUP MATCH.

Open to teams of three enlisted men from each company of the West Virginia National Guard, except the winning team in the Davis Trophy Match.

Kinds of fire: Slow and rapid.

Distances and order of fire:

300 yards, slow fire.

300 yards, rapid fire.

600 yards, slow fire.

Number of shots:

Slow fire—10 shots for record at 300 yards, 2 sighting shots and 10 shots for record at 600 yards.

Rapid fire—10 shots for record.

Positions:

For slow fire, prone with head toward target; sandbag rest at 600 yards.

For rapid fire, prone from standing.

Rifle and Ammunition: Service.

PRIZE.

The General Staff Cups, presented by the Brigade Staff and the Governor's Staff in 1910. One to the team in each regiment making the highest aggregate. The organizations winning same will be entitled to hold them for a period of one year, when they will again become subject to competition.

INDIVIDUAL CHAMPIONSHIP MATCH.

Open to all members of the West Virginia National Guard who have been selected for the several company teams, or who hold the grade of Expert the current season.

Kinds of Fire: Rapid and slow.

Distances and order of fire:

200 yards, rapid fire.

300 yards, rapid fire.

500 yards, slow fire.

600 yards, slow fire.

Number of shots:

Rapid fire—10 shots for record at each range.

Slow fire—15 shots for record at each range. No sighting shots.

Positions:

For rapid fire, kneeling from standing at 200 yards. Prone from standing at 300 yards.

For slow fire, prone with head toward target at 500 and 600 yards.

Sandbag rest at 600 yards.

Rifle and Ammunition: Service.

PRIZE.

The Adjutant General's Cup, presented by Brigadier General John C. Bond, The Adjutant General, in 1915, to the person making the highest aggregate. The person winning the same will be entitled to hold it for a period of one year, when it will again become subject to competition.

NATIONAL RIFLE ASSOCIATION MATCH.

Open to members of the West Virginia State Rifle Association.

Kinds of Fire: Rapid and slow.

Distances and order of fire:

200 yards, rapid fire.

300 yards, slow fire.

500 yards, slow fire.

Number of shots:

Rapid fire—10 shots for record.

Slow fire—10 shots for record at each range. No sighting shots.

Positions:

For rapid fire, kneeling from standing.

For slow fire, prone with head toward target at 300 and 500 yards.

Rifle and Ammunition: Service.

PRIZE.

The National Rifle Association Plaque, presented by the National Rifle Association of America, to the person making the highest aggregate. The person winning the same will be entitled to hold it for a period of one year, when it will again become subject to competition.

NATIONAL RIFLE ASSOCIATION MEDAL.

The national Rifle Association Medal, presented by the National Rifle Association of America, will be awarded to the competitor making the highest aggregate in the Davis Trophy Match.

12. At the close of the above matches a competition will be held for the purpose of selecting a team to represent the West Virginia National Guard in the National Matches to be held at State Camp, near Jacksonville, Florida, beginning October 18, 1915. This will be done by having the forty making the highest aggregates in the Davis Trophy Match, and all others who hold the grade of Expert the current season, who wish to enter, shoot twice over the following course, ten shots for record at each range.

200 yards, rapid fire.

300 yards, rapid fire.

300 yards, slow fire.

600 yards, slow fire.

All will then be eliminated except the twenty-five making the highest aggregates in the two courses. These will then shoot over the same course twice, and the shooting team will be composed of the fifteen making the highest aggregates in the four courses; *provided*, that the provisions of paragraph 13 of this order must be complied with; and *provided, further*, that no person shall be eligible to compete for the State Team who does not furnish a certificate from his organization commander, showing that he has done seventy-five per cent. of military duty during the twelve months preceding the competition.

13. In the selection of the State Team the following regulations must be complied with:

(a) At least six shooting members of the State Team must be men who have never heretofore shot as members of a team in a National team match, nor in a National divisional team match.

(b) At least six shooting members of the State Team must be enlisted men.

(c) Members of the State Team above the rank of Captain will receive no pay and allowances from Federal funds, but will be paid transportation.

14. Major *Charles R. Morgan*, Paymaster and Disbursing Officer, will make payment covering this duty. Payrolls on Form No. 3, Militia, will be made in quadruplicate, all copies of which must be signed.

15. The travel, pay and subsistence enjoined are necessary in the service.

By Order of THE GOVERNOR,

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, August 2, 1915.

General Orders

No. 19.

1. Pursuant to section 35, Military Code, the following officers will be transferred to the Supernumerary list to date July 1, 1915:

Captain *John C. Hutsinpillar*, Quartermaster Department.

Captain *Reuel E. Sherwood*, Ordnance Department.

2. The following officers having removed from the State, will be honorably discharged the service to date July 1, 1915:

First Lieutenant *John F. Witten*, First Infantry.

Second Lieutenant *Charles J. Poe*, First Infantry.

3. The following officers having tendered their resignations, the same are accepted, and they will be honorably discharged the service to date July 1, 1915:

Second Lieutenant *Edgar E. Davis*, Second Infantry.

Second Lieutenant *Harold C. Starkey*, Second Infantry.

4. The following enlisted men will be honorably discharged the service to date July 2, 1915, that they may accept commissions:

First Sergeant *David W. McVicker*, Company M, First Infantry.

Quartermaster Sergeant *Wilbert J. Cunningham*, Company D, Second Infantry.

Quartermaster Sergeant *Frank McCray*, Company C, First Infantry.

Private *Elvin A. Hamilton*, Company L, First Infantry.

5. Pending examination when practicable to convene a board, the following commissions and assignments are announced:

To be Second Lieutenant, First Infantry:

David W. McVicker, to date July 2, 1915; assigned for duty with Company M, First Infantry, vice *Ringer* transferred.

Elvin A. Hamilton, to date July 2, 1915; assigned for duty with Company M, First Infantry, vice *Pisler* transferred.

Frank McCray, to date July 3, 1915; assigned to Company C, First Infantry, vice *Poe* discharged.

To be Second Lieutenant, Second Infantry:

Wilbert J. Cunningham, to date July 2, 1915; assigned for duty with Company D, Second Infantry, vice *Starkey* resigned.

By Order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA.
ADJUTANT GENERAL'S OFFICE,
Charleston, September 10, 1915.

General Orders

No. 20.

1. Captain *Adam T. Gall*, Second Infantry, having tendered his resignation, the same is hereby accepted and he will be honorably discharged the service to date October 1, 1915.

2. Upon his personal request, First Lieutenant *Grover C. Rippetoe*, Second Infantry, will be transferred to the supernumerary list to date October 1, 1915.

3. The following enlisted men will be honorably discharged the service to date August 1, 1915, that they may accept commissions:

First Sergeant *Douglas Bailey*, Company L, Second Infantry.

Sergeant *Russell Rollins*, Company C, First Infantry.

Private *Howard J. Wilson*, Company F, Second Infantry.

4. Pending examination, when practicable to convene a board, the following commission and assignment is announced to date October 1, 1915:

To be Captain, Second Infantry:

Second Lieutenant *Roy H. Evans*, Second Infantry; assigned for duty with Company M, Second Infantry, vice *Gall*, resigned.

5. The following commissions and assignments are announced to date August 1, 1915:

To be First Lieutenant, First Infantry :

Russell Rollins; assigned for duty with Company C, First Infantry, vice *Witten*, discharged.

To be Second Lieutenant, Second Infantry :

Douglas Bailey; assigned for duty with Company L, Second Infantry, vice *Himes*, relieved.

Howard J. Wilson; assigned for duty with Company F, Second Infantry, vice *Davis*, resigned.

6. Authority is hereby granted to organize a Machine Gun Company at Huntington, West Virginia, to be designated and known as "Machine Gun Company, Second Infantry."

The following officers are assigned for duty with the Machine Gun Company Second Infantry, in addition to their other duties :

Captain *Charles F. Templeton*, Commissary, Second Infantry.

Second Lieutenant *N. Smith Caldwell*, Quartermaster and Commissary, First Battalion, Second Infantry.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, September 14, 1915.

General Orders

No. 21.

1. A Rifle Camp of Instruction is hereby established at Camp Kanawha, Charleston, West Virginia, from September 22d to September 30th, 1915, inclusive, for the purpose of completing the competition for the State Team begun at Camp Hatfield, Parkersburg, West Virginia, pursuant to G. O. No. 18, A. G. O. dated July 26, 1915.

2. The following details for this duty are announced :

Executive Officer, Chief Range Officer and Quartermaster, Major *John H. Charnock*, First Infantry.

Adjutant and Statistical Officer, Major *George M. Ford*, Adjutant General's Department.

Range Officers, Captain *Cornelius L. Burdette*, Quartermaster Corps, and Second Lieutenant *Roy H. Evans*, Second Infantry.

3. The Executive Officer is authorized to employ such civilian laborers as are necessary to expedite the competition.

4. As a result of the preliminary competition for the selection of the State Team, held at Camp Hatfield, the following are shown to be eligible to enter the final tryout, and will report to the Adjutant, at Camp Kanawha, except as provided in paragraphs 5 and 6 of this order, not later than 7 o'clock P. M., September 22, 1915 :

1. Sergeant *Ivan D. Chandler*, Company G, Second Infantry.
2. First Lieutenant *Clyde E. Braden*, Second Infantry.
3. Major *Heber H. Rice*, Judge Advocate General's Department.
4. Sergeant *Claude A. Stewart*, Company H, First Infantry.
5. Second Lieutenant *Leonard H. Jones*, First Infantry.
6. Sergeant *Flem Sacyers*, Company C, First Infantry.
7. Sergeant *Frank B. Glassford*, Company F, First Infantry.
8. First Lieutenant *Hamilton Bogard*, First Infantry.
9. Captain *Benjamin F. Cole*, First Infantry.
10. Second Lieutenant *Lawrence G. Thomas*, First Infantry.
11. Private *Joseph Watson*, Company I, First Infantry.
12. Sergeant *Carl J. Postlewaite*, Company D, First Infantry.
13. Sergeant *Edwin H. Skidmore*, Company I, First Infantry.
14. Quartermaster Sergeant *Edward C. Wercley*, Company C, First Infantry.
15. Sergeant *Holly Sayre*, Company E, Second Infantry.
16. Captain *Charles H. Freeland*, First Infantry.
17. Sergeant *Simon Elliott*, Company D, Second Infantry.
18. First Lieutenant *Harold B. Cornwell*, Second Infantry.

19. Sergeant *Lawrence May*, Company I, First Infantry.
20. Sergeant *Ben Johnson*, Company G, Second Infantry.
21. Captain *Walter W. White*, Second Infantry.
22. Sergeant *Charles R. Oliver*, Company D, First Infantry.
23. Private *John H. Watring*, Company M, First Infantry.
24. Corporal *Grover C. Taylor*, Company D, First Infantry.
25. Sergeant *Albert F. Johnson*, Company I, Second Infantry.

5. No person will be allowed to enter the competition who does not present a certificate from his commanding officer that he has performed seventy-five per cent. of military duty during the twelve months immediately preceding the competition. By the term "military duty," above referred to, is meant parades, drills, encampments and other duties of a similar nature.

6. The team so selected will go directly from Camp Kanawha, about October 1, 1915, to Jacksonville, Florida, to practice for the National Matches which will begin October 18, 1915. No person should enter the above competition who is not prepared to remain away from his home station from September 22 to October 25, 1915.

7. Competitors will bring with them the following uniform and equipment:

One service uniform complete (O. D. cotton or woolen), including O. D. shirt and necessary toilet articles.

One poncho.

One rifle and sling.

One cartridge belt.

Blankets, coats, mess outfits and ammunition will be furnished by the Quartermaster.

8. The travel, pay and subsistence enjoined are necessary in the service.

By Order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,
 ADJUTANT GENERAL'S OFFICE,
 Charleston, September 30, 1915.

General Orders

No. 22.

1. Pursuant to G. O. No. 18, A. G. O., dated July 26, 1915, and G. O. No. 21, A. G. O., dated September 14, 1915, the following are selected and named a team to represent the West Virginia National Guard in the National Matches to be held at State Camp, near Jacksonville, Florida, in October, 1915, pursuant to Bulletin No. 10, W. D., dated March 20, 1915:

Team Captain, Major *John H. Charnock*, 1st Infantry.

Team Coach, Brigadier General *John C. Bond*, Adjutant General's Department.

Team Spotter, First Lieutenant *Howard E. DeVaughn*, 2nd Infantry.

Range Officer, Captain *Cornelius L. Burdette*, Quartermaster Corps.

Team Cook, Cook *Frank Kalis*, Company C, 2nd Infantry.

PRINCIPALS AND ALTERNATES.

1. First Lieutenant *Clyde E. Braden*, 2nd Infantry.

2. Sergeant *Ivan D. Chandler*, Company G, 2nd Infantry.

3. Major *Heber H. Rice*, Judge Advocate General's Department.

4. First Sergeant *Cland A. Stewart*, Company H, 1st Infantry.

5. Captain *Benjamin F. Cole*, 1st Infantry.

6. Sergeant *Flem Sawyers*, Company C, 1st Infantry.

7. First Lieutenant *Hamilton Bogard*, 1st Infantry.

8. Second Lieutenant *Lawrence G. Thomas*, 1st Infantry.

9. Sergeant *Joseph Watson*, Company I, 1st Infantry.

10. Quartermaster Sergeant *Edwin H. Skidmore*, Company I, 1st Infantry.

11. Sergeant *Frank B. Glassford*, Company F, 1st Infantry.

12. Sergeant *Carl J. Postlethwait*, Company D, 1st Infantry.

13. Quartermaster Sergeant *Edward C. Wercley*, Company C, 1st Infantry.

14. Sergeant *Ben Johnson*, Company G, 2nd Infantry.

15. Sergeant *Lawrence May*, Company I, 1st Infantry.

2. The above team will report for preliminary practice at Camp Kanawha, Charleston, West Virginia, October 1, 1915, and will continue such practice until October 3, 1915, when the team will leave on C. & O. train No. 4, at 3:55 A. M. for State Camp, Florida, where the preliminary practice will be continued until the time of the National Matches.

3. The Team Captain is authorized to enter any or all members of the team in the matches of the Southern Rifle Association and the matches of the National Rifle Association of America, to be held at State Camp prior to the National Matches.

4. Major *Charles R. Morgan*, Disbursing Officer and Paymaster, will make payment covering this duty. In making payment from federal funds, he will be governed by paragraphs 15 and 19, Bulletin No. 10, W. D., dated March 20, 1915. Members above the rank of Captain will be paid from state funds.

5. The travel, pay and subsistence enjoined are necessary in the service.

By Order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,

ADJUTANT GENERAL'S OFFICE,

Charleston, October 25, 1915.

General Orders

No. 23.

1. Upon his own request First Lieutenant *Albert D. Cunningham*, First Infantry, is hereby relieved from duty with Company G, First Infantry, and is transferred to the supernumerary list.

2. First Lieutenant *Marshal E. Martin*, First Infantry, is hereby relieved from duty with Company M, First Infantry, and is assigned for duty with Company G, First Infantry, vice *Cunningham*, transferred.

3. Second Lieutenant *Howard F. Wehrle*, Second Infantry, is hereby relieved from duty as Battalion Quartermaster and Commissary, Second Battalion, Second Infantry, and is assigned for duty with Company M, Second Infantry, vice *Evans* promoted.

4. The following commissions and assignments are announced to date November 1, 1915:

To be First Lieutenant, Second Infantry:

Second Lieutenant *Howard F. Wehrle*, Second Infantry; assigned for duty with Company M, Second Infantry, vice *Rippetoe* transferred.

To be First Lieutenant, First Infantry:

Second Lieutenant *David W. McVicker*, First Infantry; assigned for duty with Company M, First Infantry, vice *Martin* transferred.

By order of THE GOVERNOR.

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,

ADJUTANT GENERAL'S OFFICE,

Charleston, November 29, 1915.

General Orders

No. 24.

1. The annual inspection of the West Virginia National Guard, under section 14, Militia Law, and paragraph 89, Organized Militia Regulations of the War Department, 1910, will be made in the respective armories of the various organizations, except the Medical Corps and Sanitary Troops, on the following dates, 1916:

Welch	Jan. 19	Co. K, 2nd Infy.
Bluefield	Jan. 20	Co. L, 2nd Infy.
Huntington	Jan. 31	Hdqs. 1st Bat. and Co. G, 2nd Infy.
Huntington	Feb. 1	Co. H, 2nd Infy.
Huntington	Feb. 2	Co. I. and Machine Gun Co., 2nd Infy.
Ravenswood	Feb. 3	Co. B, 2nd Infy.
Spencer	Feb. 4	Co. D, 2nd Infy.

Parkersburg	Feb. 7	Field Officers, Hdqrs. Co. less Band section, Supply Co., Hdqrs., 3rd Bat., and Co. A, 2nd Infy.
Parkersburg	Feb. 8	Co. E, 2nd Infy., and Rifle Range, Camp Hatfield.
Wellsburg.....	Feb. 9	Supply Co. and Hdqrs. 1st Bat., 1st Infy.
Littleton	Feb. 10	Co. D, 1st Infy.
Fairmont	Feb. 11	Field Officers, Hdqrs. Co. less Band section and Co. H, 1st Infy.
Fairmont	Feb. 14	Co. I, 1st Infy.
Morgantown	Feb. 15	Co. L, 1st Infy.
Kingwood	Feb. 16	Co. G, 1st Infy.
Caddell	Feb. 17	State Rifle Range.
Terra Alta.....	Feb. 18	Hdqrs. 3rd Bat. and Co. M, 1st Infy.
Martinsburg	Feb. 21	Band section, Hdqrs. Co., 2nd Infy.
Martinsburg	Feb. 22	Co. F, 1st Infy.
Clarksburg	Feb. 23	Co. K, 1st Infy.
Clarksburg	Feb. 24	Band section, Hdqrs. Co. 1st Infy.
Weston	Feb. 25	Hdqrs. 2nd Bat., 1st Infy.
Buckhannon	Feb. 25	Co. C, 1st Infy.
Sutton	Feb. 26	Co. B, 1st Infy.
Fayetteville	Mar. 4	Co. F, 2nd Infy.
Charleston	Mar. 13	Co. C, 2nd Infy.
Charleston	Mar. 14	Co. M, 2nd Infy.
Charleston	Mar. 15	State Hdqrs. and Hdqrs. 2nd Bat., 2nd Infy.; State Arsenal.

2. The annual inspection of the Medical Corps and Sanitary Troops will be held on the following dates, 1916.

Bluefield	Feb. 9	Detachment Hospital Corps, 2nd Infy.
Charleston	Feb. 11	State Hdqrs.
Piedmont	Feb. 14	Detachment Hospital Corps, 1st Infy.

3. The inspection of the Medical Corps and Sanitary Troops will be made by Major *Ernest L. Ruffner*, Medical Corps, U. S. A., Inspector-Instructor, on duty with the State. The inspection of the other organizations will be made by Major *William Wallace*, Infantry, U. S. A., Inspector-Instructor, on duty with the State. Major *John H. Charnock*, First Infantry, will accompany Major *Wallace* and make the inspection for the State.

4. Field and staff officers (except Medical Corps) and non-commissioned staff officers will report for inspection with troops at or nearest their home stations, in uniform with side arms. Officers and enlisted men, temporarily absent from their home stations, will be allowed to report to the inspecting officers with organizations other than their own, but in such instances a copy of the orders authorizing such attendance must be presented to the inspecting officers. Transportation will not be furnished to officers and enlisted men, temporarily absent, to return to their home stations for inspection. Excuses for absence from inspection will be granted upon physicians' certificates only.

5. Medical officers in command of sanitary detachments will report for inspection with their commands. All other officers of the Medical Corps will report to the Inspector at Charleston, February 11, 1916, in uniform. State transportation will be furnished and expenses will be allowed.

6. Organizations will be mustered for inspection on the home station drill payrolls (Form No. 6) and such inspection will be counted as a drill for enlisted men and officers of companies or in command of sanitary detachments. Organization commanders are charged with the preparation of muster rolls of their respective organizations, and will make a list in duplicate of quartermaster, ordnance and medical stores (Form No. 123) with which they are charged, and present such lists to the inspecting officers upon their arrival. Organization commanders will notify the officers and enlisted men of their respective organizations when and where the inspection will be held.

7. Troops will be paraded for inspection in the olive drab uniform. All organizations, except sanitary detachments, will be "under arms" without field equip-

ment. Unless otherwise arranged with the inspecting officer, the inspection of Sanitary Troops will be made at 7:30 o'clock p. m., and the inspection of medical property at 2:00 o'clock p. m. Unless otherwise arranged with the inspecting officers, the inspection of organizations other than sanitary detachments will be made at 8:00 o'clock p. m., and the inspection of property at 1:00 o'clock p. m.

8. Records will be inspected immediately upon arrival of the inspecting officers. Records must show the drills held within the past year and the attendance at each drill. All property will be unpacked and arranged so as to permit rapid inspecting and counting. No credit will be allowed for any property claimed to be in possession of an officer, unless it is actually presented for inspection. All missing property at this inspection will be charged to the accountable or responsible officer, and payment for such missing property will be required according to law. It is expected that all property in possession of the troops at the annual inspection will be in serviceable condition. All unserviceable property will be kept apart and presented for survey.

9. The services of a non-commissioned officer and two privates are authorized for one day, for the purpose of arranging and caring for the property at inspection.

10. The attention of organization commanders is called to the importance of the attendance of enlisted men at the annual inspection. The allotment to this State under the Act of Congress of May 27, 1908, will be based upon the attendance at this inspection; and therefore, each organization commander should make every effort to have his full strength present.

11. The travel, per diem and subsistence enjoined are necessary in the service.

By order of THE GOVERNOR,

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, December 1, 1915.

General Orders

No. 25.

1. Pay for home station drills is hereby authorized for twelve weekly drills, beginning with the week of December 6, 1915, or as soon thereafter as organization commanders deem for the best interest of the service. Pursuant to section 7, Military Code, twenty per cent of the pay provided for field service will be paid for such drills. The annual inspection, 1916, will count as one of the twelve drills herein authorized. Organization commanders will make up payrolls and have them signed in duplicate by the men at the first drill in each month they are present. Both signed copies, with approved Form 60 and drill return for the month, will be mailed to The Adjutant General on the night of the last drill in the month. Form No. 6, A. G. O., will be used for payrolls, and Form No. 12-A, A. G. O., will be used for drill returns.

2. First Lieutenant *Sidney T. Ensign* having tendered his resignation, the same is accepted and he will be honorably discharged the service to date August 20, 1915.

3. Upon his own request, Second Lieutenant *William D. Himes*, Second Infantry, will be transferred to the Supernumerary List to date November 30, 1915.

4. Private *Davis H. Estill*, Company M, Second Infantry, will be honorably discharged the service to date November 1, 1915, that he may accept commission.

5. Pending examination when practicable to convene a board, the following commission and assignment is announced to date November 1, 1915:

To be Second Lieutenant, Second Infantry:

Davis H. Estill; assigned for duty with Company M, Second Infantry, vice *Wehrle* promoted.

6. Regimental commanders are authorized to grant honorable discharges to such enlisted men of their commands as have heretofore been given commissions, but for whose discharge specific orders have not heretofore been issued. Such discharges will be granted as of the dates of the commissions so issued.

By order of THE GOVERNOR,

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, December 10, 1915.

General Orders

No. 26.

1. Pursuant to section 47, Military Code, a Board of Officers is hereby appointed to meet at Huntington, January 24, 1916, for the purpose of investigating claims of members of the National Guard who have been injured or incapacitated in line of duty; and to investigate such other matters as may properly come before such board.

2. The board shall consist of the following officers:

Major *George M. Ford*, Adjutant General's Department.

Major *Herbert C. McMillen*, Second Infantry.

Captain *Harry W. Keatley*, Medical Corps.

3. A complete report will be made to this office by the board on each case investigated, together with the board's recommendation concerning the same.

4. The board is authorized to adjourn from day to day, or to some other place, until the work is completed.

5. All persons having claims to present will report them to this office prior to the convening of said board. Organization commanders will report any such claims of enlisted men in their commands.

6. The travel, per diem and subsistence enjoined are necessary in the service.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, December 30, 1915.

General Orders

No. 27.

1. Upon his own request Captain *Charles Neptune*, First Infantry, will be relieved from duty with Company H, First Infantry, and transferred to the supernumerary list to date January 1, 1916.

2. The following officers having tendered their resignations the same are hereby accepted, and they will be honorably discharged the service to date January 1, 1916:

Captain *Cornelius L. Burdette*, Quartermaster Corps.

First Lieutenant *Benjamin H. Swint*, Medical Corps.

3. Second Lieutenant *Frank L. Chambers*, Second Infantry, is hereby relieved from duty with Company H, Second Infantry, and pending settlement of property accountability will be transferred to the supernumerary list to date January 1, 1916.

4. The following enlisted men of Company H, Second Infantry, will be honorably discharged the service, to date January 1, 1916, that they may accept commissions:

First Sergeant *Delbert Fisher*.

Quartermaster Sergeant *George L. Pugh*.

5. Pending examination when practicable to convene a board, the following commissions and assignments are announced to date January 1, 1916:

To be Captain, First Infantry:

First Lieutenant *Francis Thralls*, First Infantry; assigned for duty with Company H, First Infantry, vice *Neptune* supernumerary.

To be First Lieutenant, Second Infantry:

Delbert Fisher; assigned for duty with Company H, Second Infantry, vice *Ensign* resigned.

To be Second Lieutenant, Second Infantry:

George L. Pugh; assigned for duty with Company H, Second Infantry, vice *Chambers* supernumerary.

6. Second Lieutenant *Bruce S. Cook*, Second Infantry, is hereby relieved from duty as Quartermaster and Commissary, Third Battalion, Second Infantry, and is

assigned for duty as Quartermaster and Commissary, Second Battalion, Second Infantry, vice *Wehrle* transferred.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

(G. O. No. 27 is the last of the series for 1915.)

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, February 1, 1916.

General Orders

No. 1.

1. Upon his own request Captain *Robert L. Taylor*, Second Infantry, will be relieved from duty with Company L, Second Infantry, and pending settlement of property accountability will be transferred to the supernumerary list to date February 1, 1916.

2. Upon their own request the following officers will be relieved from duty with their organizations, and transferred to the supernumerary list to date February 1, 1916:

First Lieutenant *Philip B. Walker*, Second Infantry.

Second Lieutenant *Herbert D. Little*, Second Infantry.

3. Pending examination when practicable to convene a board, the following commissions and assignments are announced to date February 1, 1916:

To be Captain, Second Infantry:

First Lieutenant *Clifton L. Bailey*, Second Infantry; assigned for duty with Company L, Second Infantry, vice *Taylor* transferred.

To be First Lieutenant, Second Infantry:

Second Lieutenant *Douglas Bailey*, Second Infantry; assigned for duty with Company L, Second Infantry, vice *Bailey* promoted.

John F. Witten; assigned for duty with Company F, Second Infantry, vice *Walker* transferred.

4. Color Sergeant *Everett F. Brooks* will be honorably discharged the service, to date January 1, 1916, that he may accept commission.

5. Pending examination when practicable to convene a board, the following commission and assignment is announced to date January 1, 1916:

To be Second Lieutenant, Second Infantry:

Everett F. Brooks; assigned for duty as quartermaster and commissary, Third Battalion, Second Infantry, vice *Cook* transferred.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, February 24, 1916.

General Orders

No. 2.

1. The death of Major *Buckner Fairfax Scott*, First Infantry, at his home at Terra Alta, on Monday, February 21, 1916, is announced. He was buried with military honors at Terra Alta, Wednesday, February 23, 1916.

2. Major *Scott's* military record is as follows:

In the Cadet Corps.

Enlisted in the Cadet Corps, West Virginia University, September 13, 1893; Corporal, May 10, 1895; Sergeant, June 12, 1895; Ordnance Sergeant, September 11, 1896; Cadet Second Lieutenant, September 11, 1897; Cadet First Lieutenant, February 1, 1898; Cadet Captain, September 20, 1899; Cadet Major, May 25, 1900. Discharged by graduation.

In the West Virginia
National Guard.

Enlisted in Company B, Second Infantry, May 4, 1898; Corporal, Company B, Second Infantry, May 5, 1898; Sergeant Company B, Second Infantry, May 6, 1898; First Sergeant Company B, Second Infantry, May 10, 1898. Discharged by reason of enlisting in First West Virginia Volunteer infantry.

Commissioned Captain Company M, First Infantry, June 24, 1899. Resigned September 2, 1901. Commissioned Second Lieutenant. Adjutant Third Battalion First Infantry, August 4, 1902; Adjutant Second Battalion, First Infantry, August 6, 1903; First Lieutenant, Adjutant First Battalion, First Infantry, February 3, 1905; Captain Company M, First Infantry, February 26, 1905; Major First Infantry, May 2, 1912.

In the United States
Army.

Mustered into service in the Spanish-American War as First Sergeant Company C, First West Virginia Volunteer Infantry, May 10, 1898; commissioned Second Lieutenant, First West Virginia Volunteer Infantry, January 8, 1899. Honorably discharged February 4, 1899, by reason of muster out of regiment. Cadet United States Military Academy, June 5, 1901, to June 20, 1902. Resigned.

3. Major *Scott's* military record is an enviable one. He was a thorough soldier. His service was honest and faithful. A few days prior to his death, though fully aware of his serious condition, he left a hospital at Cumberland, Maryland, in order to be present at his home station for the annual inspection, and his last act was to make a report to his Commanding Officer.

4. In civil life Major *Scott* was a physician and surgeon. He was born at Terra Alta July 7, 1876.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, March 1, 1916.

General Orders

No. 3.

1. Pending examination when practicable to convene a board, the following commissions and assignments are announced:

To be Captain, Medical Corps:

First Lieutenant *Walter W. Point*, Medical Corps; to date February 14, 1916, vice *McCullough* resigned.

To be First Lieutenant, Medical Corps:

Doctor *William Edwin Ford*; to date March 1, 1916, vice *Swint* resigned.

2. A board of officers for examination of candidates for promotion and commission in the First Infantry, West Virginia National Guard, is hereby appointed to meet at Fairmont on Saturday, April 22, 1916.

Detail for the Board.

Captain *Claude H. Layman*, First Infantry.

Captain *Rollo J. Conley*, First Infantry.

Captain *Walter W. Point*, Medical Corps.

3. A board of officers for examination of candidates for promotion and commission in the Second Infantry, West Virginia National Guard, is hereby appointed to meet at Huntington, Saturday, April 22, 1916.

Detail for the Board.

Major *Hober H. Rice*, Judge Advocate General's Department.

Captain *Charles F. Templeton*, Second Infantry.

Major *Cassius C. Hogg*, Medical Corps.

4. Applicants to be examined by the above boards will be notified by this office.

5. First Lieutenant *John L. Stewart*, First Infantry, having tendered his resignation, the same is hereby accepted and he will be honorably discharged the service effective this date.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA.
ADJUTANT GENERAL'S OFFICE,
Charleston, March 13, 1916.

General Orders

No. 4.

1. The death of *William Mercer Owens Dawson*, ex-Commander-in-Chief of the West Virginia National Guard, at 2:20 o'clock A. M., March 12, 1916, is announced.

2. Ex-Governor *Dawson* was Commander-in-Chief of the West Virginia National Guard during the years 1905-1909, and by his patriotic example and policy in military affairs endeared himself to the commissioned and enlisted personnel of the National Guard.

3. As a mark of deepest sorrow and respect to his memory, the flags of the State Capitol and all armories throughout the State will be placed at half mast until the evening succeeding the funeral services.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, March 15, 1916.

General Orders

No. 5.

1. The provisions of G. O. No. 6, A. G. O., dated March 21, 1915, prescribing regulations for Small Arms Practice, are hereby continued in effect.

The current season for Gallery Practice opened November 1, 1915, and will close October 31, 1916.

The current season for Outdoor Practice will open April 1, 1916, and close October 31, 1916.

2. First Lieutenant *Charles G. Baker*, First Infantry, having tendered his resignation the same is hereby accepted, and he will be honorably discharged the service to date September 1, 1912.

3. Pursuant to section 100, Military Code, the following commission and assignment is announced to date March 1, 1916:

To be First Lieutenant, First Infantry:

Second Lieutenant *Elvin A. Hamilton*, First Infantry; assigned for duty with Company L, First Infantry, vice *Stewart* resigned.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, May 9, 1916.

General Orders

No. 6.

1. Pursuant to authority granted by Section 9, Military Code, as amended, Lieutenant Colonel *George S. Wallace*, is hereby relieved from duty with the Second Infantry, effective this date.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, May 20, 1916.

General Orders

No. 7.

1. Authority for the organization of infantry companies is hereby given as follows:

Company A, First Infantry, at Clarksburg.

Company E, First Infantry at Grafton.

2. Private *Alfred B. Powell*, Company K, First Infantry, will be honorably discharged the service, effective this date that he may accept commission.

3. The following commissions and assignments are announced, effective this date:

To be Captain First Infantry:

Alfred B. Powell; assigned for duty with Company A, First Infantry.

Charles E. Burke; assigned for duty with Company E, First Infantry.

4. A board of officers for examination of candidates for promotion and commission is hereby appointed to meet at Fairmont, Thursday, June 22, 1916.

Detail for the Board.

Colonel *Clarence F. Jolliffe*, First Infantry.

Major *Jackson Arnold*, First Infantry.

First Lieutenant *William E. Ford*, Medical Corps.

Applicants to be examined by the above board will be notified by this office.

By order of THE GOVERNOR,

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, June 1, 1916.

General Orders

No. 8.

1. Upon his own request Major *Cassius C. Hogg*, Medical Corps, will be transferred to the supernumerary list, to date May 1, 1916.

2. Captain *Marvin R. Stone*, Medical Corps, having tendered his resignation, the same is hereby accepted and he will be honorably discharged the service to date April 15, 1916.

3. Captain *Gustavus H. Wilson*, First Infantry, is hereby relieved from duty with Company G, First Infantry, effective this date, and will be assigned for duty with the Quartermaster Corps, vice *Burdette* resigned.

4. Upon his own request First Lieutenant *Howard F. Wehrle* is relieved from duty with Company M., second Infantry, effective this date.

5. First Lieutenant *James O. Lakin* is hereby relieved from duty as Adjutant, Third Battalion, First Infantry, and is transferred to the Second Infantry, and assigned for duty with Company M, Second Infantry, effective this date, vice *Wehrle* relieved.

6. Pursuant to authority granted by section 9, Military Code, as amended, Second Lieutenant *Frank McCray*, First Infantry, will be honorably discharged the service, effective this date.

7. Pending examination when practicable to convene a board, the following commission and assignment is announced effective this date:

To be Captain, First Infantry:

First Lieutenant *Marshall E. Martin*, First Infantry; assigned for duty with Company G, First Infantry, vice *Wilson* transferred.

8. The following enlisted men will be honorably discharged the service to date May 1, 1916, that they may accept commissions:

Sergeant *Francis Guy Ash*, Company L, First Infantry.

Sergeant *Levin Smith, Jr.*, Company A, Second Infantry.

Musician *William E. McCray*, Company L, Second Infantry.

Private *William L. Freeland*, Company M, First Infantry.

Private *Leonidas B. Linger*, Company H, First Infantry.

9. The following commissions and assignments are announced to date May 1, 1916:

To be First Lieutenant, First Infantry:

Second Lieutenant *Clemens J. Straight*, First Infantry; assigned for duty with Company H, First Infantry, vice *Thralls* promoted.

To be Second Lieutenant, First Infantry:

Francis Guy Ash; assigned for duty with Company L, First Infantry, vice *Hamilton* promoted.

William L. Freeland; assigned for duty with Company M, First Infantry, vice *McVicker* promoted.

Leonidas B. Linger; assigned for duty with Company H, First Infantry, vice *Straight* promoted.

To be Second Lieutenant, Second Infantry:

Levin Smith, Jr., assigned for duty with Company A, Second Infantry, vice *Little* resigned.

William E. McCray; assigned for duty with Company L, Second Infantry, vice *Bailey* promoted.

By order of THE GOVERNOR,

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, June 5, 1916.

General Orders

No. 9.

1. Because of unsatisfactory conditions therein Company F, Second Infantry, will be mustered out of the service, effective this date. The commanding officer of the above company will forward statements of service for discharge for such enlisted men as he desires discharged, and will hold the remaining enlisted men under his command for assignment to a new organization when organized. The following officers will be relieved from duty with Company F, Second Infantry:

Captain *Alfred D. Roberts*, Second Infantry.

First Lieutenant *John F. Witten*, Second Infantry.

Second Lieutenant *Howard J. Wilson*, Second Infantry.

2. Authority is hereby given for the organization of an infantry company at Williamson, West Virginia, to be known and designated as Company F, Second Infantry.

3. The following commission and assignment is announced, effective this date:

To be Captain, Second Infantry.

Antoine A. Gaujot; assigned for duty with Company F, Second Infantry.

4. Such enlisted men as are not discharged under paragraph 1 above, will be assigned to Company F, Second Infantry, as organized under paragraph 2, above.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, June 19, 1916.

General Orders

No. 10.

1. In accordance with a proclamation of the President of the United States, dated June 18, 1916, calling out, under the Constitution and laws of the United States, a part of the Organized Militia to be employed in the service of the United States, organizations of the Second Infantry will assemble forthwith at their respective home stations preparatory to movement to mobilization camp at Kanawha City, Charleston, West Virginia. Movement from home station to mobilization camp will be directed by this office.

2. Colonel *Charles E. Morrison*, Commanding Second Infantry, will assume command upon arrival at mobilization camp.

3. All organizations of the Second Infantry are authorized to recruit to war strength.

4. Pursuant to the above proclamation, the following officers of State Headquarters will report to mobilization camp for duty:

Quartermaster Corps.

Major *Charles R. Morgan*, Camp Quartermaster, United States Disbursing Officer.

Captain *Elwood C. Charnock*,

Captain *John W. Mason, Jr.*,

Medical Corps,

Major *Harry W. Keatley*.

5. The mobilization camp shall be known and designated as Camp Kanawha.

By order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, June 26, 1916.

General Orders

No. 11.

1. Pursuant to authority granted by Section 9, Military Code, as amended, the following officers are assigned for duty with the Second Infantry:

Colonel,	(1)	<i>Charles E. Morrison.</i>
Lieutenant Colonel,	(1)	<i>John H. Charnock.</i>
Majors,	(1)	<i>Herbert C. McMillen,</i>
	(2)	<i>Heber H. Rice,</i>
	(3)	<i>Lester Ridenour,</i>
Captains,	(1)	<i>Ira J. Barbour,</i>
	(2)	<i>George M. Ford,</i>
	(3)	<i>Charles S. Jackson,</i>
	(4)	<i>Walter W. White,</i>
	(5)	<i>James A. Watson,</i>
	(6)	<i>Valkey W. Midkiff,</i>
	(7)	<i>Harry Holswade,</i>
	(8)	<i>William L. McCowan,</i>
	(9)	<i>William E. Eubank,</i>
	(10)	<i>Tom C. Davis,</i>
	(11)	<i>Alfred D. Roberts,</i>
	(12)	<i>Charles H. Bell,</i>
	(13)	<i>Austin M. Sikes,</i>
	(14)	<i>Roy H. Evans,</i>
	(15)	<i>Clifton L. Bailey,</i>
	(16)	<i>Antione A. Gaujot.</i>
Chaplain,	(1)	<i>William T. Willis.</i>
First Lieutenants,	(1)	<i>Charles F. Templeton,</i>
	(2)	<i>Halleck M. Scott,</i>
	(3)	<i>Harrold B. Cornwell,</i>
	(4)	<i>Howard E. DeVaughn,</i>
	(5)	<i>Charles R. Johnson,</i>
	(6)	<i>Charles E. Chapman,</i>
	(7)	<i>Charles D. Riley,</i>
	(8)	<i>Wilmer Blackburn,</i>
	(9)	<i>Elbert V. Crowder,</i>
	(10)	<i>Gustavus A. Northcott,</i>
	(11)	<i>August C. Reinwald,</i>
	(12)	<i>Delbert Fisher,</i>
	(13)	<i>Douglass Bailey,</i>
	(14)	<i>Augustus S. Guthrie,</i>
	(15)	<i>Norman W. Curry.</i>
Second Lieutenants,	(1)	<i>Clyde E. Braden,</i>
	(2)	<i>James O. Lakin,</i>
	(3)	<i>Fred M. Cochrane,</i>
	(4)	<i>George G. Bratt,</i>
	(5)	<i>John R. Carmichael,</i>
	(6)	<i>Albert H. Peyton,</i>
	(7)	<i>Bruce S. Cook,</i>
	(8)	<i>John Esque,</i>
	(9)	<i>Nicholas S. Caldwell,</i>
	(10)	<i>Wilbert J. Cunningham,</i>
	(11)	<i>Davis H. Estill,</i>
	(12)	<i>Ercrett F. Brooks,</i>
	(13)	<i>Levin Smith, Jr.,</i>
	(14)	<i>William E. McCray,</i>
	(15)	<i>Charles C. Lewis, III.</i>

MEDICAL OFFICERS.

Major, (1) *Francis T. Ridley.*
 Captain, (1) *Walter W. Point.*
 First Lieutenants, (1) *Joseph W. Lyons,*
 (2) *William M. Dickerson.*

2. Such transfers, discharges, commissions and assignments as are necessary to carry into effect the provisions of Paragraph 1. above, are hereby directed.

3. The Commanding Officer, Second Infantry, will make such assignments of the above officers for duty as he may desire.

By order of THE GOVERNOR.

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
 ADJUTANT GENERAL'S OFFICE,
 Charleston, June 27, 1916.

General Orders

No. 12.

1. Regimental commanders are hereby authorized to issue discharges to enlisted men heretofore dropped for any reason and not restored to duty prior to July 1, 1916.

2. Regimental commanders are hereby authorized to issue discharges to enlisted men upon recommendation of an officer of the Medical Corps who, after examination, may find them physically unfit for duty.

3. Statement of service for discharge (Form No. 35) will be made out and forwarded to this office where persons are discharged under paragraphs 1 and 2, above, citing this order, as authority for discharge.

By order of THE GOVERNOR,

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
 ADJUTANT GENERAL'S OFFICE,
 Charleston, June 27, 1916.

General Orders

No. 12.

* * * * *

EXTRACT.

4. Second Lieutenant *Nicholas S. Caldwell*, Second Infantry, is hereby honorably discharged the service to date June 29, 1916, because of physical disability, in that he lacked the required height to pass the physical examination for Federal service, after having taken the requisite oath and presented himself for such examination.

5. Major *Richard G. Beckwith*, Second Infantry, having tendered his resignation the same is hereby accepted, and he will be honorably discharged the service to date June 10, 1916.

6. Major *James I. Pratt*, Second Infantry, having tendered his resignation the same is hereby accepted, and he will be honorably discharged the service to date June 20, 1916.

7. First Lieutenant *William M. Dickerson*, Medical Corps, is hereby relieved from duty with the Second Infantry and is assigned for duty with the First Infantry.

8. The following commission and assignment is announced to date June 21, 1916:

To be First Lieutenant, Medical Corps.

Dr. *Frank M. Kearns*; assigned for duty with the Second Infantry.

9. First Lieutenant *Howard F. Wehrle*, is hereby assigned for duty with the Second Infantry, vice *Crowder* who failed to qualify.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, June 27, 1916.

General Orders

No. 13.

1. A field camp of instruction for the First Infantry, West Virginia National Guard, season 1916, will be held at Kanawha City, Charleston, West Virginia, June 27th to July 11th, 1916, inclusive. All organizations will assemble at once at their home stations and will be instructed by this office as to movement from home station. All equipment will be taken to camp.

2. The Hospital Corps detachment located at Piedmont is hereby attached to the First Infantry for service and administration.

3. All organizations of the First Infantry will comply as far as possible with the regulations prescribed by the War Department.

4. The Adjutant General of the State and an officer of the Inspector General's Department will attend this camp.

5. All enlisted men of the First Infantry who do not subscribe to the Federal enlistment contract prescribed in an Act of Congress approved June 3, 1916, prior to July 1, 1916, will be discharged the service.

6. The travel, pay and subsistence enjoined are necessary in the service.

By order of THE GOVERNOR,
JOHN C. BOND,
The Adjutant General.

CIRCULARS

The following Circulars were issued during the time covered by this report:

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, September 17, 1914.

Circular

No. 4.

CARE OF PROPERTY.

1. Officers having charge of State or Government property must exert every effort to preserve and protect the same. Following the recent encampment articles should be thoroughly cleaned before being stored away. The tentage of the West Virginia National Guard is practically all new and it is the duty of the officers having charge of it to keep it in good condition. Tentage must be dried before being stored. Now is a good time to get property in shape for the annual inspection the coming winter.

OUTSTANDING BILLS.

2. Officers knowing of outstanding claims against the State should see that the same are presented for payment at once, properly approved. The older a claim grows the harder it is to have adjusted. Delay in paying bills injures the credit of the State, and usually indicates negligence on the part of the officer incurring the debt. Proper authority must be had from this department before indebtedness is incurred.

INSPECTOR-INSTRUCTOR.

3. By S. O. No. 180 W. D., dated August 3, 1914, Major William Wallace, 11th Infantry, U. S. A., is detailed as Inspector-Instructor for the West Virginia National Guard, effective September 1, 1914, vice Jenks, relieved.

Major Isaac C. Jenks who has been the Inspector-Instructor for the past three years has been assigned to the 9th Infantry, U. S. A., and will be stationed at Laredo, Texas, after October 1, 1914.

Major Jenks needs no testimonial from this department for the excellent work he has done for the West Virginia National Guard. Every officer in the organization appreciates the advantages gained from his instruction, and regrets the operation of law which makes it impossible for him to remain longer on duty with the State. Major Wallace will continue the important work inaugurated and so successfully carried on by Major Jenks. He is a soldier of wide experience who appreciates the importance of a well-trained Organized Militia, and who will exert every effort to bring the National Guard up to the prescribed requirements of the War Department.

INSIGNIA FOR I. S. A. P.

4. Attention is called to the new insignia for inspectors and assistant inspectors of small-arms practice, as prescribed in Par. 40, Bulletin Militia Notes, dated August 1, 1914, as follows:

"A design for collar insignia for inspectors and assistant inspectors of small-arms practice of the Organized Militia has been adopted. The insignia consists of crossed rifles, crossed sabers, or engineers insignia (castle), similar to the present pattern for other officers, with the addition of the bomb shell Ordnance insignia under the intersection (over the castle). The crossed rifle design to be for all assistant inspectors of small-arms practice attached to regiments and separate battalions of infantry, and for all inspectors of small-arms practice of infantry brigades and divisions. The crossed saber design to be for all assistant inspectors of small-arms practice attached to regiments and separate squadrons of cavalry, and for inspectors of small-arms practice of cavalry brigades. The castle design to be for assistant inspectors of small-arms practice of engineer battalions. In case of inspectors of small-arms practice of brigades and divisions, the members above the intersection will be omitted."

TYPHOID PROPHYLATIC.

5. The following directions for the administration of Typhoid Prophylatic are given in Circular No. 7, W. D., dated April 24, 1912:

"The first dose is 1-2 c. c. (7 1-2 m.): the second and third are each 1 c. c. (15 m.). An interval of 10 days being allowed between doses, the entire course thus requires 20 days.

An interval of 10 days between doses has been adopted, because experience shows that nothing is gained by giving the doses closer together. The production of large quantities of specific antibodies does not become evident until about 8 to 10 days after administration; the second dose is therefore not given until the first has become effective, since there may be a temporary fall in the quantity of protective bodies present in the serum after the administration of the second and third doses. It is not believed that there is any increased susceptibility to typhoid fever following the first dose. On the contrary, it is thought that increased resistance begins immediately, although the degree of immunity produced is not very high until after the lapse of ten days.

If it is not convenient to give the second dose at the regular time it may be hastened a day or two or be postponed up to the fourteenth day, but good results can not be counted on after a longer period of time.

The site of the inoculation is the arm at the insertion of the deltoid muscle. The dose is to be given *subcutaneously* and not into the muscles nor into the skin. The arm should be cleansed as for any other operation. The use of Tr. iodine diluted with an equal volume of alcohol has proved satisfactory as a skin disinfectant. The dry skin is painted with the iodine before and after the hypodermic injection. The glass container should be washed off in an antiseptic solution and opened after making one or more cuts near the top with a file. The prophylactic can be drawn out of the container with the syringe, or it may be emptied into a salt-cellar which has been sterilized by boiling.

The syringe and needle should be sterilized by boiling in 2 per cent soda solution. To insure perfect sterilization draw the piston out to its full length, or remove it

entirely, so that the barrel is full of water during the boiling. A fresh needle should be used for each man, or, if one needle must be used on two or more men, it must be plunged into boiling soda solution to resterilize it before each injection.

No person should be immunized who is not perfectly healthy and free from fever at the time. In case of doubt it is advisable to take the temperature and to examine the urine. If the man has fever or any other signs of illness, the prophylaxis should be postponed until he recovers. This precaution is necessary to avoid its administration to men who may be coming down with typhoid or other fevers.

The men should be cautioned not to drink beer or alcohol in any form on the day of treatment.

This prophylaxis is borne well by children and by women, using doses proportionate to the body weight, taking 150 pounds as the unit. Women should not be given the first dose during or near the time of the menstrual period.

The most suitable time for the administration of the prophylactic is about 4 o'clock in the afternoon, as the greater part of the reaction is then over before morning.

There is usually some headache and malaise, and a local reaction consisting of a red and tender area about the size of the palm of the hand; and sometimes tenderness in the axillary glands. The entire reaction is over in 48 hours. It is best not to require any duty for that period, nor to permit active exercise, such as long rides or walks.

Some individuals may be very susceptible and develop a marked general reaction (headache, backache, nausea, vomiting, herpes labialis, rarely albuminuria, and some loss of body weight). The number of such reactions is exceedingly small, and regardless of their severity they all as a rule disappear completely inside of 48 hours. If any severe reactions should occur a report upon them in detail is desired.

The Widal reaction is always positive after typhoid prophylaxis; it appears in about 10 days after the first dose and remains positive for six months to a year. This fact must be considered in diagnosing typhoid in immunized persons; they give a positive Widal regardless of the nature of the illness, and the reaction is consequently of no assistance in making a diagnosis. *If typhoid is suspected the diagnosis should be confirmed by blood culture.* Bottles of bile medium for this purpose may be obtained of the Army Medical School, Washington, D. C., the surgeon at Fort Leavenworth, Kans., or the commanding officer, Letterman General Hospital, San Francisco, Cal. Surplus Prophylactic may be returned to the Army Medical School, Washington, D. C.

The date of the last injection of the typhoid prophylactic and the number of injections will be entered on the register and report card in every case of typhoid fever occurring in an officer or enlisted man. If the patient has not received the typhoid prophylactic a notation to that effect, stating the reason, will be entered on the register and report card. A medical history will be furnished in every case of typhoid fever occurring in an officer or enlisted man who has received the prophylactic, describing in detail the method of arriving at its diagnosis.

In addition to the notation on the descriptive and assignment card, a record will be kept at the hospital of each man immunized, showing the number of doses and the dates on which they were given.

The record card (Form 223-A, W. D., S. G. O.) formerly used to report the administration of the typhoid prophylaxis in the case of each individual has been discontinued. At the end of each month a record will be made in the blank space provided on the monthly Report of Sick and Wounded for variations of command, etc., showing the total number of cases, by organizations, immunized during the month. The number of men whose treatment has been begun but not completed will be recorded separately, by organizations. When no typhoid prophylactic has been administered during the month a statement to that effect will be made in this space.

The prophylactic should be stored in the ice box. It will keep for six months and perhaps longer when it is stored at low temperature in the dark, but it is desirable to administer it as soon after its preparation as is consistent with complete and thorough tests of its purity and sterility.

A fresh vial should be opened for each day's use. Any prophylactic remaining unused in an opened vial at the end of the day should be thrown away."

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
September 22, 1914.

Circular
No. 5.

MILITIA DUTY.

The Adjutant General's Office is frequently asked the question: "Who is exempt from Militia duty?"

Section 1 of the act of Congress, approved January 21, 1903, entitled "An act to promote the efficiency of the militia, and for other purposes," as amended by the act of May 27, 1908, and the act of April 21, 1910, known as the Amended Militia Law, provides as follows:

"That the militia shall consist of every able-bodied male citizen of the respective States and Territories and the District of Columbia, and every able-bodied male of foreign birth who has declared his intention to become a citizen, who is more than eighteen and less than forty-five years of age, and shall be divided into two classes: The Organized Militia, to be known as the National Guard of the State, Territory, or District of Columbia, or by such other designations as may be given them by the laws of the respective States or Territories; the remainder to be known as the reserve militia."

Section 2 of the same law relates to those who are exempt from military duty, and is as follows:

"That the Vice-President of the United States, the officers, judicial and executive, of the Government of the United States, the members and officers of of each House of Congress, persons in the military or naval service of the United States, all custom-house officers, with their clerks, postmasters and persons employed by the United States in the transmission of the mail, ferrymen employed at any ferry on a post road, artificers and workmen employed in the armories and arsenals of the United States, pilots, mariners actually employed in the sea service of any citizen or merchant within the United States, and all persons who are exempted by the laws of the respective States or Territories shall be exempted from militia duty, without regard to age: *Provided*, That nothing in this act shall be construed to require or compel any member of any well-recognized religious sect or organization at present organized and existing whose creed forbids its members to participate in war in any form, and whose religious convictions are against war or participation therein, in accordance with the creed of said religious organization, to serve in the militia or any other armed or volunteer force under the jurisdiction and authority of the United States."

The State law covering military duty is laid down in Section 2 of the Military Code, serial section 571, Code 1906, as follows:

"All able-bodied men between the ages of eighteen and forty-five years, residents of the State and citizens thereof, or, if of foreign birth, who shall have declared their intention to become such citizens, shall be subject to military duty, if not exempted by the laws of the United States, excepting:

First. Persons exempted by any laws of this State.

Second. All persons in the army and navy or volunteer force of the United States, or who have been honorably discharged therefrom.

Third. The members of any regularly organized fire or police department in any city, village or town, but no member of the national guard shall be relieved from duty in the national guard by reason of his joining any such fire company or department.

Fourth. All persons who have served five years in any capacity in the national guard of this State, and have been honorably discharged therefrom.

Fifth. Justices of the peace and judges and clerks of courts of record, sheriffs, ministers of the gospel, practicing physicians, superintendents, officers and assist-

ants of hospitals, prisons and jails, light-house keepers, conductors and engineers of railways, and seamen actually employed as such.

Sixth. Idiots, lunatics, paupers, vagabonds, habitual drunkards and persons convicted of infamous crimes.

All such exempted persons, except those enumerated in sub-division six, shall be liable to military duty in case of war, insurrection, invasion, or immediate danger thereof."

So far as the Adjutant General's Office is able to ascertain there are no further exemptions than those given above, no other laws having been enacted exempting any persons from military duty.

JOHN C. BOND,
The Adjutant General.

Circular
No. 6.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, Oct. 1, 1914.

MONTHLY SCHEME OF INSTRUCTION.

The following Scheme of Instruction has been prepared for the West Virginia National Guard for October, 1914, by Major William Wallace, U. S. A., Inspector-Instructor, and all concerned will be governed accordingly :

OCTOBER—1914.

Monthly Scheme of Instruction for

The National Guard of West Virginia.

- | | |
|---|--|
| 1. <i>DRILL.</i>
Drill
Regulations.

Butt's
Manual. | (a) School of the Soldier (p21) to School of the Company (p45), especial attention to Bayonet exercises and the 1st & 2d. Sets of the Rifle Drill in Butt's Manual being given.

(b) Drills to be restricted to Squad Units and conducted by the Non-Commissioned Officers under the personal supervision of Company Officers.

(c) Company Commanders will divide and apportion drill hours according to the needs and with regard to the advancement of their men and will prepare and submit to this office without delay a tentative schedule of the time each drill day he proposes to devote to each of the drill exercises. |
| 2. <i>Instruction.</i>

Drill
Regulations.

Rules
Land-warfare
of
Hague
Conventions. | (a) Company Commanders will carefully post themselves in all matters pertaining to Company Records and the care of Government Property.

(b) Definition (p7), Introduction (p9), Orders, Commands, Signals (p15), Patrols (p137) will be studied and fully explained to each member of the companies.

(c) All officers will review the Rules of Land Warfare, particularly as set forth in the Hague and Geneva Conventions.—questions to be furnished from this office will be answered and returned on or about November 1st. |

Note—"Rules of Land Warfare" have been requisitioned and if attainable will be issued on arrival—if not the Hague and Geneva Conventions as given in the Field Service Regulations will be used. Recent events have brought International Law into great prominence and as it affects civilians as well as soldiers it is put forward at this time with the hope that members of the National Guard will disseminate the vital points as widely as possible.

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, Nov. 28, 1914.

Circular

No. 7.

The following tables and instructions in regard thereto are published for the information and guidance of all concerned.

Organization commanders, in making requisition for quartermaster stores, will be governed by the schedule of sizes as indicated.

OLIVE-DRAB FLANNEL SHIRTS.

Sizes	Length from collar seam at plait to bottom.	Breast, finished.	Waist, finished.	Seat, finished.	Length of sleeve from center of yoke, including cuff.	Collar, when buttoned.	Width of cuff, buttoned.	Depth of cuff.
	In.	In.	In.	In.	In.	In.	In.	In.
1	29½	43	41	43	32	15	9½	3
2	30½	45	43	45	32½	15½	9½	3
3	31½	47	45	47	33	16	10	3
4	32½	49	47	49	34	17	10	3
5	33½	51	50	51	35	18	10½	3
6	34	54	53	54	35	19	10½	3

OLIVE-DRAB OVERCOATS.

	Breast	Waist	Length	Sleeve Length	Collar at Bottom
1 regular	34	30	48	31½	16½
1½ long	34	30	51	32½	16½
2 regular	36	32	49½	32½	17½
2½ long	36	32	52½	33½	17½
3 regular	38	34	50½	33½	18½
3½ long	38	34	53½	34½	18½
4 regular	40	36	51½	34	19
4½ long	40	36	54½	35	19
5 regular	42	40	52½	34½	19½
6 regular	44	42	54	35	20

BREECHES—OLIVE-DRAB WOOL AND OLIVE-DRAB COTTON, SERVICE, FOOT AND MOUNTED.

No.	Waist	Inseam	Calf	No.	Waist	Inseam	Calf
	Inches	Inches	Inches		Inches	Inches	Inches
1	30	26	12½	17	35	25	14
2	30	28	12½	18	35	27	14
3	31	25	12½	19	35	29	14½
4	31	27	12¾	20	36	26	14¼
5	31	29	12¾	21	36	28	14¼
6	32	26	12¾	22	36	30	14
7	32	28	13	23	37	27	14½
8	32	30	13	24	37	29	14¼
9	33	25	13½	25	37	31	14¼
10	33	27	13½	32	42	28	15¼
11	33	29	13¾	30	40	28	15
12	33	31	13½	31	41	27	15
13	34	26	13¾	27	38	28	14½
14	34	28	13¾	28	38	30	14½
15	34	30	13¾	29	39	27	14¾
16	34	32	14	26	38	26	14½

COATS—OLIVE-DRAB WOOL AND OLIVE-DRAB COTTON

Sizes		Breast	Waist	Length	Length of Sleeve	Collar at Bottom
1	regular	33	29	26	29 $\frac{3}{4}$	15
2	regular	34	30	26 $\frac{1}{2}$	30 $\frac{1}{4}$	15 $\frac{1}{4}$
3	regular	35	31	26 $\frac{3}{4}$	30 $\frac{3}{4}$	15 $\frac{3}{4}$
3 $\frac{1}{2}$	regular	35	30	27 $\frac{3}{4}$	32	15 $\frac{1}{2}$
4	regular	36	32	27 $\frac{1}{4}$	31 $\frac{1}{4}$	16 $\frac{1}{4}$
4 $\frac{1}{4}$	stout	36	34	26 $\frac{3}{4}$	31	16 $\frac{1}{2}$
4 $\frac{1}{2}$	long	36	31	28 $\frac{1}{4}$	32 $\frac{1}{2}$	16
5	regular	37	33	27 $\frac{3}{4}$	31 $\frac{3}{4}$	16 $\frac{3}{4}$
5 $\frac{1}{4}$	stout	37	35	27 $\frac{1}{4}$	31	17
5 $\frac{1}{2}$	long	37	32	28 $\frac{3}{4}$	33	16 $\frac{1}{2}$
6	regular	38	34	28 $\frac{1}{4}$	32 $\frac{1}{4}$	17 $\frac{1}{4}$
6 $\frac{1}{4}$	stout	38	36	27 $\frac{3}{4}$	31 $\frac{3}{4}$	17 $\frac{1}{2}$
6 $\frac{1}{2}$	long	38	33	29 $\frac{1}{4}$	33 $\frac{1}{2}$	17
7	regular	40	36	29 $\frac{1}{4}$	32 $\frac{3}{4}$	17 $\frac{3}{4}$
7 $\frac{1}{2}$	stout	40	38	28 $\frac{1}{4}$	32	18
7 $\frac{1}{2}$	long	40	35	30 $\frac{1}{4}$	34	17 $\frac{1}{2}$
8	regular	$\frac{1}{4}$ 42	39	29 $\frac{3}{4}$	33	18 $\frac{1}{2}$
8	regular	42	39	29 $\frac{3}{4}$	33	18 $\frac{1}{2}$

Hats, service: Sizes, 6 $\frac{3}{4}$, 6 $\frac{7}{8}$, 7, 7 $\frac{1}{8}$, 7 $\frac{1}{4}$, 7 $\frac{3}{8}$, 7 $\frac{1}{2}$.

CANVAS LEGGINGS.

	Sizes				
	1	2	3	4	5
Height of front alongside inside stitching	10 $\frac{3}{4}$	11	11 $\frac{1}{4}$	11 $\frac{1}{4}$	11 $\frac{1}{2}$
Height of back along seam	10 $\frac{3}{4}$	11	11 $\frac{1}{4}$	11 $\frac{1}{4}$	11 $\frac{1}{2}$
Width around calf	14	15	15 $\frac{1}{2}$	16	17
Width around ankle, over bottom grommet	10	10 $\frac{1}{2}$	11	11 $\frac{1}{2}$	12

SHOES, NEW PATTERN, SPECIFICATION NO. 1155.

(Inside measurement.)

Widths.	Sizes														
	5	5 1-2	6	6 1-2	7	7 1-2	8	8 1-2	9	9 1-2	10	10 1-2	11	11 1-2	12
A.....	Ball.....	7 5-8	7 7-8	8	8 1-8	8 1-4	8 3-8	8 1-2	8 5-8	8 3-4	8 7-8	9	9 1-8	9 1-4	9 3-8
	Waist.....	7 13-16	8 1-16	8 3-16	8 5-16	8 7-16	8 9-16	8 11-16	8 13-16	8 15-16	9 1-16	9 3-16	9 5-16	9 7-16	9 9-16
	Instep.....	8 1-4	8 3-8	8 5-8	8 7-8	8 9-8	8 11-8	8 13-8	8 15-8	9 1-8	9 3-8	9 5-8	9 7-8	9 9-8	10 1-8
	Length.....	10	10 1-6	10 1-3	10 1-2	10 2-3	10 3-6	11	11 1-6	11 1-3	11 1-2	11 2-3	11 5-6	12 1-6	12 1-3
B.....	Ball.....	7 7-8	8 1-8	8 1-4	8 3-8	8 1-2	8 5-8	8 3-4	8 7-8	9	9 1-8	9 1-4	9 3-8	9 1-2	9 5-8
	Waist.....	8 1-16	8 3-16	8 5-16	8 7-16	8 9-16	8 11-16	8 13-16	8 15-16	9 1-16	9 3-16	9 5-16	9 7-16	9 9-16	10 1-16
	Instep.....	8 1-2	8 3-4	8 5-8	8 7-8	9 1-8	9 3-8	9 5-8	9 7-8	9 9-8	10 1-8	10 3-8	10 5-8	10 7-8	10 9-8
	Length.....	10	10 1-6	10 1-3	10 1-2	10 2-3	10 3-6	11	11 1-6	11 1-3	11 1-2	11 2-3	11 5-6	12 1-6	12 1-3
C.....	Ball.....	8 1-8	8 1-4	8 3-8	8 1-2	8 5-8	8 3-4	8 7-8	9 1-8	9 1-4	9 3-8	9 1-2	9 5-8	9 3-4	9 7-8
	Waist.....	8 5-16	8 7-16	8 9-16	8 11-16	8 13-16	8 15-16	9 1-16	9 3-16	9 5-16	9 7-16	9 9-16	10 1-16	10 3-16	10 5-16
	Instep.....	8 3-4	8 5-8	8 7-8	9 1-2	9 1-4	9 3-8	9 5-8	9 7-8	9 9-8	10 1-8	10 3-8	10 5-8	10 7-8	10 9-8
	Length.....	10	10 1-6	10 1-3	10 1-2	10 2-3	10 3-6	11	11 1-6	11 1-3	11 1-2	11 2-3	11 5-6	12 1-6	12 1-3
D.....	Ball.....	8 3-8	8 1-2	8 5-8	8 7-8	9 1-8	8 3-4	8 7-8	9 1-8	9 5-8	9 3-4	9 7-8	10	10 1-8	10 3-8
	Waist.....	8 9-16	8 11-16	8 13-16	8 15-16	9 1-16	9 3-16	9 5-16	9 7-16	9 9-16	10 1-16	10 3-16	10 5-16	10 7-16	10 9-16
	Instep.....	9 1-8	9 3-8	9 5-8	9 7-8	9 9-8	10 1-8	10 3-8	10 5-8	10 7-8	10 9-8	11 1-8	11 3-8	11 5-8	11 7-8
	Length.....	10	10 1-6	10 1-3	10 1-2	10 2-3	10 3-6	11	11 1-6	11 1-3	11 1-2	11 2-3	11 5-6	12 1-6	12 1-3
E.....	Ball.....	8 5-8	8 3-4	8 7-8	9 1-8	9 1-4	9 3-8	9 1-2	9 5-8	9 3-4	9 7-8	10	10 1-8	10 1-4	10 3-8
	Waist.....	8 13-16	8 15-16	9 1-16	9 3-16	9 5-16	9 7-16	9 9-16	10 1-16	10 3-16	10 5-16	10 7-16	10 9-16	11 1-16	11 3-16
	Instep.....	9 1-4	9 3-8	9 5-8	9 7-8	9 9-8	10 1-8	10 3-8	10 5-8	10 7-8	10 9-8	11 1-8	11 3-8	11 5-8	11 7-8
	Length.....	10	10 1-6	10 1-3	10 1-2	10 2-3	10 3-6	11	11 1-6	11 1-3	11 1-2	11 2-3	11 5-6	12 1-6	12 1-3
EE.....	Ball.....	8 7-8	9 1-8	9 1-4	9 3-8	9 1-2	9 5-8	9 3-4	9 7-8	10	10 1-8	10 1-4	10 3-8	10 1-2	10 5-8
	Waist.....	9 1-16	9 3-16	9 5-16	9 7-16	9 9-16	10 1-16	10 3-16	10 5-16	10 7-16	10 9-16	11 1-16	11 3-16	11 5-16	11 7-16
	Instep.....	9 1-2	9 3-8	9 5-8	9 7-8	9 9-8	10 1-8	10 3-8	10 5-8	10 7-8	10 9-8	11 1-8	11 3-8	11 5-8	11 7-8
	Length.....	10	10 1-6	10 1-3	10 1-2	10 2-3	10 3-6	11	11 1-6	11 1-3	11 1-2	11 2-3	11 5-6	12 1-6	12 1-3

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, Dec. 1, 1914.

Circular
No. 8.

1. The following scheme of instruction has been prepared for the West Virginia National Guard for December, 1914, by Major William Wallace, U. S. A., Inspector-Instructor, and all concerned will be governed accordingly:

DECEMBER—1914.

Monthly Scheme of Instruction

for

The National Guard of West Virginia.

I. *Drill.* (a) School of the Company.—(page 45 to 67). Bayonet Exercises and the 1st. & 2nd. Sets, Rifle Drill. Butt's Manual to be continued.

(b) Lieutenants and Sergeant will be given ample opportunity to become proficient in drilling their companies.

(c) Company Commanders will submit to this office a tentative schedule of their proposed month's work.

II. *Instruction I. D. R.* (a) COMBAT—from Introduction (p. 91) to Deployment (p. 105) and Intrenchments (p. 131-p. 135) will be studied and explained to entire company.

(b) ROAD SKETCHING—construction and use of Scales by all officers. (Note. The principles being the same, any text book on topography or map making can be used to prepare answers to questions which will be submitted by this office about January 1st.)

(c) As far as practicable Majors will supervise the drills and instruction of the companies of their battalions.

2. Owing to the fact that copies of "Rules of Land Warfare" were not received in time for distribution in October the scheme of instruction for that month was extended to the first of the present month. Questions based on "Rules of Land Warfare" are being prepared and will be submitted for answers in the near future.

JOHN C. BOND,
The Adjutant General.

CORRESPONDENCE SCHOOL

WEST VIRGINIA NATIONAL GUARD

RULES OF LAND WARFARE.

- | | |
|---|--------------|
| 1. Lawful belligerents must fulfill what four conditions?..... | (30) |
| 2. What condition of affairs authorizes a "Levee en masse?" and
In such a "Levee" who are not entitled to be treated as prisoners
of war?..... | (36)
(38) |
| 3. Are citizens of a country occupied by an enemy permitted to rise
in resistance of such enemy? What penalty attaches?..... | (39) |
| 4. What questions must a prisoner of war answer truthfully?.... | (57) |
| 5. A prisoner of war is entitled to what consideration as regards
board, lodging, clothing? What services may be exacted of
them? | (63 & 5) |
| 6. Is a prisoner of war who has escaped and joined his own forces
or got beyond the territory occupied by the enemy, liable to pun-
ishment for his escape upon recapture?..... | (80) |

7. *Military Necessity* does not warrant what?..... (13)
8. What should a commander do when compelled to abandon his sick and wounded?..... (105)
What should be done in regard to a battle field by a victor?.... (111)
9. What treatment is accorded the personnel employed exclusively in sanitary work, and Chaplains falling into the hands of the enemies? (139)
10. What penalty is prescribed for killing or maiming a prisoner who has laid down his arms and surrendered at discretion?..... (181)
11. Name several prohibited projectiles..... (185)
12. What two flags are distinctly prohibited from being used in bad faith? (195 & 8)
13. Is a spy rejoining his army and afterwards captured by the enemy liable to punishment for his former acts of espionage?..... (209)
14. The bombardment of what places is prohibited?..... (212)
15. Do the Hague Rules prohibit the throwing of authorized projectiles from balloons?..... (215)
16. What is the usual method of communication between belligerents? (234)
17. After signing a capitulation, can a commander injure his stores? (255)
18. In occupied territory what is the duty of the occupant in regard to the honor and rights of families, the lives and religious convictions of the inhabitants?
What are the reciprocal obligations of inhabitants?..... (314 & 16)
19. On whose authority only can be issued (a) Requisitions; (b) Contributions in occupied territory?..... (345 & 51)
20. Give penalty for pillaging enemy's private property?..... (340)
21. When are collective punishments of inhabitants of occupied territory authorized?..... (354)
22. War Rebels are what and how dealt with?..... (370)
23. When is retaliation resorted to?..... (381)
24. Define Neutrality?..... (388)
25. What is the duty of a neutral in regard to (a) Permitting belligerents to move their forces across its territory?..... (396)
(b) Belligerent recruiting agencies in its territory?..... (396)
(c) Wireless stations erected or used discriminatingly by belligerents? (409)
26. Should an officer on a neutral's active list be permitted to join the forces of a belligerent?..... (402)
27. What course does a neutral adopt towards belligerents permitted to come within its territory?..... (412)
28. What are the obligations of a neutral in the occupied territory of a belligerent power?..... (426)
29. By what act especially does a neutral forfeit his rights of neutrality? (429)
30. On the declaration of war between two foreign nations what is obligatory upon neutral governments?.....

Note—Answers to the above questions are to be forwarded to Major William Wallace, Adjutant General's office, Charleston, W. Va., not later than January 1, 1915.

(Circ. No. 8 is the last of the series for 1914.)

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, January 2, 1915.

Circ.
No. 1.

* * * * *

Correspondence Course—West Virginia National Guard.

* * * * *

Road Sketching:—Scales.

1. What is meant by the term—Representative Fraction?

2. Give the R. F. of a scale reading 5 inches to the mile?
3. What is a Graphical Scale?
4. Construct a Scale reading 30 inch paces—4 inches equal to 1 mile? State solution concisely and show the method of dividing into equal parts.
5. A map has a graphical scale on which 1.5" reads 500—36" strides.
 1. What is the R. F. of the map?
 2. How many miles are represented by 1"?
6. Draw a road with R. F. 1-21120. Represent on it the space a regiment 970 yards long would occupy?
State the relative space that would have been occupied if the R. F. had been first; 1-63360; Second; 1-5280?
7. The regiment is marching at the rate of 80 yards per minute. Represent its location 20 minutes later on the same road?
8. Marching at the above rate how long will it take the regiment to cover 4 inches of road on the map?
9. Show in a five inch square the outline of the area a regiment of infantry would occupy on a 3" map. (Consult F. S. R.—page 174.)
10. Trotting at 220 yards per minute, cavalry will require what time to cover 15 inches on a map whose R. F. is 1-63360?

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston.

February 1915.

Monthly Scheme of Instruction

for

WEST VIRGINIA NATIONAL GUARD

Prepared by

MAJOR WILLIAM WALLACE

Infantry, U. S. A.

Inspector—Instructor

West Virginia National Guard.

1. *Drill* (a) Review Schools of Soldier, Squad and Company.

(b) Officers and all Noncommissioned Officers will not only be required to give commands properly, but also to be able to explain to their proper commands, the execution of close order and extended order movements.

II. *Instruction* (a). Before advancing to Map Problems and higher tactical studies, it is absolutely essential to have every member of any military organization well grounded and proficient in drill and in Drill Regulations. To this end, the month of February will be devoted to the study of the Drill Regulations, up to and including "The Brigade." (Page 89.) An examination will be held and the questions issued about the first of March.

(b) Field Officers will render what aid they can in bringing the units of their organizations to a creditable degree of efficiency in the simple drill evolutions.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
March 1, 1915.

Circular
No. 1-a.

MANUAL OF THE PISTOL.

1. The following Manual of the Pistol, published in the Cavalry Service Regulations United States Army, 1914, is prescribed for such portions of the Organized Militia as are armed with the pistol:

125. The instruction under this head is first given on foot.

The recruit is first made familiar with the mechanism of the pistol, the names of the principal parts, and the method of cleaning, assembling, and operating it.

When a lanyard is used, the snaps are attached to the but of the pistol and the magazine; the sliding loop is passed over the head and drawn snug against the right armpit. The lanyard should then be of just such length that the arm can be extended without constraint.

126. The pistol being in the holster, to raise pistol;

1. RAISE, 2. PISTOL.

At the command RAISE, unbutton the flap of the holster with the right hand and grasp the stock, back of hand outward.

At the command PISTOL, draw the pistol from the holster, reverse it, muzzle up, the hand holding the stock with the thumb and last three fingers; forefinger outside of the guard; barrel to the rear and inclined to the front at an angle of about 30 degrees; hand as high as the neck and 6 inches in front of the point of the right shoulder. *This is the position of Raise Pistol.* When dismounted, with intervals, carry the right foot about 24 inches to the right and place the left hand in the position of the bridle hand.

127. 1. INSPECTION, 2. PISTOL.

Execute *Raise Pistol* if not in that position. Lower the pistol under the left hand, retaining the grasp of the right hand; pistol pointing to the left front and downward; with the left hand, back up, pull back the slide until the slide stop is engaged, and resume *Raise Pistol*. If there be no magazine in the pistol, it will be necessary to engage the slide stop with the right thumb. If dismounted, the left hand is raised to the position of the bridle hand while manipulating the mechanism.

128. 1. RETURN, 2. PISTOL.

Being at *Raise Pistol*, lower the pistol and raise the flap of the holster with the right thumb; insert the pistol in the holster and push it down; button the flap with the right hand. If the pistol be loaded, and not at "*safe*" engage the *safety lock with the right thumb* at the command RETURN.

Being at *Inspection Pistol*, lower the pistol as in executing *Inspection Pistol* and with the left thumb release the magazine catch, slightly disengage the empty magazine and the slide stop (to release the slide); engage the magazine, lower the hammer gently, and return the pistol as previously explained.

129. LOAD.

Being at *Raise Pistol* lower the pistol as in executing *Inspection Pistol* and release the magazine catch; pass the pistol into the left hand, back down, and with the right hand remove the empty magazine and insert a loaded one; pass the pistol into the right hand; draw back the slide and release it to insert a cartridge into the chamber; engage the safety lock and resume *Raise Pistol*.

If it be desired to insert a loaded Magazine but not to load the pistol, the command is INSERT MAGAZINE. Executed as prescribed for Load except that slide is not drawn back.

The recruits are first taught the motions of loading and firing without using cartridges. Loading and pointing practice should be given mounted, at all gaits.

No cartridges will be used, except when indicated in the first command, thus: 1. WITH BALL CARTRIDGES. 2. LOAD.

130. UNLOAD.

Executed as in Load. The magazine is slightly disengaged and the slide drawn back in order to eject the cartridge from the chamber, the magazine again engaged, and *Raise Pistol* resumed.

131. WITHDRAW MAGAZINE.

Executed as in Load, except that no magazine is inserted, and the slide is not drawn back.

132. Before dismissing the squad, pistols will be unloaded and magazines withdrawn, in order to prevent loaded or partially loaded magazines being left in the pistol.

FIRINGS.

133. Being at raise pistol:

At the command FIRE, thrust and point the pistol at the object, arm nearly or quite extended, keeping the eyes on the object and fire; resume the *raise pistol*.

1. AT (such object). 2. FIRE.

At the first command push down the safety lock, or cock the pistol and

direct the eyes toward the object, turning the head and shoulders in that direction.

To fire again at the same object: 1. SQUAD, 2. FIRE.

134. The pistol being in the holster:

1. AT (such object), 2. FIRE.

At the first command, direct the eyes and turn the head and shoulders toward the object.

At the command *fire*, quickly draw the pistol from the holster, point it at the object, push down the safety lock and fire.

135. An almost imperceptible pause may be allowed between the thrusting and firing in which to correctly point the pistol. Deliberate aiming, however, should not be encouraged. After firing without cartridges, pause an instant to see if the pistol is correctly pointed, to get the personal error.

The instructor must take into account individual peculiarities in order to secure the best results in firing; in such cases departure from the text is permissible.

When mounted, lean slightly bearing on the stirrups; in firing to the front, lean well to the right and slightly forward, to avoid burning or frightening the horse.

TO FIRE AT WILL.

136. 1. FIRE AT WILL. 2. AT (such object), 3. COMMENCE FIRING, 4. CEASE FIRING.

The trooper fires as rapidly as is consistent with careful pointing at each shot.

At the command *Cease Firing*, the firing will stop and the men resume the *Raise Pistol*.

Firing practice will be conducted on the principles explained in the Small-Arms Firing Manual.

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, March 31, 1915.

Circular
No. 2.

EXAMINATION IN INFANTRY DRILL REGULATIONS. PART I.

1. Give the following measurements:—
 - (a) Depth of man,
 - (b) Distance between ranks,
 - (c) Interval between men in ranks.
 - (d) Front of a man,
 - (e) Front of a squad,
 - (f) Front of a six squad company.
2. What is the difference between *Field* and *Combat Exercises*?
3. The regiment is in line for parade:—
Whose commands do the companies obey?
4. Explain "1. In place. 2. Halt."
5. Define—*Line of Companies*.
6. *Full Distance* means what?
7. Name the bugle calls which may be used on the battle field. By whom are they authorized?
8. Company deployed:—
Describe Captain's signals to execute "1. By squad from the right. 2. Rush."
9. Give length and cadence of the three steps used in marching.
10. Name two movements that can not be executed in double time.
10. When is the "Cut-Off" turned "On."
12. In coming to the Order Arms what is expressly forbidden?
13. Describe—"1. Inspection. 2. Arms."
14. Marching Right Oblique at half step:—

- Give command for continuing the oblique in full step.
15. Describe "1. Squads right. 2. March."
How many steps must No. 4, rear rank, take to come in line with No. 1, rear rank.
 16. State difference between the *moving* and *fixed* pivot.
 17. Describe deployment of a squad as skirmishers.
 18. In the command "1. Simulate. 2. Load," rear rank does what?
 19. What is the difference between *Suspend Firing* and *Cease Firing*?
 20. (a) What position is taken by the First Sergeant in forming company.
(b) When and where does the Captain take his position?
 21. In a deployed company give positions of Captain, Lieutenants, First Sergeant, and Musicians.
 22. In column of squads the ranks guide to which side?
 23. Explain movement of rear rank at the command "1. Company right. 2. March."
 24. Company in column of squads:—
In the following cases what does the leading squad do at the command "1. Right front into line. 2. March."
(a) If halted.
(b) If halted,—and double time be added to the command,
(c) If marching,
(d) If marching in double time.
 25. Where is the guide in a deployed line if no guide has been announced?
 26. Company in column of squads at a halt:—
Command "1. As skirmishers, guide center. 2. March."
Explain movements of squads.
 27. In what way does the execution of "1. Assemble. 2. March," differ when the company is
(a) In line of skirmishers,
(b) In line of squad columns.
 28. Is a double column of files used in either *Squad* or *Platoon Columns*?
 29. When is it advisable to advance in a succession of thin lines?
 30. Describe the signals a Captain uses in *rushing* his right platoon. Explain all the First Lieutenant does on receiving this order.
 31. As regards firing in a deployed company what are the duties of (a) Company commander. (b) Of platoon commanders.
 32. Where are ranges classified?
 33. Give the classes of firing.
 34. What is implied by "Fire Discipline?"
 35. In battalion give measurements between companies in the following:—
(a) In line.
(b) In column.
(c) In close line.
(d) In close column.
 36. Battalion being in *line*, in *line of companies*, in *column of companies*, and in *column of squads*:—
Give command for closing in mass and explain briefly the execution from each formation.
 37. In disposing of his battalion for attack, what items does a Major's order cover?
 38. Why should fire be withheld as long as possible by attacking troops?
 39. Who gives the command to a firing line to fix bayonets and how is it executed?
 40. In an attack what is absolutely essential to be gained to assure the success of attackers?
- Answers to the above questions will be mailed to Major William Wallace, Charleston, W. Va., not later than April 15th, 1915, by all commissioned officers of the West Virginia National Guard.

JOHN C. BOND.
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, April 15, 1915.

Circular
No. 3.

RESOLUTIONS IN SUPPORT OF WEST VIRGINIA NATIONAL GUARD.

I. At a meeting of the Charleston Chamber of Commerce, held, February 25, 1915, the following resolution was adopted:

"Whereas, the members of the Chamber of Commerce of the city of Charleston, realize the great importance to the state and nation of a well equipped, well organized, and well drilled National Guard; and,

"Whereas, they further realize the worth of service in the National Guard, both to the men in the organization and to the country at large, and,

"Whereas, they understand the necessity and importance of lending proper and suitable encouragement to this organization and of removing, so far as they consistently can, all obstacles which lie in the way of this patriotic service; therefore

"BE IT RESOLVED:

"By the Chamber of Commerce of the City of Charleston,

"1. That it recommends this service particularly to their own employees as far as is compatible and not prejudicial to the vital welfare of business enterprises, and to all able-bodied young men, feeling as they do, that this is a patriotic duty to the country.

"2. That it will lend all possible moral support toward the upbuilding of the National Guard and particularly toward the aid and assistance of the branches of the organization in the city of Charleston."

II. At a meeting of the Huntington Chamber of Commerce, held April 9, 1915, the following resolution was adopted:

"Whereas, The Chamber of Commerce of the City of Huntington appreciates the significance and importance of the National Guard as an organization which instills patriotism, and indispensable means of defense and protection to a state and the incipient safeguard of a nation; and

"Whereas, The West Virginia National Guard, has reached a high point of efficiency and has rendered a great and valuable service to our state the past few years; and

"Whereas, The West Virginia National Guard stands now without appropriations to sustain it for the next two years and without which the organization or a part thereof must be disbanded; therefore,

"BE IT RESOLVED:

"By the Chamber of Commerce of the City of Huntington,

"1. That we would consider a disbandment of the State Militia without substituting other means of defense at the present stage of West Virginia's history as an unprecedented blow to good Government.

"2. That we heartily favor the continued existence of the West Virginia National Guard as an indispensable organization for the preservation, defense and good of our State, and as a patriotic duty and military asset which we owe to our Country.

"3. That we recommend a State appropriation for the Militia to the full amount of \$65,000 per year that has been asked for, but do not wish to go on record as expressing any opinion on the subject of taxation.

"4. That we lend all possible moral support towards the unbuilding of our military organization at Huntington and commend it to all able-bodied young men feeling as we do, that this is a patriotic duty to the Country."

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, April 20, 1915.

Circular
No. 4.

USE OF UNITED STATES PROPERTY.

1. United States property supplied the State for the West Virginia National

Guard is for the *sole and exclusive* use of the West Virginia National Guard; AND SUCH PROPERTY CANNOT BE ISSUED TO PERSONS NOT MEMBERS OF THE WEST VIRGINIA NATIONAL GUARD, except in cases of emergency, such as disastrous floods, fires, etc., and then only upon orders of the Commander-in-Chief.

2. In a recent letter to the Adjutant General from the War Department, it was stated that the "War Department disapproves the use of Government property such as tents, cots, etc., issued to the Organized Militia, by members of cadet corps of universities and other schools."

3. The use of such property by any person, except as provided in paragraph one above, is *prohibited*, and renders such person, as well as the accountable officer who permits it to be used, liable under the United States penal code. The possession of such property by any person, except as provided in said paragraph one above, shall be presumptive evidence of guilt, and all such property will be seized and taken by officers of the West Virginia National Guard, who are officers of the United States so far as the care and protection of such property is concerned.

4. Attention is called to the following provisions of the Federal Statutes:

Sec. 35. Criminal Code:

"* * * * * Whoever shall knowingly purchase or receive in pledge for any obligation or indebtedness from any soldier, officer, sailor, or other person, called into or employed in the military or naval service, any arms, equipments, ammunition, clothes, military stores or other public property, whether furnished to the soldier, sailor, officer or person under clothing allowance or otherwise, such soldier, sailor, officer or other person, not having the lawful right to pledge or sell the same, shall be fined not more than \$500.00, and imprisoned not more than two years."

Sec. 36. Criminal Code:

"Whoever steal, embezzle, or knowingly apply to his own use, or unlawfully sell, convey, or dispose of, any ordnance, arms, ammunition, clothing, subsistence, stores, money, or other property of the United States, furnished or to be used for military or naval service, shall be punished as prescribed in the preceding section."

Sec. 46. Criminal Code:

"Whoever shall rob another of any kind or description of personal property belonging to the United States, or shall feloniously take and carry away the same, shall be fined not more than \$5,000.00, or imprisoned not more than ten years, or both."

Sec. 47. Criminal Code:

"Whosoever shall embezzle, steal or purloin any money, property, record, voucher, or valuable thing whatever, of the money, goods, chattels, records, or property of the United States, shall be fined not more than \$5,000.00, or imprisoned not more than five years, or both."

Sec. 48. Criminal Code:

"Whoever shall receive, conceal, or aid in concealing, or have or retain in his possession with intent to convert to his own use or gain, any money, property, record, voucher or valuable thing whatever, of the money, goods, chattels, records, or property of the United States, which has theretofore been embezzled stolen or purloined by any other person, knowing the same to have been so embezzled, stolen, or purloined, shall be fined not more than \$5,000.00, or imprisoned not more than five years, or both; and such person may be tried either before or after the conviction of the principal offender."

Sec. 1973. Compiled Statutes:

"The clothing, military outfits and accoutrements furnished by the United States to any soldier shall not be sold, bartered, exchanged, pledged, loaned, or given away; and the possession of any such property by any person not

a soldier or officer of the United States shall be *prima facie* evidence of such sale, barter, exchange, pledge, loan or gift. Such property may be seized and taken from any person not a soldier or officer of the United States by any officer, civil or military, of the United States, and shall, thereupon, be delivered to any quartermaster or other officer authorized to receive the same."

Sec. 6941, Compiled Statutes:

"The clothes, arms, military outfits, and accoutrements furnished by the United States to any soldier shall not be sold, bartered, exchanged, pledged, loaned or given away; and no person, not a soldier, or duly authorized officer of the United States who has possession of any such clothes, arms, military outfits or accoutrements, so furnished, and which have been the subjects of any such sale, barter, exchange, pledge, loan, or gift, shall have any right, title or interest therein, but the same may be seized and taken wherever found by any officer of the United States, civil or military, and shall thereupon be delivered to any quartermaster, or other officer authorized to receive the same. The possession of any such clothes, arms, military outfits or accoutrements by any person not a soldier or officer of the United States shall be presumptive evidence of such sale, barter, exchange, pledge, loan or gift."

5. The Department of Justice is co-operating with the War Department in protecting such property and Circular No. 531, Department of Justice, dated April 6, 1915, directs a vigorous enforcement by United States Attorneys of the penal code relating thereto. Officers of the West Virginia National Guard should, upon discovery of any such property, communicate with the United States Attorney of the district in which it is found, and with this office.

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, West Virginia, April 30th, 1915.

Circular
No. 5.

EXAMINATION IN INFANTRY DRILL REGULATIONS.

PART II.—COMBAT.

1. What should be the nature of company exercises after the mechanism of close and extended order has been thoroughly learned?
2. What must units maintain if success in battle is to be expected?
3. In combat why should close order formations be used to the fullest extent?
4. (a) During action, what is the post of a commander,
(b) What governs the latitude allowed officers?
5. What is done by those who become separated from their proper organizations.
6. Who usually issues written and who verbal orders?
7. (a) Give in sequence the items the initial combat order must contain.
(b) How may such an order be expressed?
8. How is communication between the firing line and Majors usually maintained?
9. (a) Why is combat reconnaissance vital, &
(b) how are flanks protected?
10. In attack what is necessary to obtain fire superiority?
11. What is meant by "Distribution of fire."
12. How is a gain in fire superiority to be known?
13. Why should every effort be made to obtain a position close to the enemy before opening fire?
14. In an attack why is it absolutely necessary to economize ammunition expenditure to the fullest extent?
15. Describe "Fire of position."

16. (a) The firing line should have what density in the attack &
(b) Should the line in defense be too long to maintain this density how
are the troops for the firing line deployed?
17. What is meant by "Strength in rear"?
18. What governs the density of the whole deployment of a command?
19. (a) When only are wide turning movements allowable?
(b) How should frontal and enveloping attacks be pushed?
20. In "Rushing" what determines the size of the fractions to "Rush"?
21. When a firing line finds that it can advance no farther what must it do?
22. After a successful charge what farther action is necessary to complete
the victory?
23. Give the requirements of an ideal defensive position?
24. (a) What is a counter attack,
(b) When should such attacks be used, &
(c) What part of the troops furnishes the strength for these attacks?
25. What is meant by (a) "dead space," (b) "advanced posts," (c) "passive
defence," (d) "delaying action," (e) "meeting engagement."
26. When and where are machine guns especially valuable?
27. How is ammunition usually replenished on the firing line?
28. Why should night operations be frequently practiced?
29. What is meant by (a) "fire trench," (b) "cover trench," (c) "communicat-
ing way," (d) "communicating trench," (e) "dummy trench"?
30. Draw profile, giving dimensions of simple standing trench.
31. (a) Upon what does the size of a patrol depend, &
(b) What advantages has a small patrol over a large one?
32. (a) What special qualifications should a leader of a patrol sent out to
gain information have, & (b) What inspections, precautions, and directions does
he make, take, and give before starting.
33. How are the halts and starts of the units of a marching column regulated,
(b) What is the rule about closing up during a halt, & (c) What members of a
company march with the field train?
34. Name parts and give approximate strength of each, in a battalion act-
ing as advance guard of a brigade?
35. What conditions govern the distances between parts of an advance
guard?
36. What principles govern the selection of an ideal camp site?
37. What is meant by a bivouac?
38. Into what parts is an outpost divided?
39. (a) What is an outguard, (b) Where are supports usually placed?
40. What is a March outpost?
41. What information should be given (a) an outpost sentinel, (b) an outpost
patrol?
42. Who calls the roll of a company at muster?
43. What salutes are rendered by the National Color?
44. In saluting when does an officer in command of a body of troops bring it
to "Attention," and when not?

Answers to the above questions to be mailed to Major William Wallace, Charles-
ton, W. Va., not later than June 10, 1915, by all officers of the West Virginia
National Guard, except Chaplains and Medical Officers.

During May, company non-commissioned officers should be examined on the ques-
tions submitted March 31 upon Part I of the Infantry Drill Regulations; the
examinations to be conducted and papers marked by the company officers and
forwarded to the Adjutant General.

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, June 1, 1915.

Circular
No. 6.

The Secretary of War has prescribed the following form of organization for the

Medical Department of the Organized Militia, to meet with the requirements of section 3 of the Amended Militia Law, (Circular No. 18, D. M. A., 1914) :

Medical Department.

Section I. The Medical Department of the Organized Militia of the several States, Territory, and the District of Columbia shall consist of (1) a Medical Corps, (2) a Medical Reserve Corps, (3) a Dental Corps (optional), and (4) a Hospital Corps. These shall conform in organization, discipline, and equipment to like units of the Medical Department of the Army of the United States. The personnel of the Department and all other persons assigned to duty therewith shall be collectively known as sanitary troops.

For duty in the field the sanitary troops shall be divided into, first, those assigned to regiments and other units; second, those organized into independent sanitary units as field hospitals and ambulance companies.

Medical Corps.

Section II. The Medical Corps of the different States, Territory, and the District of Columbia shall consist of one chief surgeon and the other medical officers necessary to furnish the commissioned medical personnel of the Organized Militia of the State in compliance with the requirements of the Tables of Organization, Organized Militia, 1914. The rank of these officers shall be commensurate with the size of the Organized Militia of the State as prescribed in the Tables of Organization.

The chief surgeon shall be appointed from among the senior medical officers. He is properly a member of the State headquarters organization, in addition to any duties he may have as a member of or as attached to any organizational unit. He shall be in control of the Medical Department of the Organized Militia of the State, Territory, and the District of Columbia, subordinate only to the officer commanding the tactical unit, if any, to which he is attached, and to the governor, as commander in chief, acting through his representative, the adjutant general. He will act in the capacity as chief sanitary adviser and as such will make any recommendations deemed necessary for the health of the commands. He shall have general supervision of the sanitary troops of the Organized Militia, and will be held responsible for their discipline, instruction, and efficiency. He will direct and have control over the examinations of all candidates for appointment and promotion of officers and non-commissioned officers of the Medical Department. He will make recommendations to his immediate superior concerning the assignment to duty and stations of the entire sanitary personnel of the Organized Militia and the proper administration of the Medical Department.

Section III. All appointments to the Medical Corps of the Organized Militia shall be with the grade of first lieutenant and no person shall receive such appointment unless he shall have been examined and passed by a medical board consisting of not less than three officers of the Medical Corps of the Organized Militia designated by the adjutant general of the State, Territory, or the District of Columbia.

Section IV. Promotions in the Medical Corps to fill vacancies in the several grades shall, preferably, be made according to seniority, but all such promotions in said corps shall be subject to examination as hereinafter provided: *Provided*, That all first lieutenants of the Medical Corps who have served for a period of three years or its equivalent as commissioned medical officers of the United States Army or of the Organized Militia, shall be promoted to the grade of captain, provided that they meet with all the requirements of Section V. *Provided further*, That any medical officer of the Organized Militia who has given up the active practice of medicine shall be ineligible as an active officer of the Medical Corps.

Section V. No officer of the Medical Corps below the rank of major shall be promoted therein until he shall have successfully passed an examination before a medical board consisting of not less than three officers of the Medical Corps of the Organized Militia to be designated by the adjutant general of the State, Territory, or the District of Columbia, such examination to be prescribed by the adjutant general upon recommendation of the chief surgeon, and to be held at such time anterior to the accruing of the right to promotion as may be for the best interests of the service; *Provided*, That should any officer of the Medical Corps

fail in his physical examination and be found incapacitated for service by reason of physical disability contracted in line of duty, he shall be retired with the rank to which his seniority entitled him to be promoted; but if he should be found disqualified for promotion for any other reason, a second examination shall not be allowed, but the adjutant general shall appoint a board of review to consist of three officers of the Medical Corps of the Organized Militia of the State, Territory, or the District of Columbia, superior in rank to the officer examined, none of whom shall have served as a member of the board which examined him. If the unfavorable finding of the examining board is concurred in by the board of review, the officer reported disqualified for promotion shall be honorably discharged from the service. If the action of the examining board is disapproved by the board of review, the officer shall be considered qualified and shall be promoted.

Section VI. That all medical officers on active duty in the Organized Militia of the several States, Territory, and the District of Columbia, conforming to the requirements of Tables of Organization, 1914, may be retained, without examination, in the Medical Corps as reconstructed under the requirements of this circular without loss of relative rank or right to promotion.

Medical Reserve Corps.

Section VII. That for the purpose of securing a reserve corps of medical officers available for military service, the governors of the several States, Territory, and the commanding general of the District of Columbia militia are authorized to issue commissions as first lieutenants therein to such graduates of reputable schools of medicine, citizens of the United States, and legally qualified practitioners of medicine and surgery, in accordance with the laws of the several States, Territory, and the District of Columbia, as shall from time to time, upon examination to be prescribed by the adjutant general, upon recommendation of the chief surgeon, be found physically, mentally, and morally qualified to hold such commissions, the persons so commissioned to constitute and be known as the Medical Reserve Corps. The commissions so given shall confer upon the holders all the authority, rights, and privileges of commissioned officers of the like grade in the Medical Corps of the Organized Militia, except promotion, but only when called into active duty, as hereinafter provided, and during the period of such active duty. Officers of the Medical Reserve Corps shall have rank in said corps according to date of their commissions therein, and when employed on active duty, as hereinafter provided, shall rank next below all other officers of like grade in the Organized Militia.

Section VIII. In emergencies the adjutant general, upon recommendation of the chief surgeon, may order officers of the Medical Reserve Corps to active duty in the service of the Organized Militia of the State in such numbers as the public interests may require, and may relieve them from such duty when their services are no longer necessary: *Provided*, That no officer of the Medical Reserve Corps who is unwilling to accept such service, shall be ordered upon active duty as herein provided. And *provided further*, That the governor of a State or the commanding general of the District of Columbia militia is authorized to honorably discharge from the Medical Reserve Corps any officer thereof whose services are no longer required. And *provided further*, That any officer of the Medical Reserve Corps who is subject to call, and who upon being ordered upon active duty as herein provided refuses to accept such service, shall forfeit his commission.

Section IX. Officers of the Medical Reserve Corps when called upon active duty in the service of the Organized Militia as provided in Section VIII of this Act shall be subject to the laws, regulations, and orders for the government of the Organized Militia, and during the period of such service shall be entitled to the pay and allowances of first lieutenants of the Medical Corps.

Appointment of Medical Officers in the Organized Militia.

Section X. An Applicant for appointment in the Medical Corps of the Organized Militia must be between 22 and 34 years of age, must be a citizen of the State, must have a satisfactory general education, must be a graduate of a reputable medical school legally authorized to confer the degree of doctor of medicine; must be a legally qualified practitioner in the State, and must have had at least one year's hospital training, including practical experience in the practice of medicine and surgery, or its equivalent in practice.

(a) Appointments to the Medical Corps are made by the governor and commander-in-chief, upon the recommendation of the chief surgeon after the applicants have passed the prescribed examination. The examination to consist of three parts—physical, mental, and moral.

(b) Permission to appear for examination should be applied for by letter to the adjutant general of the State, Territory, or the District of Columbia. The application must be wholly in the handwriting of the applicant, must give the place and date of birth, his residence, and must inclose certificates, based upon personal acquaintance, from at least two reputable persons, as to his citizenship, character, and habits. The applicants meeting with the above requirements will in due season be formally invited to appear before the examining board convened at a convenient point, and a date will be fixed for their appearance.

Examination.

Section XI. The examination will be conducted, under instructions from the chief surgeon, by a board consisting of at least three commissioned medical officers convened for the purpose.

Each applicant, upon presenting himself to the board will, prior to his physical examination, be required to fill out and sign a statement as to his nativity, age, citizenship, certificate authorizing him to practice his profession in the State, and to submit his medical diploma. He will also sign the following certificate:

"I certify to the best of my knowledge and belief that I am not affected with any form of disease or disability which will interfere with the performance of the duties of an officer in the Medical Corps to which I am about to undergo examination."

Professional Education.

Section XII. This will be in the following subjects, upon questions prepared by the board: Anatomy; physiology; histology; chemistry; physics; materia medica; therapeutics; surgery; practice of medicine; obstetrics; gynecology, and hygiene.

The board will examine and mark the papers, taking into consideration the following:

English grammar, orthography, composition, and aptitude for the service.

Applicants who have been found physically qualified, and whose general education and English grammar, orthography, and composition have been found satisfactory, and who make a general average of 75 per cent in the professional examinations and aptitude will be reported to the adjutant general as qualified.

Examination for Promotion.

Section XIII. The examination of an officer for promotion will be conducted in the following order:

(a) As to physical fitness.

(b) As to general efficiency.

(c) As to professional fitness.

The board will make a thorough physical examination of the officer being examined. In doubtful cases they will be guided by the following:

"An incurable disease or injury, or a disease or injury not curable within a reasonable time, either of which is of such a character as to disqualify an officer for duty on the active list, constitutes incapacity for service. If, however, a disease or injury be curable within a reasonable time, the officer should be regarded as physically qualified for promotion. The question as to the curability of a disease or injury is one for the board to decide, but if unable to determine such question, it should be recommended that the officer be re-examined after such period as, in its opinion, may be necessary to permit a determination to be reached."

When the board finds an officer incapacitated for active service by reason of physical disability, further examination will cease and the board will report its findings, stating in full the cause of disability and whether or not it was contracted in the line of duty. If the board finds the officer physically fit to perform the duties of a medical officer in the Organized Militia the examination in general efficiency and professional fitness will follow.

Examination as to General Efficiency.

Under this head the board will consider (1) the use an officer has made of his opportunities in the Organized Militia; (2) his ability to apply practically his professional knowledge; (3) his general trustworthiness and ability in performance of his official duties, and (4) his ability to handle and control men. To this end the adjutant general of the State, Territory, or the District of Columbia, will forward to the board all papers on file in his office relating to the officer's efficiency and these will be considered by the board. In the absence of competent evidence to the contrary, an officer's fitness as to general efficiency will be presumed.

Examination as to Professional Fitness.

The examination of an officer is for the purpose of testing his knowledge of the duties that may devolve upon him when promoted. It will be in no sense scholastic, or such as to require him to memorize data and statistics ordinarily found in reference tables. Practical exercises and problems will not be framed so as to require a knowledge or training greater than may be required of him when promoted to the next higher grade. In judging an officer's professional qualifications, the board will take into consideration his age, service, and the duties he has been required to perform.

The character of the examination for promotion as to professional fitness will be as follows:

(a) In all cases the examination will be oral, practical, or written, or some combination of these, as indicated below opposite the names of the subjects.

(b) Should an officer fail to make a general average of 70 per cent in the oral examination, he will be re-examined at once in writing on all subjects in which he failed.

(c) In case of failure in the practical part of any examination, the board will conduct a second practical test of sufficient scope to determine beyond doubt the officer's knowledge of the subject.

No officer will be recommended by the board as qualified for promotion who fails to pass a satisfactory examination as to physical fitness, general efficiency, and professional fitness.

The following is the scope of the professional examination for the promotion of medical officers in the Organized Militia.

*First Lieutenant to Captain.**Subjects:*

- (a) Subjects covered in courses: Year A, B, and C. Circular No. 3, War Department, Division of Militia Affairs, February 26, 1914. Oral and practical.
- (b) Hygiene, general and military. Oral. Practice of medicine, including recent progress in etiology, pathology, and therapeutics. Oral.
- (c) Surgery, including recent progress in etiology, pathology, therapeutics and new operative procedures. Oral.

Captain to Major.

- (a) All subjects covered in courses prescribed for medical officers in Circular No. 3, War Department, Division of Militia Affairs, February 26, 1914. Oral and practical.
- (b) Hygiene, general and military. Oral.
- (c) Practice of Medicine, including recent progress in etiology, pathology, and therapeutics. Oral.
- (d) Surgery, including recent progress in etiology, pathology, and therapeutics. Oral.

Exemptions From Certain Subjects.

Officers producing certificates showing that they have successfully completed any of the prescribed courses for medical officers on pages 40-42, Circular No. 3, War Department, Division of Militia Affairs, February 26, 1914, will be exempt from examination for promotion on the subjects covered by such.

Dental Corps (Optional)

Section XIV. Dental surgeons are authorized at the rate of not to exceed one for each thousand of actual enlisted strength. All original appointments to the Dental Corps shall be as acting dental surgeons, and after three year's service in a manner satisfactory to the governor, or commanding general District of Columbia militia, such appointees may be appointed dental surgeons and be commissioned as first lieutenants in the Dental Corps.

Hospital Corps.

Section XV. That the Hospital Corps of the Organized Militia of the several States, Territory, and the District of Columbia shall consist of such number of sergeants, first class; sergeants; corporals, acting cooks; privates first class, and privates as shall be required to comply with the provisions of Tables of Organization, Organized Militia, 1914. That all necessary hospital service in camps or the field (including ambulance service), shall be performed by the members thereof, who shall be regularly enlisted in the military service; said corps shall be permanently attached to the medical department.

Section XVI. The adjutants general of the Organized Militia of the several States, Territory, and the District of Columbia is empowered to appoint as many sergeants first class, sergeants, and corporals as the service may require, but not more than are provided for in the Tables of Organization, Organized Militia, 1914.

Section XVII. No person shall be appointed a sergeant, first class, unless he shall have passed a satisfactory examination before a board of one or more medical officers of the Organized Militia as to his qualifications for the position, and demonstrated his fitness therefor of not less than twelve months as a sergeant; and no person shall be designated for such examination except by written authority of the chief surgeon.

Section XVIII. The adjutant general will cause to be enlisted as many privates of the Hospital Corps as may be necessary to meet with the provisions of the Tables of Organization, Organized Militia, 1914, and any enlisted man in the Organized Militia shall be eligible for transfer to the Hospital Corps as a private.

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, June 1, 1915.

Circular
No. 7.

The following revised list of members of the Honorary Staff of Honorable Henry D. Hatfield, Governor, is published for the information of all concerned:

With the rank of Brigadier General:

Paymaster General, H. M. Kimberland, Wheeling; Chief of Ordnance, Clark Hamilton, Wheeling; Commissary General, S. W. Patterson, Vivian; Judge Advocate General, George C. Baker, Morgantown; Quartermaster General, W. F. Hite, Huntington; Inspector General, F. P. Grosscup, Charleston; Surgeon General, J. Howard Anderson, Marytown; Chief of Engineers, W. D. Ord, Landgraft; Chief Signal Officer, Noyes S. Burlaw, Charleston.

Aide-de-camp with rank of Colonel:

Berkeley County—Nat T. Frame, Martinsburg; Gray Silver, Martinsburg; Max von Schlegell, Martinsburg.

Braxton County—Amos Bright, Sutton.

Brooke County—Walter G. Banfield, Follansbee; Thomas J. Sherrard, Wellsburg.

Cabell County—J. E. Pedigo, Huntington; F. H. Tyree, Huntington.

Fayette County—S. A. Scott, Macdonald; J. A. Boone, Nuttall.

Grant County—D. P. Hendrickson, Petersburg.

Hampshire County—A. M. McKeever, Romney.

Harrison County—H. B. Curtin, Clarksburg; A. K. Thorn, Clarksburg; S. S. Farris, Bridgeport.

Jefferson County—George H. Childs, Harpers Ferry; George W. Graham, Harpers Ferry.

Kanawha County—John Laing, W. T. Williamson, Grant P. Hall, Dr. V. T. Churchman, H. M. Bertolet, J. W. Dawson, Dr. G. A. MacQueen, W. M. Puckett, Enoch Carver, P. A. Simpson, M. T. Roach, C. A. Cabell, H. P. Brightwell, William Freudenberger, Leigh Harrison, Charleston.

Lewis County—W. S. Woodell, Weston.

Logan County—Naaman Jackson, Logan.

Marion County—Smith Hood, Fairmont; Dr. J. O. McNeeley, Fairmont; M. L. Hutchinson, Fairmont; H. L. Heintzelman, Fairmont.

Marshall County—James Burley, S. W. Meals, Moundsville; W. H. Harris, Glen Easton.

Mercer County—W. H. Thomas, Philip Goodwell, Bramwell.

Mineral County—Geo. D. Carskadon, W. E. Crooks, Keyser.

Mingo County—F. L. Schoew, Chattaroy.

Monongalia County—Louis P. Krebs, H. L. Carspecken, Leopold Sigwart, Joseph H. McDermott, Morgantown.

Morgan County—V. E. Johnson, Berkeley Springs.

McDowell County—William Leckie, Welch; C. H. Boardman, Vivian; James Elwood Jones, Switchback; Floyd E. Cunningham, Eckman; W. M. Ritter, Welch; H. Banks, Keystone.

Ohio County—H. F. Behrens, E. B. Horkheimer, Ben L. Rosenbloom, William K. Bodley, John Cummins, H. L. Kirk, A. F. Schenck, S. O. Laughlin, Charles H. Patterson, Wheeling.

Pocahontas County—Dr. O. H. McKee, Marlinton.

Preston County—A. A. Pickering, Rowlesburg; Charles T. Kelly, Terra Alta; A. G. Hughes, Kingwood.

Raleigh County—Dr. W. J. Walker, Mabscott.

Randolph County—W. E. Baker, Elkins.

Ritchie County—Dr. W. E. Talbott, Harrisville.

Taylor County—O. J. Fleming, Grafton.

Tucker County—J. B. Jenkins, Parsons.

Tyler County—W. J. Neunschwander, S. G. Pyle, C. N. Kimball, Arlen G. Swiger, Sistersville.

Upshur County—Charles E. Hiner, E. W. Martin, Buckhannon.

Wood County—T. A. Brown, W. A. Hersch, William Kirk, Charles S. Smoot, Lyle Jones, Richard Mumaugh, Frank H. Markey, Frank S. Smith, Charles Brooks Smith, Harry Woodyard, William L. Mengert, Parkersburg.

Wyoming County—A. L. Wittenburg, Pineville.

Colin H. Livingston, Washington, D. C.

George F. Snyder, Washington, D. C.

J. M. King, Wellsville, Ohio.

Stuart Hirshman, New York, N. Y.

Aide-de-Camp with rank of Major:

Alfred Charles Cramp, Wheeling.

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, July 1, 1915.

Circular

No. 8.

The following is published for the information and guidance of the officers of the West Virginia National Guard:

1. FIELD SERVICE includes service in any of the following cases: In campaign, simulated campaign, or on the march; in mobilization, concentration, instruction, or manœuvre camps.

2. To facilitate convenient reference and designation Officers Equipment (including uniform and baggage) for field service is classified as follows:

(a) OFFICERS' EQUIPMENT A consists of such articles of uniform, equipment and baggage as are prescribed for use in campaign, simulated campaign or on the march.

(b) OFFICERS' EQUIPMENT B consists of such articles of uniform, equipment and baggage, in addition to Officers' Equipment A, as are prescribed for mobilization, concentration, instruction, or manœuvre camps, and during such pauses in operation against an enemy as permit of the better care of troops.

(c) OFFICERS' EQUIPMENT C includes both Officers' Equipment A and Officers' Equipment B.

3. When officers are ordered to duty in campaign, or on the march Officers' Equipment A only, will be taken. Officers' Equipment B, with such additions or deductions as may be ordered by proper authority, will be packed in trunks, boxes or bundles, whose dimensions do not exceed 38" x 19" x 13", plainly marked with officer's name, rank, organization and weight, ready for shipment, and will be left with nearest quartermaster or designated officer to be shipped as may be ordered.

4. When officers are ordered to duty in mobilization, concentration, instruction, or manœuvre camps, Officers' Equipment C, with such modifications as may be ordered by proper authority, will be taken.

5. The contents of each Equipment in detail are as follows:

OFFICERS' EQUIPMENT A

UNIFORM (See Note 1.)

- 1 breeches, service.
- 1 coat, service, with collar ornaments and insignia.
- 1 leggins, russet leather or pigskin (See Note 2).

Note 1—Uniforms which are the property of the United States will not be used by officers.

Note 2—Officers may wear canvas leggins or woolen puttees in the field, and mounted officers may wear russet leather boots.

- 1 cord, hat.
- 1 cord, tying, for service hat.
- 1 gloves, regulation, riding, pair (for mounted officers).
- 1 hat, service, with hat cord sewed on.
- 1 overcoat, o. d. (for winter only).
- 1 shirt, flannel, o. d.
- 1 shoes, russet, leather.
- 1 sweater (for winter only).
- 1 tag, identification, with tape.
- 1 waterproof cape or overcoat (optional) (See Note 1).

EQUIPMENT.

- (a) 1 bedding roll, canvas.
 - 1 blanket, wool.
 - 1 canteen, cavalry.
 - 2 canteen haversack straps (for dismounted officers).
 - 1 canteen strap, cavalry (for mounted officers).
- 21 cartridges, ball, pistol, caliber .45.
- 1 compass (See Note 2).
- 1 cup.
- 1 dispatch case (for staff officers and those acting as such whose duty may require them to use a dispatch case).
- 1 first aid packet.
- 1 fork.
- 1 glasses, field, with case and strap (See Note 3).
- 1 haversack (for dismounted officers).
- 1 knife.
- 2 magazines, pistol, extra.
- 1 meat can.
- 1 notebook and pencils.
- 1 pistol, caliber .45.
- 1 pistol belt.

- 1 pistol holster, caliber .45.
- 1 pouch for first aid packet.

Note 1—Officers may wear waterproof capes or overcoats, as nearly as practicable the color of the service uniform, when on duty involving exposure to rainy or other inclement weather. Under similar conditions mounted officers may wear the slicker and dismounted officers the poncho issued by the Quartermaster Corps.

Note 2—Chaplains will not be required to provide themselves with compass, field glasses or pistol. Each officer below the grade of major will be furnished with one shelter tent, mounted, complete, from the equipment issued to the organization. Each field officer will be similarly provided with 1 small pyramidal tent, or in lieu thereof, 1 wall tent.

Note 3—The field glasses issued to organizations as a part of their signal equipment are not issued for the personal use of officers, and will not be used in lieu of the officers' personal field glasses. Field glasses may be purchased from the Signal Corps, U. S. Army.

- 1 spoon.
- 1 spurs, with russet leather straps, pair (for mounted officers).
- 1 watch.
- 1 whistle (for all company officers and battalion commanders).
- (b) If organizations are equipped with model 1910 infantry equipment, deduct from (a).
 - 1 canteen, cavalry.
 - 2 canteen-haversack straps.
 - 1 canteen strap, cavalry.
- and add to (a)
 - 1 canteen.
 - 1 canteen cover.
 - 1 can, bacon.
 - 1 can, condiment.
 - 1 pack carrier (for dismounted officers).
- (c) Horse equipment of all mounted officers.
 - 1 bridle, cavalry, model 1909.
 - 1 currycomb.
 - 1 horse brush.
 - 1 halter headstall.
 - 1 halter strap (halter tie rope).
 - 2 horseshoes (1 fore and 1 hind).
 - 12 horseshoe nails.
 - 1 lariat.
 - 1 lariat strap.
 - 1 link.
 - 1 nose bag or feed bag.
 - 1 picket pin.
 - 1 saddle, cavalry or Whitman's, Officers' model, complete.
 - 1 saddle bags, pair.
 - 1 saddle blanket.
 - 1 saddle cloth.
 - 1 surcingle.

BAGGAGE.

Tables of Organization, 1914, fixes the weight limit of baggage for field service at 100 pounds for each general officer and at 50 pounds for each remaining officer. The following articles may be taken without exceeding the weight limit of 50 pounds:

	Lbs.	Oz.
Bedding roll, canvas, to contain—		
1 bag, barrack	1	0
1 bar, mosquito		14
1 basin, canvas		7
1 bedsack	1	14
1 blanket, wool	5	2

1 bucket, canvas, 12-quart	2	0
Clothing:		

Note 1—The bedding roll adopted by the Quartermaster Corps or any other canvas roll may be used as a combination bedding-clothing roll (U. R.)

1 breeches, service	1	9
3 drawers, cotton, pair	1	11
1 laces, shoe, extra pair.....		
1 clothing roll, canvas (See Note 1).....	3	14
1 shirt, flannel, olive drab		15
1 shoes, marching pair	2	10
5 stockings, light woolen, pair		10
3 undershirts, cotton	1	8
3 handkerchiefs		2
1 headnet, mosquito		14
1 lantern, combination (or a folding lantern).....	2	4
1 pack carrier (Model 1910 equipment).....		8
1 poncho (for dismounted officer only).....	3	13
1 slicker (for mounted officers only; carried on mount).....		
1 sweater	2	0
Toilet articles:		
1 comb		2
1 housewife		4
1 mirror		6
1 paper, toilet, package		15
1 shaving outfit, and materials.....	1	14
1 soap, cake		6
1 toothbrush and dentrifice		4
3 towels, face	1	0
Weight of bedding roll about	11	11
Total	50	0

OFFICERS' EQUIPMENT B.

- 1 blanket, wool.
- 2 breeches, service.
- 1 brush, hair.
- 1 chair, folding.
- 1 coat, service.
- 3 drawers, pairs.
- 6 handkerchiefs.
- 1 leggins, pair.
- 1 mattress, light weight.
- 1 overcoat, o. d., (if not worn).
- 1 paper, toilet, pkg.
- 1 pillow, with case.
- 3 shirts, under.
- 1 shoes, tan, pair.
- 1 slippers, pair.
- 4 stockings, pair.
- 4 towels.
- 1 whisk broom.

6. Equipments A, B and C pertaining to infantry organizations will be found in Infantry Equipment Manual, Organized Militia, 1914.

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, July 10, 1915.

Circular
No. 9

The following General Orders of the War Department prescribing the method

of writing official letters and indorsements thereon, which were published as G. O. No. 31, A. G. O., 1912, are republished for the information and guidance of all concerned, and are applicable to the West Virginia National Guard:

WAR DEPARTMENT,
Washington, August, 5, 1912.

General Orders,

No. 23.

The method of writing letters and indorsements prescribed herein will be used hereafter in all official correspondence in the service of the War Department and the Army and with bureaus of executive departments. This order will be effective within the continental limits of the United States, Porto Rico, Panama, and Hawaii Territory on September 1, 1912, and in Alaska and the Philippine Islands on October 1, 1912.

1. *Heading, subject, and number of letter.*—The letter will begin with the place and date, written as at present; below this, beginning at the left margin, will come the word "From," followed by the official designation of the writer, or in the absence of any official designation, the name of the writer with his rank and regiment, corps, or department; below this, also beginning at the left margin, will come the word "To," followed by the official designation or name of the person addressed. Next will come the subject of the communication, indicated as briefly as possible and in not to exceed 10 words. The words "From," "To," and "Subject" will begin on the same vertical line. The sending office number of the communication will appear in the upper left-hand corner.

Example.

176.

HQ. EASTERN DIVISION,
Governor's Island, N. Y., May 25, 1911.

From: The Adjutant General.

To: Captain John A. Smith, 1st Inf.

(Through C. O., Madison Barracks, N. Y.)

Subject: Delay in submitting reports.

The Division Commander directs that you submit without further delay the reports of your recent inspection of the Organized Militia of the State of New York, and that you submit an explanation of your failure to comply with Par. 6, S. O. 25, c. s. these headquarters.

J. R. HENRY.

In case of letter paper, the upper third, and in case of foolscap, the upper fourth of the sheet, will be devoted solely to the matter described in this paragraph. (See Par. 7.)

2. *Body.*—Then will come the body of the letter, which, when typewritten will be written single-spaced, with a double space between paragraphs, which will be numbered consecutively.

3. *Signature.*—The body of the letter will be followed by the signature. If the rank and the regiment, corps, or department of the writer appear at the beginning of the letter, they will not appear after his name; but if they do not appear at the beginning of the letter, they will follow under his name as at present. For example:

COMPANY A, 24TH INFANTRY,
Madison Barracks, N. Y., Jan. 3, 1911.

From: Commanding Officer, Co. A., 24th Inf.

To: The Commanding Officer.

Subject: Pvt. Smith's case.

The case of Pvt. Smith has been investigated and charges have been preferred under the 62 A. W.

ROBERT JONES,
1st Lt., 24th Inf.
MADISON BARRACKS, N. Y.
Jan. 10, 1911.

From: Capt. John A. Smith, 24th Inf.

To: The Adjutant General, U. S. A.

Subject: Leave of absence.

I have this day taken advantage of the leave granted me by Par. 1 S. O. 1, Hq. D. E., 1911. My address will be care Army and Navy Club, 107 West 43d St., N. Y.

JOHN A. SMITH.

4. *Omissions of ceremonial forms.*—All ceremonial forms at the beginning and end of letters, such as "Sir," "I have the honor," "I would respectfully," "Very respectfully," etc., will be omitted.

5. *Use of only one side of sheet.*—Only one side of the paper will be used, the writing beginning about one inch from the top.

6. *Office marks.*—The stamps bearing office numbers will be placed on the back of the lower fold of the first sheet. The received and received-back stamps will be placed immediately below the body of the letter, and, in the case of indorsements, immediately after the proper indorsement. When a communication of two or more sheets is filed, the back of the lower fold of the first sheet will be on the outside, thus exposing to view the office numbers.

7. *Brief.*—The matter described in paragraph 1 of this order will constitute the brief of the letter.

8. *Folding.*—Letter paper will be folded in three, and foolscap in four, equal folds, parallel with the writing; the top fold will be folded toward the back of the letter and the lower fold over the face of the letter. In three-fold letters both the brief and the office mark will be on the outside. In three-fold letters of more than one sheet the two lower folds of the sheets other than the first will be placed between the first and second folds of the first sheet, thus exposing to view both the brief and the office mark. In four-fold letters, whether of one or more sheets, the brief will be exposed to view by covering the office mark fold, or the office mark be exposed to view by covering the brief, according as it is desired to keep either the one or the other exposed to view for the purpose in hand.

9. *Inclosures.*—All inclosures will be numbered and will be given the proper office marks. Inclosures to the original communication will be noted on the face of the letter to the left of the signature. If others are added when an indorsement is made, their number will be noted at the foot of the indorsement to which they pertain and also on the back of the lower fold of the first sheet of the original communication. To the latter notation will be added the number of the indorsement to which they belong, thus "One inclosure—fifth indorsement." Inclosures to indorsements are numbered in the same series as those to the original paper and the number of the indorsement to which they belong is added below, if few in number and not bulky, inclosures may be kept inside the original paper; otherwise they will be folded together in a wrapper marked "Inclosures." Officers through whose hands official papers pass will make the inclosures secure when they are not so.

10. *General.*—A letter originating outside the military service will, if a brief on it is needed, be briefed in the manner explained in paragraph 1 of this order at the first office in which received and entered. A slip of paper of the proper length and width will be pasted for this purpose along the upper edge of the first page of the letter.

INDORSEMENTS.

11. *Form.*—The writing widths of endorsements will be the same as that of letters. The first indorsement will begin about one-half inch below the rank after the signature of the writer of the letter, and succeeding indorsements will follow one another serially with a space of about one-half inch between indorsements.

The serial number of the indorsement, the place, the date, and to whom written, will be written as shown in the example (pages 6 and 7.)

When typewritten, indorsements will be written single-spaced with a double space between paragraphs. The paragraphs will be numbered consecutively.

12. *Additional sheets.*—Should one or more additional sheets be necessary for indorsements, sheets of the same size as the letter will be used.

13. *"Respectfully referred," etc., to be omitted.*—In referring, transmitting, forwarding and returning papers, the expressions "Respectfully referred," "Respect-

fully transmitted," "Respectfully forwarded," and "Respectfully returned" will be omitted.

14. *Routine endorsements to be signed with initials.*—Indorsements of a routine nature, referring, transmitting, forwarding, and returning papers, will not be signed with the full name, but with the initials.

For example:

1st Ind.

Hq. 24 Inf., Madison Bks., N. Y., Jan. 1, 1911—To C. O., Co. C, 24 inf.

To Note and return. M. A. R.

2d. Ind.

Co. C, 24 Inf., Madison Bks., N. Y., Jan. 2, 1911—To the Commanding Officer.

Returned. Contents noted. I. K. S.

Nothing in this order shall be construed as prohibiting the practice that obtains at present at division, department, and other headquarters of referring, transmitting, forwarding, and returning papers to the various staff officers thereat without signature or initials.

LETTERS AND INDORSEMENTS

15. *Numbering of pages.*—The pages, beginning with the first, will be numbered midway about one-half inch from the bottom. In referring to an indorsement by number the number of the page will also be given. Thus: "5th Ind., page 3."

16. *Carbon copies.*—All letters and indorsements that are typewritten, excepting letters of transmittal, reports of taking leave of absence, periodical reports, and other communications of a similar nature, will be made with two carbon copies; one copy will be retained for the records of the office in which the letter was written, and the other will be forwarded with the communication for the files of the first office in which a complete copy of the communication is required for the records, but such forwarded copy will not be regarded as an inclosure within the meaning of paragraph 9 of this order. The carbon copy retained for the office record will be initialed by the person responsible for the letter, and such person is charged with the duty of seeing that the name of the official who signs the letter and any changes made before signature are inserted in the carbon. When a complete copy of a communication is not required for the records of an intermediate office the carbon copy will be forwarded to the next office. In offices authorized to use the record system prescribed in General Orders, No. 92, War Department, 1909 (see G. O., 216, War Department, 1909), the carbon copies will be made on sheets of perforated paper, furnished by the Quartermaster's Department, with perforated sections the same width as the standard record file cards; the sheets will be torn along the perforations and the sections attached to the record file cards. In other offices, the carbon copies will be made on ordinary paper and the retained copy filed in the document file. The provisions of this paragraph apply only to communications addressed to individuals and offices within the military service.

17. *Press copies.*—Hereafter press copies will not be used except by written authority of the Secretary of War.

18. *Communications written prior to the receipt of this order* are not subject to its provisions when in the future they are received or transmitted by any office or individual.

19. *Printed and multigraph forms.*—Nothing in this order is intended to prohibit the use of printed or multigraph forms of letters and indorsements in offices now using such forms, provided the forms conform to the general principles of this order. The back of the first sheet of such forms, except the fold containing office marks, may be used for indorsements.

20. *Channels of communication.*—All classes of official communication heretofore addressed to adjutants or to adjutants general other than The Adjutant General of the Army will in the future be addressed to the commanding officer concerned.

21. *Points not touched upon in this order* will be governed by the present regulations on the subject of correspondence.

Returned in connection with papers referred to in the preceding indorsement here-

on. The early return of all papers is desired. By order of the Secretary of War.
 O..... P.....
Adjutant General.

9th Ind.

Hq. Dept. of the Lakes, Nov. 22, 1910—To Comdg. Gen., Dept. of Dakota.
 Noted. R..... S.....
Brig. Gen. Comdg.

(Stamped
 indorsement.)

10th Ind.

A. G. O. D. D.
 Nov. 25, 1910.

To the Chief Ordnance Officer.

[1930959, A. G. O.]

BY ORDER OF THE SECRETARY OF WAR:

LEONARD WOOD,
Major General, Chief of Staff.

OFFICIAL:

HENRY P. MCCAIN,
Adjutant General.

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
 ADJUTANT GENERAL'S OFFICE,
 Charleston, July 18, 1915.

Circular

No. 10

The following is published for the information and guidance of members of the West Virginia National Guard:

1. Field Uniform and Clothing of Enlisted Men.

(a) For all enlisted men:

- 1 belt, waist.
- 1 breeches, service, olive drab, cotton or woolen.
- 1 coat, service, olive drab, cotton or woolen.
- 1 cord, hat.
- 1 cord, tying, for service hat.
- 1 hat, service.
- 1 gloves, leather, riding, pair (for mounted men only).
- 1 leggins, canvas pair (2 pairs for mounted men).
- 1 button, collar, bronze, State.
- 1 button, collar, bronze, organization.
- 2 shirts, flannel, o. d.
- 1 shoes, marching.

(b) For all noncommissioned officers, cooks, and artificers, in addition to (a):

- 3 chevrons, wool, o. d., pair.

NOTE:—Overcoats, blankets, ponchos, and slickers are contained in Table 8, Infantry Equipment Manual. The addition of one extra pair of breeches, wool, o. d., is authorized for all enlisted men.

(a) For all enlisted men of companies of battalions (except first sergeants and musicians), for dismounted men of mounted orderly section of headquarters company, and for dismounted men of supply company (except drivers):

- 1 United States rifle, cal. 30.
- 1 front sight cover.
- 1 brush and thong.
- 1 oiler and thong case.
- 1 gun sling.
- 1 bayonet.
- 1 bayonet scabbard.
- 1 cartridge belt, cal. .30, infantry.

- 1 cartridge belt suspenders, pair.
- 1 pouch for first aid packet.
- *90 cartridges, ball, cal. .30.
- 1 canteen, infantry.
- 1 haversack.
- 1 meat can.
- 1 cup.
- 1 knife.
- 1 fork.
- 1 spoon.
- 1 shelter tent, half.
- 5 shelter tent pins.
- 1 poncho.
- *1 blanket.
- 1 bed sack.
- 1 cake of soap (furnished by man).
- 1 comb (furnished by man).
- 1 socks, pair (furnished by man).
- 1 tooth brush (furnished by man).
- 1 towel (furnished by man).
- 1 whistle (quartermaster sergeants and sergeants only).
- 1 identification tag with tape.
- (b) For all first sergeants (except machine-gun and supply companies), color sergeants, musicians, bandsmen, detailed cook of band section, and drivers of supply company:
 - 1 pistol, cal. .45.
 - 1 pistol holster, cal. .45.
 - 2 magazines, pistol, extra.
 - 1 pistol belt with saber ring (for first sergeants and color sergeants, only).
 - 1 pistol belt without saber ring (for musicians, bandsmen, drivers and detailed cook of band section).
- *21 cartridges, ball, pistol, cal. .45.
- 1 first-aid packet.
- 1 pouch for first aid packet.
- 1 canteen, cavalry.
- 1 haversack.
- 2 canteen haversack straps.
- 1 meat can.
- 1 cup.
- 1 knife.
- 1 fork.
- 1 spoon.
- 1 shelter tent, half.
- 1 shelter tent pole.
- 5 shelter tent pins.
- 1 poncho (slicker for drivers).
- *1 blanket.
- 1 bed sack.
- 1 cake of soap (furnished by man).
- 1 comb (furnished by man).
- 1 socks, pair (furnished by man).
- 1 tooth brush (furnished by man).
- 1 towel (furnished by man).
- 1 bugle, with sling (for musicians only).
- 1 baton (for drum major).
- 1 instrument (for bandsmen).
- 1 music pouch, o. d., (for bandsmen).
- 1 kit, flag, 2-foot, infantry (for musicians only).
- 1 field glass with case and cord, type A (musicians only).
- 1 whistle (first sergeants and musicians only).
- 1 identification tag with tape.

(c) For all mounted orderlies and all mounted men of supply company (except regimental quartermaster sergeant and regimental commissary sergeant):

- 1 United States rifle, cal. .30.
- 1 front sight cover.
- 1 thong and brush.
- 1 oiler and thong case.
- 1 gun sling.
- 1 cartridge belt, cal. .30 cavalry (for mounted orderlies only).
- 1 cartridge belt, cal. .30 infantry (for supply company only).
- 1 cartridge-belt suspenders, pair.
- 1 pistol, cal. .45 (for mounted orderlies only).
- 1 pistol holster, cal. .45 (for mounted orderlies only).
- 2 magazines, pistol, extra (for mounted orderlies only).
- 1 magazine, pocket, web, double (for mounted orderlies only).
- *80 cartridges, ball, cal. .30 (for mounted orderlies only).
- *90 cartridges, ball, cal. .30 (for supply company only).
- *21 cartridges, ball, pistol, cal. .45 (for mounted orderlies only).
- 1 first-aid packet.
- 1 pouch for first-aid packet.
- 1 spurs, pair.
- 1 spur straps, pair.
- 1 rifle scabbard.
- 1 canteen, cavalry.
- 1 canteen strap, cavalry.
- 1 meat can.
- 1 cup.
- 1 knife.
- 1 fork.
- 1 spoon.
- 1 shelter tent, half.
- 5 shelter-tent pins.
- 1 slicker.
- *1 blanket.
- 1 bed sack.
- 1 cake of soap (furnished by man).
- 1 comb (furnished by man).
- 1 socks, pair (furnished by man).
- 1 tooth brush (furnished by man).
- 1 towel (furnished by man).
- 1 kit, flag, 2-foot, standard (carried by mounted orderlies when ordered by commanding officer).
- 1 wire cutter (for mounted orderlies only).
- 1 wire cutter carrier (for mounted orderlies only).
- 1 identification tag, with tape.

(d) For regimental and battalion sergeants major, regimental quartermaster sergeant, regimental commissary sergeant, and mounted men of machine-gun company:

- 1 pistol, cal. .45.
- 1 pistol holster, cal. .45.
- 2 magazines, pistol, extra.
- 1 bolo (machine-gun company only).
- 1 bolo scabbard (machine-gun company only).
- 1 pistol belt with saber ring (sergeants major, regimental quartermaster, and commissary sergeants only).
- 1 pistol belt without saber ring (machine-gun company only).
- *21 cartridges, ball, pistol, cal. .45.
- 1 first-aid packet.
- 1 pouch for first-aid packet.
- 1 spurs, pair.
- 1 spur straps, pair.
- 1 canteen, cavalry.

- 1 canteen strap, cavalry.
 - 1 meat can.
 - 1 cup.
 - 1 knife.
 - 1 fork.
 - 1 spoon.
 - 1 shelter tent, half.
 - 1 shelter-tent pole.
 - 5 shelter-tent pins.
 - 1 slicker.
 - *1 blanket.
 - 1 bed sack.
 - 1 cake of soap (furnished by man).
 - 1 comb (furnished by man).
 - 1 socks, pair (furnished by man).
 - 1 tooth brush (furnished by man).
 - 1 towel (furnished by man).
 - 1 identification tag with tape.
 - (e) For all dismounted men of machine-gun company :
 - 1 pistol, cal. .45.
 - 1 pistol holster, cal. .45.
 - 2 magazines, pistol, extra.
 - 1 bolo.
 - 1 bolo scabbard.
 - 1 pistol belt without saber ring.
 - *21 cartridges, ball, pistol, cal. .45.
 - 1 first-aid packet.
 - 1 pouch for first-aid packet.
 - 1 canteen, cavalry.
 - 1 haversack.
 - 2 canteen-haversack straps.
 - 1 meat can.
 - 1 cup.
 - 1 knife.
 - 1 fork.
 - 1 spoon.
 - 1 shelter tent, half.
 - 1 shelter-tent pole.
 - 5 shelter-tent pins.
 - 1 poncho (slicker for driver of combat wagon).
 - *1 blanket.
 - 1 bed sack.
 - 1 cake of soap (furnished by man).
 - 1 comb (furnished by man).
 - 1 socks, pair (furnished by man).
 - 1 tooth brush (furnished by man).
 - 1 towel (furnished by man).
 - 2 glasses, field, type A (carried by noncommissioned officers designated by company commanders).
 - 1 glass, field, type C (carried by noncommissioned officers designated by company commanders).
 - 2 kits, flag, 2-foot, standard (carried by men designated by company commander.)
 - 1 identification tag with tape.
 - (f) Horse equipment for each enlisted man individually mounted on a horse :
 - 1 bridle, riding (for riding mules supply company).
 - 1 cavalry bridle, model 1909, or curb bridle, model of 1902.
 - 1 watering bridle.
 - 1 curry comb.
 - 1 feed bag
 - and
 - 1 grain bag
- } or 1 nose bag.

- 1 halter headstall.
- 1 halter strap (or halter tie rope).
- 1 horse brush.
- 1 lariat.
- 1 lariat strap.
- 1 link.
- 1 picket pin.
- 1 saddle, cavalry.
- 1 saddle-bags, pair.
- 1 saddle blanket.
- 1 surcingle.
- 2 horseshoes (1 fore and 1 hind).
- 12 horseshoe nails.

NOTE:—The mounted equipment of enlisted men of the supply company mounted on mules is furnished by the Quartermaster Corps. See table 8, Infantry Equipment Manual.

Articles marked with (*) will be issued when necessary in the service.

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, August 10, 1915.

Circular

No. 11

1. Officers charged with the care of property will see that the same is put in proper condition before having it stored following the summer field exercises.

Tents must be aired and dried before being stored.

Mess outfits and stoves must be thoroughly cleaned and dried. An excellent method of keeping all tinware in good condition is to grease the same with pure lard, absolutely free from salt, after it has been thoroughly cleaned.

Shoes must be cleaned and oiled and should be tagged with the names of the enlisted men to whom issued.

Woolen clothing and blankets must be thoroughly packed with moth preventatives after being cleaned.

The best of care must be taken of rifles at all times to see that they are thoroughly clean when put away.

Proper attention to these matters at this time will save much trouble and expense later.

2. The following prices are authorized for washing and cleaning property:

To be Washed:

Bed sacks	.05
Breeches, cotton	.08
Coats, cotton	.12
Leggins, pair	.05
Shirts, chambray	.05
Canteens	.02
Haversacks	.03

To be Dry Cleaned:

Breeches, O. D. Woolen	.10
Coats	.13
Shirts	.07
Overcoats	.20
Blankets	.14

Authority must be obtained from this office before an expenditure in excess of the above figures is made. In case lower prices can be obtained, this will be done.

3. All bills for washing and cleaning property following the summer field exercises must be presented to this office not later than October 1, 1915.

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA.
ADJUTANT GENERAL'S OFFICE,
Charleston, W. Va., October 12, 1915.

Circular

No. 12.

In order that the accounting for military and other supplies and public property issued to the various organizations of the West Virginia National Guard may be uniform, and to provide a more logical and systematic method of keeping track of all classes of property, the following instructions are published for the information and guidance of all concerned:

1. All officers charged with responsibility or accountability for military or other public property are required to keep ordnance stores, quartermaster stores and publications distinctly separate, in all business transactions with the Adjutant General's office in regard thereto, including requisitions, transfers, returns, survey proceedings and the property account kept as herein directed.

2. In order that the quantity of the various kinds of military supplies and property on hand, and the condition thereof, may at all times be known, there will be kept by every accountable and responsible officer, a detailed record of the stock on hand and the current transactions therein. This record will be designated "Property Account," and will be kept on Q. M. C. Form No. 200.

3. Q. M. C. Form No. 200 is a sheet 9 inches long by 4¼ inches wide and is designed to provide an account with a single article on each sheet. The sheet is ruled on both sides and is punched for filing in a loose leaf binder.

4. There will be furnished to each accountable officer, loose leaf binders in which to file such numbers of Form No. 200 as will be required to keep a separate account with each article of property on hand.

5. *To inaugurate the property account:*

(a) Enter on Q. M. C. Form No. 200, in spaces provided, the names of the articles in alphabetical order, following the arrangement of groups or heads and the order as shown in the Semi-Annual Return, Property Account, Form No. 123, A. G. O., W. Va., brief description of the article, when necessary to distinguish or separate kinds of those bearing the same name (such as tables, mess; tables, office; tables, kitchen; knives, bread; knives, butcher; pans, bake; pans, dish, etc.) Other blank spaces need not be used.

(b) On the first horizontal line of each account (Form No. 200) enter the date on which transfer was made from old account; in column 2 and 3 write the words "On Hand," and on the same line in column 4 enter the quantity of the articles on hand at the time the transfer to the new account is made.

(c) On the same line in columns 6 and 7, enter the quantities of articles serviceable and unserviceable, respectively. The total of the quantities in columns 6 and 7 should be equal to the quantity entered in column 4 as being on hand.

(d) Make out Form No. 118, A. G. O., W. Va., to show quantities transferred from serviceable to unserviceable and when the opening of the property account has been completed forward all these in one package to the Adjutant General's office.

6. Entries to open the proposed account having been made as directed in the preceding paragraph, all transactions pertaining to the property account will thereafter be currently entered thereon as hereinafter directed.

7. Each transaction to a property account must be supported by a proper voucher. Vouchers will be numbered serially for each class of property from the opening of the account until it is closed without distinction as to credit or debit vouchers.

8. Vouchers covering transactions incident to the procurement or receipt of property are debit vouchers to a property account. Vouchers covering transactions incident to the transfer or other disposition of property whereby the officer is relieved of property accountability are credit vouchers to a property account.

9. Vouchers to which reference is made in paragraph 7 and 8 are:

Debits.

Form No. 119, A. G. O., W. Va.—List of articles received from various sources (taken up, etc.). This form will be made out in duplicate, the original will be

forwarded with the semi-annual return, Property Account, and the duplicate retained as a voucher to the property account.

Form No. 117, A. G. O., W. Va.—Combination Blank, Invoice or Receipt, when used as an invoice of property transferred.

Form No. 118, A. G. O., W. Va.—Report of articles transferred from the serviceable to unserviceable.

Credits.

Form No. 117, A. G. O., W. Va.—Combination Blank, Invoice or Receipt, when used as a receipt of property transferred.

Form No. 118, A. G. O., W. Va.—Report of articles transferred from unserviceable to serviceable.

Form No. 120, A. G. O., W. Va.—List of Quartermaster Supplies expended in the public service, when approved.

Form No. 121, A. G. O., W. Va.—List of Ordnance Stores expended in the public service, when approved.

Letter of The Adjutant General announcing that credit has been allowed on property surveyed, and no property can be dropped on survey, unless a copy of such letter be filed with the returns as authority for such action.

10. All vouchers to a property account will be dated and posted currently and immediately on completion of the transaction, i. e., as soon as the supplies or property are received, found, etc., for debit vouchers; and transferred, or otherwise disposed of, for credit vouchers. Postings will be made from the original voucher concerned in all cases. The articles will be entered on the property account exactly as they appear on the vouchers, and, as soon as the posting of the items in a voucher is completed, it will be marked with the word "Posted" and the date on which the posting was made, given the next serial number and filed in its proper order with the other vouchers.

11. All property transactions occurring in and pertaining to the period since the last Return should be closed prior to making a new Return, and the vouchers covering the same given serial numbers and posted to the property account of the period to which they pertain.

12. *To post a voucher to a property account.*—Enter in column 1 (Form No. 200) the date of the voucher; in column 2 the serial number of the voucher; in column 3 the source from which the supplies or property was received or the process by which it was disposed of (see paragraph 25); in column 4 the quantity received or otherwise procured, if a debit voucher; in column 5 the quantity transferred, expended or otherwise disposed of, if a credit voucher; in columns 6 and 7 the current balance, quantities serviceable and unserviceable, respectively. The sum of the quantities in columns 6 and 7 will always equal the total quantity for which the accounting officer is responsible.

13. All original vouchers, except Form No. 118, A. G. O., W. Va., that have been posted since the last Return will be attached to and made a part of the next Return, Property Account, Form No. 123, A. G. O., W. Va. The duplicate vouchers will be retained by the accountable officer in support of the property account.

14. *Special voucher.*—In order that the current balances of property in the hands of accountable officers and the corresponding property accounts kept in the office of The Adjutant General may, at all times agree and show the exact status of the serviceable and unserviceable supplies and property on hand, due to adjustments caused by serviceable property becoming unserviceable, and unserviceable property being made serviceable by repairs, Form No. 118, A. G. O., W. Va., will be made use of as hereinafter directed.

15. Whenever serviceable supplies and property become unserviceable from any cause and cannot be promptly repaired, they will be placed in store with other unserviceable property, properly listed on Form No. 118, A. G. O., W. Va., in the order in which they appear in the property account. Form No. 118, thus completed will be given the next serial number and posted to the property account by entering the date and voucher number in columns 1 and 2 (Form No. 200) and decreasing the balance on hand, "serviceable," of each article in column 6 by the quantity unserviceable as stated in the voucher, and increasing the balance on hand, "unserviceable," in column 7 by a like amount.

16. Whenever unserviceable supplies and property have been made serviceable by repair or otherwise, they will be placed in stock with serviceable supplies and

property for re-issue and property listed on Form No. 118 in the order in which they appear in the property account. Form No. 118, thus completed, will be given the next serial voucher number and posted to the property account by entering the date and voucher number in columns 1 and 2 and increasing the balance on hand, "serviceable," of each article in column 6 by the quantity serviceable as stated in the voucher, and decreasing the balance on hand, "unserviceable," in column 7 by a like amount.

17. Form No. 118 will be prepared in duplicate, striking out one of the phrases "Serviceable to Unserviceable" or "Unserviceable to Serviceable," and, after the posting therefrom to the property account has been completed, the original will be forwarded immediately to the office of the Adjutant General, the duplicate being retained and filed as a voucher to the property account.

18. Property accounts, kept and posted currently in accordance with these instructions, will show the status of each article at all times and a list in duplicate, (Return, Property Account, Form No. 123, A. G. O., W. Va.), showing the balance on hand and condition serviceable or unserviceable, of each article as taken from the property account and certified by physical inventory, certified to by the accountable officer, as follows:

Place.....

Date.....19....

I certify that I have taken up on my property account all property found, manufactured or coming into my possession from any and all sources, and that the foregoing list includes all property covered by voucher No., dated 19...., inclusive, and is a correct statement as to quantity and condition of all supplies and property pertaining to the West Virginia National Guard actually on hand and for which I am accountable.

Comdg.

will be forwarded to the office of the Adjutant General immediately after each annual inspection and within ten days after each annual encampment or tour of duty on which the accountable officer or his organization has been ordered into service in the field.

18a. Under the head of remarks on Form No. 123 make a list of all vouchers to property account since last return, giving the number and date of each voucher.

COPIES OF ALL VOUCHERS MAKING CHANGES IN ACCOUNTABILITY SINCE THE LAST RETURN MUST ACCOMPANY EACH RETURN AND CORRESPOND TO THE ABOVE LIST.

The voucher number to be used in the above certificate is that of the last voucher supporting the return.

19. On receipt in the Office of The Adjutant General, these certified statements will be audited and a copy, with a statement of the result of the audit, returned to the accountable officer.

20. When a transfer of accountability occurs in an organization the property account (Form No. 200) will be closed by drawing a red ink line below the last entry under each account, immediately below which will be entered in red ink the balance of each article serviceable and unserviceable as shown by the property account.

21. A list of articles thus brought down will be prepared in triplicate, at the end of which the officer transferring the property will execute the certificate prescribed in paragraph 18. This certificate will be followed by a certificate of the officer receiving the property as follows:

Place.....

Date19....

I certify that I have this.....day of....., 19.... received the supplies and property of the West Virginia National Guard as listed above, and that the condition is as set forth in said list.

Comd'g.

Form No. 123, A. G. O., W. Va., with the addition of the above certificate, will be used for this purpose.

22. *Adjustment of shortages.*—If there be any question as to the quantity of

the property, its condition, or other difference of opinion, it should be immediately adjusted, as required by regulations before completing the transfer.

23. The original copy of the list prescribed in paragraph 21 will be forwarded to the Office of The Adjutant General by the officer transferring the property, the duplicate will be given the officer receiving the property and the third copy will be retained by the transferring officer.

24. On receipt in the Office of The Adjutant General of the certified list of balances of each article transferred as directed in paragraph 21 and 23, the officer transferring the articles will be credited with the quantities appearing on the list; the officer receiving the articles will be charged with the same and the transferring officer advised as to the result of the audit. The receiving officer should open a new account as prescribed in paragraph 5.

25. In posting vouchers to the property account as prescribed in paragraph 12, the source from which property was received or the process by which it was disposed of may be entered in column 3 as follows:

(a) When the commanding officer or the quartermaster, commissary, adjutant or other recognized officer of an organization is referred to use figures and letters as shown below.

1A—indicates the C. O. of Company "A", 1st Infy.

2C—indicates the C. O. of Company "C", 2nd Infy.

1Adj—indicates the adjutant, 1st Infy.

2QM—indicates the Quartermaster, 2nd Infy.

1Com—indicates the Commissary, 1st Infy.

1Q2—indicates the quartermaster and commissary of the 2nd battalion 1st Infy.

2Adj3—indicates the Adjutant of the 3rd battalion, 2nd Infy.

(b) When the Adjutant General's Office is referred to use the figure 3.

(c) When any other source is referred to make a note at some convenient place on the sheet where it will not interfere with the regular entries and refer to it by the use of a mark or symbol.

26. Requisitions for publications and blank forms should be made in triplicate on Form 368, A. G. O., W. Va., one copy retained by the requiring officer and two copies forwarded to the office of The Adjutant General.

27. Whenever any property is lost, destroyed, stolen or rendered unserviceable or unfit for use by reason of the fact that reasonable care has not been exercised in regard to its safety or preservation, the United States Government holds the state and the State will hold the responsible officer responsible under the terms of the law for such loss, destruction, theft, unserviceability or unfitness.

28. Troops of the Organized Militia, unless they are serving in the field, are required to store the military and other public property issued to them in the armories provided for that purpose.

29. Forms 5, 5a and 5c are dispensed with and all supplies of these blanks now on hand are ordered to be destroyed.

JOHN C. BOND,
The Adjutant General.

STATE OF WEST VIRGINIA,

ADJUTANT GENERAL'S OFFICE,

Charleston, October 20, 1915.

Circular

No. 13.

The Commander-in-Chief announces with profound sorrow the death of Colonel Enoch Carver which sad event occurred on the 16th day of October, 1915, at his home in Charleston, as the result of an accident to him three days before while engaged in the discharge of his official duties as District Mine Inspector. Thus, Colonel *Carver* died as he lived, in the faithful discharge of his duties.

He was an honest, upright, patriotic citizen, faithful to his friends, true to his business associates, and fearless in the performance of his duties. It may truthfully be said of him that the world has been made better by his having lived in it.

Colonel *Carver* was born in England, July 25, 1855. His military record is as follows:

Commissioned Colonel, Aide-de-Camp, on the staff of Governor Dawson, March 4, 1905;

Commissioned Colonel, Aide-de-Camp, on the staff of Governor Glasscock, March 4, 1909;

Commissioned Colonel, Aide-de-Camp, on the staff of Governor Hatfield, October 2, 1913.

Colonel *Carver* was one of the pioneer coal operators of the State and performed well his part in the critical period when the foundations of statehood were being laid and in the labor of development which followed.

By the death of Colonel *Carver* a vacancy is created in the ranks of the State's most trustworthy citizens, which will be difficult to fill.

By Order of THE GOVERNOR,

JOHN C. BOND,

The Adjutant General.

STATE OF WEST VIRGINIA,

ADJUTANT GENERAL'S OFFICE,

Charleston, March 31, 1916.

Circular

No. 1.

1. Circular No. 3, Division of Militia Affairs, prescribes the Correspondence Course required of all officers of the Organized Militia.

The Course is divided by years into the Basic Course and years A, B, C and D.

2. The Basic Course includes:—

1. Infantry Drill Regulations.

2. Field Service Regulations (Par. 1-24, 47-54, 94-140).

3. Military Map Reading.

4. Manual of Guard Duty.

5. U. S. Army Regulations:

(a) Rank, (b) Company management, (c) Hours, (d) Organized Militia, (e) Rations.

6. Military Correspondence.

3. Infantry Drill Regulations (entire book) was given last year.

4. The other subjects will be completed this year,—before the state encampment, if practicable.

5. Per Circular letter, dated March 20, 1916, this office, F. S. R. was required to be studied and the questions referred to therein are hereby submitted for answer. Answers to be returned to Major William Wallace, I-1, by April 12th.

CORRESPONDENCE SCHOOL COURSE, 1916.

Basic Course.

1. (a) Of what do the land forces of the United States consist?
 (b) When may the militia be called in the service of the United States?
 (c) What is the basic organization of a mobile army? Why?
2. (a) Under what two heads is military information considered?
 (b) How is each obtained?
 (c) Where sent when obtained?
3. (a) What is meant by reconnaissance?
 (b) When is it begun?
 (c) What depends upon it?
4. (a) Can infantry reconnaissance ever be dispensed with?
 (b) In the absence of a cavalry, who makes the reconnaissance at a distance?
 (c) What is the strength of the force used in reconnaissance immediately preceding combat?
5. In advance toward the enemy, what is relied upon to supplement the reconnaissance of other troops?
6. What reconnaissance is necessary during combat?
7. Reconnoitering Patrols:
 (a) Chief Duty?
 (b) When most skillful?
 (c) Who determines number and strength?
 (d) What must the orders for a patrol state?
8. (a) In conducting the reconnaissance, what is the size of the patrol as a rule?
 (b) If the flanks are exposed, what is done?
 (c) How do patrols march? Formation?
 (d) Where best sent?
9. Give distances between elements of an advance guard of a division consisting of 1 Brigade Infantry, 1 Squadron, 1 Bn. Artillery, 1 Company Engineers, and 1 Ambulance Company?
10. (a) How are the flanks of a column usually protected?
 (b) What may also be necessary?
 (c) How do flank guards sent out from an advance guard usually march?
 (d) What is meant by a flank march?
11. (a) Before issuing an order, what must be done? Why?
 (b) What constitutes a successful march?
 (c) Good marching is how secured?
 (d) What is the usual manner of march?
 (e) What is the rule as to compliments to be paid on the march?
12. (a) In preparing for a march, what is the duty of the commander?
 (b) Describe a march order?
 (c) In drafting march orders to widely distributed troops, what must be carefully considered?
 (d) Give approximately calculations of march distances for different kinds of troops?
 (e) What is meant by initial point?
13. (a) Give the usual order of march for combatant troops (with trains) during a retreat?
 (b) How is the order of march generally changed from day to day?
 (c) On what side of the road do troops march?
14. Discuss briefly rate and length of marches?
15. Discuss briefly Halts?
16. Discuss briefly care of troops on the march?
17. It is the duty of all officers and noncommissioned officers to prevent what?
18. What is a "bivouac"?
19. How are marches classified?
20. Give distribution of troops conducting a convoy?
21. Discuss—Defense of a convoy?
22. How are combat decisions obtained?
23. Give the principles governing combat?

24. (a) What is "Fire superiority?"
- (b) What depends upon it?
25. Discuss—Frontage of units in combat?
26. State briefly the reason and uses of Reserves?

STATE OF WEST VIRGINIA,
ADJUTANT GENERAL'S OFFICE,
Charleston, April 22, 1916.

Circular

No. 1-a.

The following information as to the character of the field inspection of the Organized Militia, 1916, has been furnished by the War Department, and is published in order that all concerned may be advised as to the nature of questions in which organizations will be rated at the annual field encampment this year:

DRILL AND INSTRUCTION.

Comments by Inspector.

Note.—The encampment is primarily for instruction in camp and field service.

- I. Degree of preparedness for encampment in respect to:
 1. Company close order (by company).
 2. Company extended order (by company).
 3. Battalion close order (by battalion).
 4. Observance of military courtesy (regimental).
- II. Progress made and amount of encampment time taken in remedying any defects in:
 1. Company close order.
 2. Company extended order.
 3. Battalion close order.
 4. Observance of military courtesy.
- III. Degree of proficiency shown at end of encampment in:
 1. Patrolling. What tactical walks for non-commissioned officers?
 2. Signaling. Two-arm semaphore and wigwag.
 3. Field engineering, especially trench work.
 4. Bayonet work.
 5. Estimating distance.
 6. Fire direction and control.
 7. Field firing.
 8. Company combat.
 9. Battalion combat.
 10. Security and information. (Advance guards. Outposts.)
 11. Tactical walks for officers in conduct of company, battalion and regimental units.
 12. Marches. Number. Length.
 - (a)—March ability. What companies have made march of 15 miles with full pack without straggling?
 - (b)—Any marches to include overnight shelter camp?
 - (c)—Any marches under war conditions with opposing forces?
 - (d)—State of march discipline.
 13. Maneuvers or similar exercises.
 14. Camping.
- IV. Degree of attention to instruction.
- V. Suitability of program as carried out, based on readiness and fitness for field service. (Attach copy of program if possible.)
- VI. Was target practice held concurrent with the camp? If so, state briefly whether regular target practice, competitions, or field firing, and its effect on the field instruction.

JOHN C. BOND.
The Adjutant General.

ADJUTANT GENERAL'S OFFICE,
WEST VIRGINIA NATIONAL GUARD,
April 30, 1916.

Basic Course.

CORRESPONDENCE SCHOOL—APRIL, 1916.

Manual of Interior Guard Duty.

1. Who keeps the various rosters when the Guard is detailed from several organizations?
2. Give a convenient form for keeping straight the Guard details from the several companies?
3. A member of the Guard is taken sick,—who is notified and what does he do?
4. What is the regulation relating to the inspection of sentinels by the Officer of the Day?
5. State regulation relating to Officers of the Guard leaving their Guards?
6. What number of men should always be present at the Guard House?
7. Who tells the Guard what persons are in the vicinity who are entitled to have the Guard turned out as a compliment?
8. You are Officer of the Guard,—how would you salute your battalion commander when passing in front of your Guard which is formed in line? If he should pass in rear? What other officers of your regiment are entitled to a similar salute? How are other regimental officers saluted?
9. When the Guard is turned out, who forms it? When is the roll called? When is it not called?
10. You are Sergeant of the Guard,—What are your duties in respect to prisoners? To property in charge of the Guard? To the Guard Report?
11. Show by diagram positions of the relief, corporals and sentinels, when a sentinel of new Guard is relieving a sentinel of the old Guard? In reference to turning out the Guard, what are the duties of the Corporal of the Guard? In advancing challenged parties at night? In regard to arrests?
12. Give duties of the musicians of the Guard?
13. Instruct an Orderly for the Commanding Officer as to his duties?
14. How does a sentinel armed with a rifle or saber salute? When otherwise armed? Within what limits as to distance from sentinel does he render the salute? What does a sentinel on post in view of the flag do when it is lowered at Retreat? During a conversation how does a sentinel hold his rifle?
15. Commit and give from memory "the General Orders" for sentinels?
16. What are the rules about members of the Guard, except orderlies, leaving the vicinity of the Guard House? About removal of equipments?
17. What must be done by an officer ordering a soldier's confinement?
18. What instructions must be given the sentinel at post of the Guard concerning the guarding of the prisoners in the Guard House? What is a "Prisoner's Guard," and who commands it?
19. You have an uninstructed Guard,—What detail would you make for raising and lowering the flag and what instructions would you give them?
 - (a) Show by diagram a Guard consisting of two officers, four noncommissioned officers, and thirty-two privates, marching in review at a formal Guard-mount?
20. Also,
 - (b) By diagram, show positions of all concerned in above Guard after the command "(1) Officers and Noncommissioned Officers, (2) Front and Center, (3) March." has been executed?

OFFICIAL SCORES OF RIFLE TEAM

The following scores were made by the West Virginia State Rifle Team at the National Match, at State Camp, Florida, in 1915:

Members of team. (Name, rank and organization.)	200 yards, rapid fire.	300 yards, rapid fire.	300 yards, slow fire.	600 yards, slow fire.	1,000 yards, slow fire.	Ag- gre- gate.
Benjamin F. Cole, capt., 1st Inf.	42	50	69	68	61	290
Carl J. Postlewait, sergt., Co. D, 1st Inf.	42	50	70	70	50	282
Heber H. Rice, maj., Judge Ad- vocate's Department.	48	49	65	65	58	285
Lawrence G. Thomas, 2d lieut., 1st Inf.	49	50	70	70	63	302
Claud A. Stewart, 1st sergt., Co. H, 1st Inf.	45	49	70	71	64	299
Frank B. Glassford, sergt., Co. F, 1st Inf.	48	46	66	70	58	288
Ivan D. Chandler, sergt., Co. G, 2d Inf.	49	50	69	73	66	307
Joseph Watson, sergt., Co. I, 1st Inf.	49	48	65	71	66	299
Flem Sawyers, sergt., Co. C, 1st Inf.	42	45	65	70	69	291
Edward C. Wereley, q. m. sergt., Co. C, 1st Inf.	46	48	64	70	58	286
Clyde E. Braden, 1st lieut., 2nd Inf.	50	48	67	68	66	299
Edwin H. Skidmore, q. m. sergt., Co. I, 1st Inf.	49	50	67	70	62	298
						3,526

To each member of the team a bronze medal.

RECOMMENDATIONS OF BOARD ON CLAIMS

Pursuant to G. O. No. 26, dated December 10, 1915, a Board of Officers consisting of Major George M. Ford, Adjutant General's Department, Major Herbert C. McMillen, Second Infantry, and Captain Harry W. Keatley, Medical Corps, was convened for the purpose of investigating the claims of members of the National Guard who have been injured or incapacitated in line of duty. The following are the recommendations of the board relative to the claims investigated:

CLAIM OF SERGEANT BIRT LAFFERTY.

Sergeant Birt Lafferty, Company I, Second Infantry, was injured August 18, 1915, while breaking camp at Parkersburg. His injury consisted of a wound from a bayonet in the hands of Private Thomas R. Smith.

The Board submitted the following findings and recommendations in the case:

1. That Sergeant Lafferty was injured while in line of duty, and while in the performance of his duty as a Sergeant carrying out the orders of his Captain, and that at this time he was in his usual normal condition.

2. That Sergeant Lafferty was confined in the hospital for a period of thirty-three days, for which he has not received payment, and it is the belief of this Board that he would not have been able to go about his usual occupation or to perform manual labor for a period of at least thirty days after his discharge from the hospital, making a total of sixty-three days during which he was incapacitated for labor.

3. The Board further finds that Sergeant Lafferty should be allowed at least the sum of Ten Dollars (\$10.00) for incidental expenses while confined in the hospital. That the rate of pay for Sergeant is one dollar and seventy-five cents (\$1.75) per day. At this rate the State would be due Sergeant Lafferty the sum of one hundred and ten dollars and twenty-five cents (\$110.25) as his Sergeant's pay, plus ten dollars (\$10.00) for his incidental expenses, making a total of one

hundred and twenty dollars and twenty-five cents (\$120.25), and it is the recommendation of the Board that the State of West Virginia pay to Sergeant Lafferty this amount.

4. It is the further finding of this Board, from the evidence adduced, that the witness, Thomas L. Smith, is guilty of conduct prejudicial to good order and discipline, and it is the further belief of the Board that the mental condition of the said Smith is below the standard which should be required of members of the National Guard. In view of his mental condition the Board does not recommend punishment, but they do feel that sufficient notice should be taken of this case to refuse to the said Smith an honorable discharge. It is therefore recommended that the said Smith be granted a discharge from the service of the National Guard without honor.

CLAIM OF COLONEL CHARLES N. SIMMS.

Colonel Charles N. Simms was injured in 1899 while on duty as Assistant Adjutant General of West Virginia. While handling some heavy baggage he was injured in the elevator shaft of the State House.

The Board submitted the following findings and recommendations in this case:

1. That the injury received by Colonel Charles N. Simms as hereinbefore set forth was received in line of duty.

2. That the hernia from which he suffered and for which the operation referred to as having been performed by Dr. McMillan was performed, was induced by said injury.

It is, therefore, considered that Colonel Simms should be allowed a sum sufficient to cover the expenses of the operation for hernia and for the purchase of trusses therefor and for one month's loss of time as follows:

Cost of operation	\$ 75.00
Purchase of trusses	50.00
Loss of time, one month	150.00
Total	<u>\$275.00,</u>

and that the sum of two hundred and seventy-five dollars (\$275.00) be paid to Colonel Charles N. Simms as a remuneration and the loss of time entailed thereby.

CLAIM OF PRIVATE ANDREW TAYLOR.

Private Andrew Taylor, Company M, Second Infantry, was kicked by a horse and injured on duty at the annual encampment at Parkersburg, August 10, 1915.

The Board submitted the following findings and recommendations in this case:

1. That Private Andrew Taylor was injured in line of duty without fault of his own and that he was necessarily incapacitated for and unable to go about his usual occupations for a period of about three (3) weeks.

2. It is, therefore, recommended by the Board that Private Taylor be paid according to his rank of private for the period of twenty-one (21) days at the rate of one dollar and twenty-five cents (\$1.25) per day, or a total of twenty-six dollars and twenty-five (\$26.25) cents as a full remuneration for the time lost as a result of said injury.

CLAIM OF MAJOR WILLIAM WALLACE.

Major William Wallace, United States Army, while on duty at the annual camp of instruction, at Parkersburg, in August, 1915, was injured by the accidental discharge of a rifle in the hands of some boys playing in a nearby tent.

The Board submitted the following findings and recommendations in this case:

1. That the State of West Virginia should pay to Major William Wallace, U. S. Army, the sum of one hundred and sixty dollars (\$160.00) to reimburse him for expenses incurred in the treatment, care and attendance made necessary by the wound received by him on the 18th day of August, 1915, while engaged in his duties as Inspector-Instructor in the camp of the West Virginia National Guard,

at Camp Hatfield, Parkersburg, West Virginia, which amount we find not to have been covered by any allowance made to him by either the State or National Government.

2. That a condition of hernia exists as a result of said wound, which will require a later operation to reduce and render the said Major Wallace fit to perform his duties as an army officer, and that an additional operation on the fingers of his left hand will be necessary to restore to him the use of said hand. It is the judgment of the Board that Major Wallace should be reimbursed for all money expended by him in sustaining either or both of these operations, after subtracting from his total expenses the amount allowed him for the purpose by the United States Government, and that these amounts should be paid to him by the State of West Virginia on the presentation of a properly certified statement, setting forth the facts necessary to show that it comes within the scope of this opinion.

3. That the holding of rifle camps of instruction in connection with maneuver camps is a practice which will continue in the future, as it has done in the past, to result in frequent accidents from gun shot wounds, and that this practice should be discontinued.

It is believed by the Board that in camps of instruction in rifle firing, all ball cartridges should be placed in the hands of a competent ordnance officer and be issued by him directly to the men on the firing line and at no other time, and then only in numbers sufficient to enable the man to do the amount of firing required.

The practice of opening boxes of ammunition on the firing line and permitting the men to help themselves is condemned as likely to result in men carrying loaded cartridges in their pockets around camp in spite of inspection, however strict. It is considered that a non-commissioner officer should at all times be in charge of the ammunition on the firing line and should make the issue of cartridges by counting them out to the men direct and just before the men are to engage in the firing. It is further believed that the prohibition against loaded ball cartridges in the hands of the men in camps should be extended to include commissioner officers as well.

CLAIM OF MRS. HOPE McDONALD, WIDOW OF HARLEY A. McDONALD.

Mrs. Hope McDonald, widow of Harley A. McDonald, late a private of Company I, Second Infantry, filed a claim on account of the death of her husband who contracted typhoid fever while on duty with the National Guard in Kanawha county in February and March, 1913, which resulted in his death on March 17, 1913.

The Board submitted the following findings and recommendations in this case:

1. That the Mrs. Hope McDonald who presented this case to the Board was the lawful wedded wife of Harley A. McDonald.

2. That Harley A. McDonald was a regularly enlisted man in Company I of Second Infantry, West Virginia National Guard; that he contracted the disease of typhoid fever while in line of duty in the service of the State of West Virginia, and that as the result of said disease he died.

3. In view of the fact that Mrs. McDonald is left without support, and with a small child dependent upon her for support, it is the recommendation of the Board that proper steps be taken whereby Mrs. Hope McDonald may receive from the State of West Virginia the sum of not less than five thousand dollars (\$5,000.00) in compensation for the loss of her husband.

CLAIM OF LIEUTENANT HOWARD E. DeVAUGHN.

First Lieutenant Howard E. DeVaughn, Second Infantry, claimed that while on duty with the National Guard on Paint and Cabin Creeks in 1912, he contracted an illness which left him disabled.

The Board submitted the following findings and recommendations in this case:

After a full consideration of the evidence in this case the Board is unable to find that Lieut. Howard E. DeVaughn is now suffering from the result of any disease contracted while in military service of the State, nor can we conclude that his physical debility can be traced to diseases contracted in the service. It is therefore considered that this claim be rejected.

FINANCIAL STATEMENT

FOR FISCAL YEAR 1915.

Militia Fund:

Balance July 1, 1914.....	\$17,064.69
Appropriation, 1915	65,419.60
Recredits to fund	1,503.97
Total	\$83,988.26
Expenditures	83,529.81
Balance July 1, 1915	\$ 458.45

Band Fund:

Balance July 1, 1914.....	\$ 611.48
Appropriation 1915	1,000.00
Total	\$ 1,611.48
Expenditures	1,116.88
Balance July 1, 1915.....	\$ 494.60

Militia Collections:

Balance July 1, 1914.....	\$ 86.31
Collections 1915	623.73
Total	\$ 710.04
Expenditures	\$ 699.07
Balance July 1, 1915.....	10.97

Law and Order Fund:

Balance July 1, 1914.....	\$22,435.29
Expenditures	4,000.00
*Balance	\$18,435.29

*Allowed to revert to treasury.

Adjutant General's Salary:

Appropriation 1915	\$ 3,600.00
Expenditures	3,600.00

FOR FISCAL YEAR 1916.

Militia Fund:

Balance July 1, 1915.....	\$ 458.45
Appropriation 1916	65,000.00
Recredits to fund.....	460.19
Total	\$65,918.64
Expenditures	65,918.64

Band Fund:

Balance July 1, 1915.....	\$ 494.60
Recredits to fund	138.05

Total	\$ 632.65
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Expenditures	632.65
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Militia Collections:

Balance July 1, 1915.....	\$ 10.97
Collections 1916	1,644.92

Total	\$ 1,655.89
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Expenditures	1,655.89
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Adjutant General's Salary:

Appropriation 1916	\$ 3,600.00
Expenditures	3,600.00



